



July 19, 2023

**TO:** Utilities Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 07/19/2023 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Charles L. Cesena

**Vice President**  
Marshall E. Ochylski

**Directors**  
Matthew D. Fourcroy  
Troy C. Gatchell  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held June 21, 2023 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held June 21, 2023.***

Attachment  
06/21/2023 Utilities Advisory Committee Minutes

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcsd.org](http://www.losososcsd.org)

**Los Osos Community Services District**  
**DRAFT - Minutes of the Utilities Advisory Committee Meeting**  
**June 21, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order Flag Salute Roll Call</b>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Pam Ouellette, Committee Member – Present            Gene Scovell, Committee Member – Absent            Matthew Fourcroy, Vice-Chairperson – Absent            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Margaret Falkner, Utility Systems Manager            Laura Durban, Administrative Services Manager</p>	
<b>2. Approve UAC Minutes of May 17, 2023</b>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Moothart moved to approve the meeting minutes of May 17, 2023. The motion was seconded by Committee Member Harper and carried with unanimous consent.</b></p>	<b>Action – File approved minutes.</b>
<b>3. Basin Management Committee Update</b>	<p>General Manager Munds reported on the BMC's discussion of the annual monitoring report approval, the spring monitoring report, the RFP selections, and the west side nitrate study.</p> <p>The Committee discussed the BMC meeting.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>4. Utility Department Report</b>	<p>Utility Systems Manager Falkner reviewed the Utility Department Report made available on the District's website.</p> <p>The Committee discussed the Utility Report including finances and revenues.</p> <p>Public Comment – Richard Margetson commented on revenue considerations and the Rate Stabilization Reserve.</p>	<b>Action – None</b>
<b>5. Utilities Department Updates</b>	<p>General Manager Munds reported on the Bay Oaks Well and water transmission main project, the 16<sup>th</sup> Street North Tank project, FEMA submittals, and S &amp; T's request to participate in the Program C Well Project.</p> <p>The Committee discussed the Utilities Updates.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>6. Public Comments on items NOT on this Agenda</b>	<p>Public Comment – Richard Margetson commented on the rain disaster and People Helping People still helping residents.</p>	
<b>7. Schedule the Next UAC Meeting</b>	<p>The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, July 19, 2023, at 5:30 p.m. unless otherwise noticed.</p>	
<b>8. Closing Comments by UAC Committee Members</b>	<p>Chairperson Cesena thanked everyone.</p>	
<b>9. Adjournment</b>	<p>The meeting adjourned at 6:10 p.m.</p>	