



March 7, 2024

TO: LOCSO Board of Directors
FROM: Ron Munds, General Manager
SUBJECT: **Agenda Item 10E – 03/07/2024 Board Meeting**
Approve 2024 Advisory Committee Work Plans

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the work plans for the Board's 2024 Emergency Services, Finance, Parks and Recreation and Utilities Advisory Committees.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the work plans for the 2024 Emergency Services, Finance, Parks and Recreation, and Utilities Advisory Committees.

DISCUSSION

The attached work plans are tasks that reflect the Board's anticipated tasks for each of their advisory committees. There may occasionally be items that the committees would like to discuss that are not on their work plans which will need to be approved by the Board.

The process for adding an item to a committee's work plan is for the Committee Chairperson to request that the Board add these items to their work plan. If the item is not something that the Board would prefer to address themselves, the item can be added.

Attachments

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.lososocsd.org



FINANCE ADVISORY COMMITTEE 2024 WORK PLAN

Recommendations for Finance Advisory Committee in 2024:

1. Review Warrant Register and monthly income and expenditure statements prior to Board Meeting
2. Review mid-year budget adjustments for the 2024/2025 Fiscal Year for all District funds.
3. Review and provide input into the Fiscal Year 2024/2025 budget for all Funds
4. Review Audit for Fiscal Year 2023/2024
5. Annual review of Investment Policy and Reports
6. Review potential agenda items that have financial impact to the District

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UTILITIES ADVISORY COMMITTEE 2024 WORK PLAN

Recommendations for Utilities Advisory Committee in 2024:

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1. Review and revise the CIP plan with staff, as needed
2. Review mid-year Budget adjustments for Funds 500 and 800
3. Review Utilities Budgets for Fiscal Year 2024/2025
4. Review and make recommendations and improvements to the District's Water Conservation Plan
5. Review quarterly financial statements for Funds 500 and 800
6. Review water supply resiliency updates and provide input and direction to staff
7. Review drainage related issues during the year
8. Review and provide recommendations to the Board regarding the Basin Management Plan items, as needed

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EMERGENCY SERVICES ADVISORY COMMITTEE 2024 WORK PLAN

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Recommendations for Emergency Services Advisory Committee in 2024:

1. Review Cal Fire Agreement Schedules A through E and make recommendations for updating as appropriate
2. Review the Standard of Cover study and make recommendations to the Board
3. Review Emergency Response Plan
4. Provide a quarterly review of the Fund 301 budget and financial statements for Fiscal Year 2023/2024 and 2024/2025
5. Review and provide input into the Emergency Services Strategic Plan.

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PARKS AND RECREATION ADVISORY COMMITTEE 2024 WORK PLAN

Recommendations for Parks and Recreation Committee in 2024:

1. Review the Parks and Recreation sections of the Los Osos Community Plan update to accept input from the community and provide feedback to the County for implementation.
2. Work with LOCAC working group on park related issues in Los Osos including the pending sale of Sunnyside School and acquisition of the Cuesta Inlet.
3. Review Fund 900 Budget for Fiscal Year 2024/2025

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