

Los Osos Community Services District
DRAFT Minutes of the Emergency Services Advisory Committee
February 25, 2014 at 5:30 p.m. at Station 15 – South Bay

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute and Roll Call	<p>Chairperson Ochylski called the meeting to order at 5:36 p.m.</p> <p>Roll Call: Marshall Ochylski, Chairperson – Present Michael Wright, Vice Chairperson – Present Jerry Dillingham, Committee Member – Present Brent Marshall, Committee Member – Present Vita Miller, Committee Member – Present Julie Tacker, Committee Member – Present Thomas Wright, Committee Member – Present David Harris, Alternate Committee Member - Present</p> <p>Staff: Kathy Kivley, General Manager – Absent Phill Veneris, Battalion Chief – Present Loree McRoberts, Executive Assistant – Present</p>	
2. Introduction of New Member(s) to ESAC	<p>Alternate Committee Member Harris was welcomed and the ESAC Committee Members provided a brief summary of their personal history and service.</p>	
3. Annual Ralph M. Brown Act ESAC Orientation	<p>Chairperson Ochylski provided a presentation and review of the Ralph M. Brown Act and highlighted specific points of interest.</p> <p>Committee Member Wright requested clarification regarding the purpose of ESAC and Chairperson Ochylski responded that ESAC is an advisory committee with a specific topic and purpose that is formed to advise the Board.</p> <p>Public Comment: Leon Goldin provided a brief history on how and why the Brown Act was created.</p> <p>Richard Margetson expressed concern regarding committee members influencing other committee members and circumventing Brown Act rules by communicating with members individually but expressing the same opinion and sharing of information.</p> <p>Chairperson Ochylski advised the Committee to avoid that type of activity.</p>	
4. Approval of ESAC Minutes of January 21, 2014	<p>The ESAC reviewed the minutes from January 21, 2014.</p> <p>Public Comment: Richard Margetson asked for clarification on quorum rules as it relates to FAC. Chairperson Ochylski reported that the District's standing advisory committee quorum rules had changed, committees can meet with two members, and do not need a quorum.</p> <p>Committee Member Tacker moved to approve the minutes as presented. The motion was seconded by Committee Member Miller and passed unanimously.</p>	Action: Approve and file minutes.

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<p>5. Review of Monthly Fire Department Report for January, 2014</p>	<p>Battalion Chief Veneris gave a brief summary of the Fire Department Report for January 2014 as submitted with the agenda packet reporting that the Board accepted ownership of the C.E.R.T. trailer with the recommendation to store it at Station 15-South Bay and that South Bay staff will inspect and maintain it. The Chief stated that General Manager Kivley arranged insurance for the trailer at a cost of \$140 annually. C.E.R.T. personnel are in the process of insuring all the County C.E.R.T. trailers through grants and alternate funding in the future. All volunteer drivers will submit a copy of their driver's license and proof of insurance and will be subject to a background check.</p> <p>Public Comment: Richard Margetson asked if the AED had been installed at the South Bay Community Center. Mr. Margetson also expressed concern regarding inaccessibility of vehicles at the intersection of Pine and Ramona, along with poor signage at Morro Shores.</p> <p>Chief Veneris reported that the AED would be installed next week.</p> <p>Committee Member Dillingham referenced a newspaper article that reported CAL FIRE will be washing fire engines less often due to the statewide drought.</p> <p>Battalion Chief Veneris reported that this does not apply to District owned-vehicles, but had advised Station 15 – South Bay staff to comply with the intent of that directive. Engines are being washed less and the fleet is still well maintained.</p>	
<p>6. Public Comment on Items NOT Listed on this Agenda</p>	<p>Richard Margetson commented that there have been no financial or reserve statements in the Board or ESAC packets, as well as no reports on the mid-year adjustment or an update in any changes to the Administrative Allocation fee. He expressed disappointment that FAC will not meet until April and no reasonable explanation has been given for the lack of reporting.</p> <p>Chuck Snead commented that financials have not been provided. He stated that the community wants to and has the right to review it.</p> <p>Chairperson Ochylski reported that General Manager Kivley is not present at ESAC as she is actively working on the mid-year reports. He reported that the District Accountant retired and that the District is finalizing the bankruptcy which has been very time-consuming. He reported that the Board will receive the 2013/2014 Mid-Year Budget at their March meeting.</p> <p>Committee Member Tacker commented that the General Manager had not produced an Administrative Report or updated the committees or Board regarding her progress within the District.</p> <p>Committee Member Dillingham commented that Fund 301 should not have been affected by the issues related to the bankruptcy and therefore, it should have been available.</p>	

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<p>6. Public Comment on Items NOT Listed on this Agenda (continued)</p>	<p>Committee Member Miller commented that personnel changes happen all the time and that the District should have had a plan in place prior to the accountant's retirement and that financials should be available.</p> <p>Committee Member Tacker commented on her concerns that there might be a financial crisis occurring at the District and wonders if an auditor is necessary.</p>	
<p>7. Schedule Upcoming ESAC Meeting</p>	<p>The next meeting of the Emergency Services Advisory Committee will be held on Tuesday, March 18, 2014 at 5:30 p.m.</p>	
<p>8. Closing Comments by ESAC Committee Members</p>	<p>Committee Member Tacker commented that on February 26, 2014 the County will be holding two meetings, at 4:00 p.m. and 7:00 p.m., and that the District is holding a Special Meeting at 5:30 p.m. to appoint a replacement for the vacant Board position. She commented that the candidate interviews will not be televised and Board members should ensure the meeting does not occur in this way. She believes the Board is being deceptive.</p> <p>Committee Member Miller agreed with Committee Member Tacker's statement and that transparency is important. She commented that she would like to see someone on the Board who is not easily influenced by the County's opinion and is capable of independent thinking. Committee Member Miller commented on the King City Police Department's internal corruption. She commented that Mr. and Mrs. Goldin were teachers in Los Angeles during a time when people's beliefs were being scrutinized.</p> <p>Committee Member Dillingham commented that the Board should demand financials and thanked Chairperson Ochylski for his presentation of the Brown Act.</p>	
<p>9. Adjournment</p>	<p>The meeting adjourned at 6:55 p.m.</p>	