Los Osos Community Services District DRAFT Minutes of the Utilities Advisory Committee February 13, 2013 at 5:30 p.m. at the District Office

AGENDA ITEM DISCUSSION FOLLOW-UP				
Call to Order, Flag Salute and Roll Call	Chairperson Baltimore called the meeting to order at 5:35 p.m. and Committee Member Floyd led the flag salute.			
	Roll Call: Noah Evans, Committee Member – Present Aaron Floyd, Committee Member – Present Ron Munds, Committee Member – Absent Dominic Roques, Committee Member – Arrived at 5:48 p.m. Chuck Snead, Committee Member – Present Linde Owen, Alternate Member – Arrived at 6:48 p.m. David Vogel, Vice Chairperson – Left at 5:42 p.m. Returned at 6:18 p.m. Craig Baltimore, Chairperson – Left at 6:25 p.m. Staff Present: Margaret Falkner, Interim General Manager Ann Kudart, Administrative Secretary			
2. Welcome 2013 Committee Members and Review Brown Act Guidelines	Chairperson Baltimore welcomed the 2013 UAC Members and Administrative Secretary Kudart reviewed Section 11 of the Board of Directors Bylaws relating to Committees and reviewed the Brown Act and how it pertains to Committees and Subcommittees.			
	There was no public comment on this item.			
3. Approval of UAC Minutes of January 9, 2013	Interim General Manager Falkner reported that the Board President, as recommended by UAC at the January 9, 2013 meeting, directed Staff to maintain an awareness of the status and near-term plans for the County's drainage work. There was no public comment on this item. Committee Member Snead moved to approve the UAC minutes of January 9, 2013. Committee Member Evans seconded and there being no objections, the motion passed.	Action: Approve and file minutes		
4. Discuss Review Process of Capital Improvement Projects	Interim General Manager Falkner provided an updated spreadsheet of combined Capital Improvements Projects (CIP) ranked by the Water Rate Subcommittee and also items from the Water Master Plan that was updated in 2010. The updated CIP list was made available to Committee members, staff and the public. The Committee discussed a process for a formal review of CIPs recommending that Staff prioritize projects and update UAC annually at the end of the fiscal year. Staff's update should include revenue collected by the District, those projects that have been completed and project costs. The Water Rate Subcommittee should update the timeline of projected costs every two years.	Action: The Committee recommended that the Board direct Staff to prioritize projects and update the UAC annually at the end of the fiscal year. The Committee further recommends that the Water Rate Subcommittee update the timeline of projected costs every two years.		

Public Comment: Al Barrow recommended the District keep a pressure record in areas of water delivery. Increment Projects (continued)	AGENDA ITEM	DISCUSSION	FOLLOWAUP
UAC Goals Work Plan Goals for submission to the Board. Review/Revise Title 2 Regulations (Water) Initiate discussion with County on Recycled Water Revenue 3. Evaluate water conservation funding and potential projects 4. a. Conduct Joint FAC/UAC meetings on specific projects b. Review of Prop 218 Protest for Bayridge Estates and Vista de Oro – what are the financial impacts should County not take over subdivisions in 2013 – Utility Crew still required to provide services to comply with Waste Discharge Orders from RWQCB 5. a. Track Progress of CIP Revenue Plan b. Combine CIPs from Water Master Plan with those of the Water Master Plan – removing projects Utilities crews have already executed 6. a. Monitor progress of County's Water Conservation Implementation Plan b. Sustainability of Basin Yield 7. Review impacts on revenue from potential transfer of the Solid Waste Franchise to the County 8. a. Evaluate impacts new MS4 Permit will have on the District—the drainage budget & policy required to implement within the first year 9. Consider addition to District Code (new Title 5) Drainage Rules and Regulations to incorporate MS4 compliance with State 9. Coordinate with County on issues identified in Water Conservation Plan 10. Drainage/Stormwater Issues 11. Reinitiate Water Wise House Calls	Process of Capital Improvement Projects	Pressure record in areas of water delivery. Richard Margetson asked what the impact of the wastewater project has been on the Utilities crew and if there was a process	
]		The Committee discussed and prioritized the 2012/2013 UAC Work Plan Goals for submission to the Board. 1. Review/Revise Title 2 Regulations (Water) 2. Initiate discussion with County on Recycled Water Revenue 3. Evaluate water conservation funding and potential projects 4. a. Conduct Joint FAC/UAC meetings on specific projects b. Review of Prop 218 Protest for Bayridge Estates and Vista de Oro – what are the financial impacts should County not take over subdivisions in 2013 – Utility Crew still required to provide services to comply with Waste Discharge Orders from RWQCB 5. a. Track Progress of CIP Revenue Plan b. Combine CIPs from Water Master Plan with those of the Water Rate Subcommittee c. Re-prioritize the Capital Improvements Projects for the Water Master Plan – removing projects Utilities crews have already executed 6. a. Monitor progress of County's Water Conservation Implementation Plan b. Sustainability of Basin Yield 7. Review impacts on revenue from potential transfer of the Solid Waste Franchise to the County 8. a. Evaluate impacts new MS4 Permit will have on the District—the drainage budget & policy required to implement within the first year b. Consider addition to District Code (new Title 5) Drainage Rules and Regulations to incorporate MS4 compliance with State 9. Coordinate with County on issues identified in Water Conservation Plan 10. Drainage/Stormwater Issues 11. Reinitiate Water Wise House Calls	The Committee recommended that the Board accept the prioritized 2013 UAC Goals and provide

AGENDA ITEM	DISCUSSION	FOLLOWAUP
5. Prioritize 2013 UAC Goals (continued)	Consider new CIPs for water treatment and distribution utilizing renewable energy and more sustainable resources (green projects)	
	Public Comment: Lynette Tornatzky commented on the cost of a Prop 218 vote.	
	Al Barrow commented on water system leakage; water conservation; and water pressure.	
	Richard Margetson commented on the stormwater and drainage items on the priority list and the state of the basin; commented on Recycled Water Management Plan and the Executive Summary of the Water Efficiency Grant believing there are numerous inaccuracies.	·
	Elaine Watson commented on the sustainability of the basin needs to be the number one priority; commented that the District is paying for erroneous reports.	
	Committee Member Evans moved that the UAC goals as prioritized be forwarded to the Board at the March 7, 2013 meeting. Committee Member Roques seconded and there being no objections, the motion passed.	
6. Discuss the District's Water Conservation Plan	Committee Member Evans moved that this item be heard at the Committee's March 13, 2013 meeting. Committee Member Roques seconded and there being no objections, the motion passed.	Action: Staff agendize this item at the next UAC meeting.
7. Public Comments on Items NOT on this Agenda	Richard Margetson commented on the exceptional cross-section of expertise on the Committee.	
	Al Barrow requested the Committee recommend that the Board request technical information concerning the basin from the ISJ.	
8. Schedule Upcoming UAC Meeting	The next meeting of the Utilities Advisory Committee will be held on Wednesday, March 13, 2013 at 5:30 p.m.	
9. Closing Comments by UAC Committee Members	Linde Owen wished everyone a Happy Valentine's Day.	Action: The Committee
SAC COMMITTEE MEMBERS	Dominic Roques commented on the Morro Bay National Estuary Program's Community Projects Grant Program.	recommended that the Board President appoint Committee Members
	Chairperson Vogel asked for members to serve on a subcommittee to revise the District's Title 2. Committee Members Floyd and Evans and Vice Chairperson Vogel offered to serve.	Floyd, Evans and Vice Chairperson Vogel to a subcommittee to revise the District's Title 2 Regulations.
10. Adjournment	The meeting adjourned at 7:25 p.m.	