



March 2, 2017

To: Honorable LOCSD Board of Directors
From: Renee Osborne, General Manager
Subject: **Agenda Item 9D – 3/2/2017 Board Meeting**
General Manager Activity for February 2017

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STAFF

- Staff has been working with the two Bookkeepers on the transition. One of the issues that has come up is that the budget tool in the accounting program was not being utilized, a manual version was being used. This has caused a few delays in some processing and internal reporting. Once the new budget has been approved, we plan on using the accounting system to its fullest potential.

WATER

- Staff along with Rob Miller is working on specifications to replace a much used Generator for the pumps, etc. This would be mobile and could be used in any area.
- Staff has sent out an RFP for lab sampling. We want to make sure that we are getting the best rates possible.
- Staff has been working on updating the safety training program.

FIRE

- John Madonna Construction (JMC) will start working on the Fire lateral on Tuesday, February 28th. This project has been delayed due to the rain.
- We have been working with Fire to discuss vouchers and payroll issues.
- I have met with Fire Captain Coalwell and Chief Taylor regarding the purchase of the Medic Rescue; extra costs and payment plans. These items are being brought to the Board for discussion under General Action Item 12C.

PARKS & REC

- After the Board's approval for staff to proceed with the leasing agreement, environmental and permitting process, I have been in contact with the County on the leasing agreement. I have also spoken to County Parks and expressed our goals and expectations for the lease; 5 year renewable rollover, 10 years thereafter, no payments, use of property as a fenced dog park, no permanent structures to be added.
- The County Planning Office has contacted me regarding the Habitat Conservation Plan (HCP). We will be working on changing the current designated usage from Tennis Courts to grass-fenced Dog Park. Supervisor Gibson's Office has been very helpful with this matter. No costs have been discussed yet, or if there will be any.
- Once the above items have been addressed, we will still need to go to the County for the change in use of the Community Plan. We hope all these items can be addressed by fall of this year. Until these above items are addressed, we cannot move forward on an RFP and/or making any further decisions.
- Staff has sent out letters to all of the residents and businesses that would be neighboring the future Dog Park for their comments and/or suggestions.

GENERAL

- I have met with several members from the public regarding wastewater assessment charges and coordinating between the County and NBS, water billing and Dog Park questions.
- I have attended all Committee meetings, along with the IRWM County meetings.
- I was asked by the County to assist in the interviewing of the new Superintendent for the Wastewater Treatment Plant.