



October 1, 2020

**TO:** LOCSD Board of Directors  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 9C – 10/01/2020 Board Meeting**  
Approve Warrant Register for September 2020

**DESCRIPTION**

The attached Warrant Register is presented for review to the Board for their review and approval. The following are some of larger payments made during the month of September:

- Check #29999 for \$3,599.10 to Alpha Fire & Security Alarm is a progress payment for the Fire Sprinkler System at the 8<sup>th</sup> Street Water Yard Building.
- Check #30023 for \$4,990.00 to Toste Construction was for asphalt repair due to a water leak. 50% of this has been reimbursed to the District from Stanley Security for after-hours line not properly working.
- Check #30024 for \$5,115.00 to Water Systems Consulting is for work done for the South Bay Well Site Transmission Main Line.
- Check #30026 for \$22,069.10 to Kirk Construction is for work on the Fire Line for the Water Yard Building.
- Check #30029 for \$4,390.75 to SWCA is for the Environmental Review for the Program C Test Well.
- Check #30036 for \$7,800.60 and \$2,874.41 to LN Curtis is for the purchase of a New Fire Engine Hose and Equipment.
- Check #30042 for \$5,199.75 to Wallace Group for Engineering Services for the Ferrell Street Pathway Project.
- Check #30043 for \$6,186.52 to the Wallace Group was for Engineering services rendered for the South Bay Transmission Line and the 10<sup>th</sup> Street Tank Coating Project.
- Check #30045 for \$10,950.00 to Alpha Electrical Service for work done on the 8<sup>th</sup> Street Storage Building.
- Check #30060 for \$63,021.20 to Pres Tech Equipment Company for the purchase of a New Vacuum Trailer approved by the Board.

**SUMMARY STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the warrant register for the period September 2020.***

**DISCUSSION**

The District's Accounts Payable invoicing is charged to the following fund codes:

Fund 100	Administrative
Fund 200	Bayridge Estate
Fund 301	Fire
Fund 400	Vista de Oro
Fund 500	Water
Fund 600	Wastewater
Fund 800	Drainage
Fund 900	Parks and Recreation

Attachments

**President**  
Charles L. Cesena

**Vice President**  
Christine M. Womack

**Directors**  
Matthew D. Fourcroy  
Vicki L. Milledge  
Marshall E. Ochylski

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Scott M. Jalbert

**Battalion Chief**  
Paul Provence

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

www.losososcsl.org

LOS OSOS COMMUNITY SERVICES DISTRICT  
 Check/Voucher Register - Warrant Register for Board Packet  
 From 9/1/2020 Through 9/30/2020

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
16150027	9/1/2020	CA PUBLIC EMPL RET SYSTEM	210.00	08/22/20 CalPERS GASB-68 Reports and Schedules	100
	9/1/2020	CA PUBLIC EMPL RET SYSTEM	700.00	08/22/20 CalPERS GASB-68 Reports and Schedules	301
	9/1/2020	CA PUBLIC EMPL RET SYSTEM	490.00	08/22/20 CalPERS GASB-68 Reports and Schedules	500
29997	9/3/2020	AFLAC	33.12	08/01-31/20 Acct#HJ582 EE Elected Insurance	100
	9/3/2020	AFLAC	186.78	08/01-31/20 Acct#HJ582 EE Elected Insurance	500
29998	9/3/2020	ALLIED ADMIN - DELTA DENTAL	235.82	10/01-31/20 ID#07917-07535 Dental Plan	100
	9/3/2020	ALLIED ADMIN - DELTA DENTAL	626.61	10/01-31/20 ID#07917-07535 Dental Plan	500
29999	9/3/2020	ALPHA FIRE & SECURITY ALARM CORPORATION	3,599.10	08/18/20 Progress Billing #2 Fire Sprinkler 8th St. Building	500
30000	9/3/2020	AT&T	223.81	07/17/20-08/16/20 9391056500 Telephone Service	100
	9/3/2020	AT&T	678.12	07/17/20-08/16/20 Telephone and Telemetry Service	500
	9/3/2020	AT&T	22.04	07/17/20-08/16/20 9391056182 Telephone & Telemetry Service	800
30001	9/3/2020	B&B GARAGE DOORS	270.00	08/17/20 Garage Door Service Call	301
30002	9/3/2020	BOONE GRAPHICS - GROVER BEACH	1,567.98	08/20/20 Utility Billing Service (RTS 206-213)	500
30003	9/3/2020	BROWNSTEIN, HYATT, FARBER, SCHRECK	26,171.71	07/01-31/20 BMC Shared Costs	500
30004	9/3/2020	GOLDEN STATE WATER COMPANY	583.57	06/22/20-08/24/20 Acct#84033200001 Water Service - Fire	301
30005	9/3/2020	COAST PEST CONTROL	75.00	08/29/20 Bi-Monthly Pest Control Service	301
30006	9/3/2020	DIGITAL DEPLOYMENT, INC	200.00	09/01-30/20 Website Hosting Service & Fee	100
30007	9/3/2020	Diamond Maps	720.00	Acct#24195 08/26/20-08/26/21 Annual Subscription for GIS	500
30008	9/3/2020	FARM SUPPLY CO	16.76	08/17/20 Cust#26174 - Minor Tools	500
30009	9/3/2020	WELLS FARGO VENDOR FIN SERV	99.74	08/24/20-09/23/20 Acct#90136374384 Copier Lease Service	301
30010	9/3/2020	HACH	376.19	08/28/20 Acct#270053 Process Control & Treatment Supplies	500
30011	9/3/2020	KITZMAN WATER, INC.	88.00	08/31/20 Acct#72975 Softwater Service - Fire	301
30012	9/3/2020	LIFE ASSIST INC	492.99	08/15/20 Acct#93402CDF Paramedic Supplies	301
30013	9/3/2020	MINER'S ACE HARDWARE	320.59	8/01-31/20 Acct#143640 Supplies/Maint/Equip/Tools/Parts	500
30014	9/3/2020	MISSION LINEN SUPPLY	53.80	08/13/20 Cust#213729 Janitorial Supplies - Towels and Rags	500
30015	9/3/2020	PG&E	293.87	07/20/20-08/18/20 Acct 7954162233-2 Electric Services	100
	9/3/2020	PG&E	400.31	07/20/20-08/18/20 Acct 7954162233-2 Electric Services	200
	9/3/2020	PG&E	8.92	07/20/20-08/18/20 Acct 7954162233-2 Electric Services	301
	9/3/2020	PG&E	158.42	07/20/20-08/18/20 Acct 7954162233-2 Electric Services	400
	9/3/2020	PG&E	10,327.01	07/20/20-08/18/20 Acct 7954162233-2 Electric Services	500
	9/3/2020	PG&E	181.16	07/20/20-08/18/20 Acct 7954162233-2 Electric Services	800

LOS OSOS COMMUNITY SERVICES DISTRICT  
Check/Voucher Register - Warrant Register for Board Packet  
From 9/1/2020 Through 9/30/2020

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
30016	9/3/2020	SLO COUNTY EMPLOYEES ASSOC	13.30	08/10/20-08/23/20 SLOCEA Dues	100
	9/3/2020	SLO COUNTY EMPLOYEES ASSOC	87.83	08/10/20-08/23/20 SLOCEA Dues	500
30017	9/3/2020	SLO COUNTY DEPARTMENT OF PUBLIC WORKS	2,674.00	07/01-31/20 405R979032 Water Quality Testing	500
30018	9/3/2020	SPEED'S OIL TOOL SERVICE, INC	415.00	08/04/20 Brine Disposal Trucking Service - SB Well	500
	9/3/2020	SPEED'S OIL TOOL SERVICE, INC	415.00	08/12/20 Brine Disposal Trucking Service - SB Well	500
	9/3/2020	SPEED'S OIL TOOL SERVICE, INC	431.00	08/25/20 Brine Disposal Trucking Service - SB Well	500
30019	9/3/2020	SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT	1,221.00	08/01-31/20 Brine Disposal Services	500
30020	9/3/2020	ROBERT STILTS, CPA	5,000.00	07/16/20-08/15/20 Bookkeeping Services	100
30021	9/3/2020	TECHXPRESS INC	1,485.00	09/01-30/20 IT Support and Service	100
30022	9/3/2020	THE GAS COMPANY	42.48	07/21/20-08/19/20 Acct#14941522279 Gas Service - Fire	301
30023	9/3/2020	TOSTE CONSTRUCTION	4,990.00	08/18/20 Asphalt Repair 1500 12th St	500
30024	9/3/2020	Water Systems Consulting Inc	5,115.00	07/01-31/20 South Bay Well Site Transmission Main Service	500
30025	9/3/2020	AT&T	573.12	07/17/20-08/16/20 Cust#9391056297 Telephone Service	301
30026	9/3/2020	KIRK CONSTRUCTION	22,069.10	08/24/20 Project #20-008 Storage Structure Fire Line	500
30027	9/3/2020	MINER'S ACE HARDWARE	636.04	08/01-31/20 Acct#121480 Supplies/Maint/Tools/Equip/Parts	301
30028	9/3/2020	STANLEY CONVERGENT SECURITY SOLUTIONS	93.27	10/01-31/20 Acct#2234623879 Security Services (STE 106&110)	100
30029	9/3/2020	SWCA ENVIRONMENTAL CONSULTANTS	4,390.75	8/1/20-8/22/20 Environmental Review Program C Well	500
30030	9/3/2020	THE GAS COMPANY	14.30	07/22/20-08/20/20 Acct#17351580109 Gas Service - Suite 110	100
30032	9/9/2020	Cardmember Services	200.00	08/06/20 CC/Durban - Spectrum -Internet Service Admin/Server	100
	9/9/2020	Cardmember Services	54.99	08/27/20 CC/Durban - Zoom - Board & Committee Meetings	100
	9/9/2020	Cardmember Services	3.18	09/01/20 CC/Durban - PirateShip - Delivery Confirmation	100
	9/9/2020	Cardmember Services	109.26	08/06/20 CC/Young - San Miguel Market - Academy Food	301
	9/9/2020	Cardmember Services	290.40	08/07/20 CC/Durban - The Tribune - Title 4 Ordinance 2020-03	301
	9/9/2020	Cardmember Services	40.54	08/07/20 CC/Young - Amazon.com - Grip Tape	301
	9/9/2020	Cardmember Services	162.39	08/11/20 CC/Young - SmartSign - Asset Tags	301
	9/9/2020	Cardmember Services	245.15	08/17/20 CC/Young - Spectrum - Internet and TV	301
	9/9/2020	Cardmember Services	25.00	08/06/20 CC/Durban - Spectrum -Internet Service Admin/Server	500
	9/9/2020	Cardmember Services	471.87	08/07/20 CC/Asuncion - Pipeline Products - Mount Base Riser	500
	9/9/2020	Cardmember Services	109.99	08/11/20 CC/Durban - Spectrum - Wateryard Internet	500
	9/9/2020	Cardmember Services	268.02	08/22/20 CC/Asuncion - WeatherTech - Seat Protectors	500
	9/9/2020	Cardmember Services	139.91	08/30/20 CC/Durban - AT&T - (08/22/20-09/21/20)	500
	9/9/2020	Cardmember Services	288.83	08/31/20 CC/Durban - Bestbuy.com - Monitor for Wateryard	500
	9/9/2020	Cardmember Services	195.32	08/31/20 CC/Durban - Indeed.com - USM Advertisement	500

LOS OSOS COMMUNITY SERVICES DISTRICT  
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Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
30033	9/9/2020	AGP VIDEO, INC	650.00	06/01-30/20 CH20 OPS & Management BOD Meeting Processing	100
	9/9/2020	AGP VIDEO, INC	1,300.00	07/01/20-08/31/20 Ch20 OPS & Management & BOD Meetings	100
30034	9/9/2020	COASTAL COPY, LP	72.41	07/24/20-08/23/20 Acct#LO22 Main Copier/Printer/Fax Overages	100
30035	9/9/2020	Coverall North America, Inc.	236.00	09/01-30/20 Janitorial Services (Suites 106 & 110)	100
30036	9/9/2020	L N CURTIS	7,800.60	05/29/20 Cust#C33451 New Engine Hose	301
	9/9/2020	L N CURTIS	2,874.41	07/20/20 Cust# C33451 New Engine Equipment	301
	9/9/2020	L N CURTIS	272.25	07/28/20 Cust#C33451 New Engine Hose	301
	9/9/2020	L N CURTIS	336.83	08/11/20 Cust #33451 New Engine Hose	301
	9/9/2020	L N CURTIS	103.19	08/20/20 Cust#C33451 New Engine Hose	301
30037	9/9/2020	MISSION COUNTRY DISPOSAL	129.37	09/01-30/20 Acct#4130-5101023	301
30038	9/9/2020	MOSS, LEVY & HARTZHEIM LLP	3,000.00	08/31/20 #LOSOSOSCD Audit Services	100
30039	9/9/2020	OFFICE DEPOT INC	58.30	08/01-31/20 Acct#28702448 General Office Supplies	100
30040	9/9/2020	RANGE MASTER	161.61	08/07/20 Acct#SoBayFire Uniform McCorkle	301
30041	9/9/2020	SLO COUNTY EMPLOYEES ASSOC	13.75	08/24/20-09/06/20 SLOCEA Dues	100
	9/9/2020	SLO COUNTY EMPLOYEES ASSOC	88.65	08/24/20-09/06/20 SLOCEA Dues	500
30042	9/9/2020	WALLACE GROUP	5,199.75	07/01-31/20 Engineering Services	900
30043	9/9/2020	WALLACE GROUP	442.50	07/01-31/20 Engineering Services	100
	9/9/2020	WALLACE GROUP	6,186.52	07/01-31/20 Engineering Services	500
	9/9/2020	WALLACE GROUP	125.00	07/01-31/20 Engineering Services	900
30044	9/9/2020	WALLACE GROUP	398.75	FY 20/21 Tax Roll CIP (9B) Special Fire Tax	301
30045	9/15/2020	ALPHA ELECTRICAL SERVICE	10,950.00	09/08/20 8th Street Storage Building	500
30046	9/15/2020	BRENNTAG PACIFIC INC.	769.92	08/27/20 Acct#122727 Water Treatment Chemicals	500
30047	9/15/2020	GEORGE CONTENTO	3,000.00	10/01-31/20 Office Rent (Suites 106 & 110)	100
30048	9/15/2020	THE DOCUTEAM, LLC	40.00	08/01-31/20 Acct#0979 Onsite Service (Document Destruction)	100
30049	9/15/2020	DSD BUSINESS SYSTEMS	48.75	08/31/20 Criterion Benefit Deduction Issue	100
30050	9/15/2020	FASTENAL INDUSTRIAL & CONSTRUCTION SUPPLIES	172.59	08/27/20 Cust#CALUI1083 Misc Small Parts & Supplies	500
30051	9/15/2020	HUMANA INSURANCE COMPANY	252.00	10/01-31/20 ID#732930-001 Insruance (21 RFF)	301
30052	9/15/2020	DE LANGE LANDEN FINANCIAL SERVICES	288.05	09/01-30/20 Acct#630919 Kyocera Service Contract/Insurance	100
30053	9/15/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	239.06	10/01-31/20 Acct#LOSOSOS-BL-283600 Insurnace Life/ADD/WI/LDT	100
	9/15/2020	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	467.69	10/01-31/20 Acct#LOSOSOS-BL-283600 Insurnace Life/ADD/WI/LDT	500
30054	9/15/2020	MISSION COUNTRY DISPOSAL	148.82	09/01-30/20 Acct#4130-5101854 Trash Service Wateryard 953	500
30055	9/15/2020	READY REFRESH	46.54	08/01-31/20 Acct#090008772 Water Delivery	100
30056	9/15/2020	COUNTY OF SAN LUIS OBISPO - EH	392.40	05/01/20-06/30/20 Acct#AR0009718 Cross Connection Services	500

LOS OSOS COMMUNITY SERVICES DISTRICT  
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30057	9/15/2020 LOS OSOS CHEVRON	516.14	08/01-31/20 Acct#70 Gas & Diesel Fleet Vehicles	500
	9/15/2020 LOS OSOS CHEVRON	129.03	08/01-31/20 Acct#70 Gas & Diesel Fleet Vehicles	800
30058	9/16/2020 WELLS FARGO VENDOR FIN SERV	99.74	09/24/20-10/23/20 Acct#90136374384 Copier Lease Service	301
30059	9/16/2020 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	176.12	07/11/20-10/10/20 Acct#0017387073 Postage Meter Lease	100
30060	9/16/2020 PRES TECH EQUIPMENT COMPANY	63,021.20	New Vacuum Trailer PV500-GHO-W-T	500
30061	9/16/2020 STANLEY CONVERGENT SECURITY SOLUTIONS	137.73	10/01/20-12/31/20 Acct#1371001193 Alarm System Monitoring	301
30062	9/21/2020 SLO COUNTY EMPLOYEES ASSOC	13.75	09/07/20-09/20/20 SLOCEA Dues	100
	9/21/2020 SLO COUNTY EMPLOYEES ASSOC	112.45	09/07/20-09/20/20 SLOCEA Dues	500
30063	9/21/2020 ROBERT STILTS, CPA	5,000.00	08/16/20-09/15/20 Bookkeeping Services	100
30064	9/21/2020 TECHXPRESS INC	1,485.00	10/01-31/20 IT Support Services	100
30065	9/21/2020 VISION SERVICE PLAN	64.11	10/01-31/20 Acct#121302260001 Vision Plan	100
	9/21/2020 VISION SERVICE PLAN	139.85	10/01-31/20 Acct#121302260001 Vision Plan	500
30066	9/22/2020 FRANK ASUNCION	60.00	09/22/2020 Asuncion - Treatment Certificate Renewal	500
30067	9/22/2020 DSD BUSINESS SYSTEMS	97.50	09/14/20 Criterion Benefit Deduction Issues	100
30068	9/22/2020 SLO COUNTY DEPARTMENT OF PUBLIC WORKS	3,262.00	08/01-31/20 405R979032 Water Quality Testing	500
30069	9/22/2020 UNITED RENTALS, INC.	110.42	09/10/20 Cust#644067 - R&M Water Distribution Maintenance	500
30070	9/22/2020 VERIZON WIRELESS	67.96	08/08/20-09/07/20 Acct#472454582-00001 Cellular Service	301
	9/22/2020 VERIZON WIRELESS	61.72	08/08/20-09/07/20 Acct#472454582-00001 Cellular Service	500
	9/22/2020 VERIZON WIRELESS	41.15	08/08/20-09/07/20 Acct#472454582-00001 Cellular Service	800
8173/8181/8187/8202	9/9/2020 CA PUBLIC EMPL RET SYSTEM	771.91	09/01-30/20 CalPERS Unfunded Accrued Liability	100
	9/9/2020 CA PUBLIC EMPL RET SYSTEM	3,854.37	09/01-30/20 CalPERS Unfunded Accrued Liability	301
	9/9/2020 CA PUBLIC EMPL RET SYSTEM	4,431.08	09/01-30/20 CalPERS Unfunded Accrued Liability	500
calPERSMed2143_Oct:	9/18/2020 CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	2,662.35	10/01-31/20 ID#4662975925 CalPERS Health Plan	100
	9/18/2020 CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	2,236.77	10/01-31/20 ID#4662975925 CalPERS Health Plan	500
PD091120_457	9/11/2020 CALPERS 457	72.00	08/24/20-09/06/20 SIP 457 Contributions	100
	9/11/2020 CALPERS 457	1,636.00	08/24/20-09/06/20 SIP 457 Contributions	500
PD091120_EDD	9/11/2020 CA EMPLOYMENT DEVELOPMENT DEPT	633.77	State Payroll Taxes - PD: 08/24/20-09/09/20	100
	9/11/2020 CA EMPLOYMENT DEVELOPMENT DEPT	227.01	State Payroll Taxes - PD: 08/24/20-09/09/20	301
	9/11/2020 CA EMPLOYMENT DEVELOPMENT DEPT	433.12	State Payroll Taxes - PD: 08/24/20-09/09/20	500

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Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
PD091120_IRS	9/11/2020	DEPARTMENT OF THE TREASURY	1,728.96	Federal Payroll Taxes - PD: 08/24/20-09/06/20	100
	9/11/2020	DEPARTMENT OF THE TREASURY	37.20	Federal Payroll Taxes PD 08/24/20-09/06/20	100
	9/11/2020	DEPARTMENT OF THE TREASURY	1,083.67	Federal Payroll Taxes - PD: 08/24/20-09/06/20	301
	9/11/2020	DEPARTMENT OF THE TREASURY	1,391.82	Federal Payroll Taxes - PD: 08/24/20-09/06/20	500
PD091120_PERSRet	9/11/2020	CA PUBLIC EMPL RET SYSTEM	1,604.92	Retirement Earned - PD: 08/24/20-09/06/20	100
	9/11/2020	CA PUBLIC EMPL RET SYSTEM	159.00	Retirement Earned - PD: 08/24/20-09/06/20	301
	9/11/2020	CA PUBLIC EMPL RET SYSTEM	2,107.01	Retirement Earned - PD: 08/24/20-09/06/20	500
PD092520_457	9/25/2020	CALPERS 457	100.00	09/07/20-09/20/20 SIP 457 Contributions	100
	9/25/2020	CALPERS 457	2,286.00	09/07/20-09/20/20 SIP 457 Contributions	500
PD092520_EDD	9/25/2020	CA EMPLOYMENT DEVELOPMENT DEPT	734.03	State Payroll Taxes Paydate: 09/07/20-09/20/20	100
	9/25/2020	CA EMPLOYMENT DEVELOPMENT DEPT	278.51	State Payroll Taxes Paydate: 09/07/20-09/20/20	301
	9/25/2020	CA EMPLOYMENT DEVELOPMENT DEPT	489.96	State Payroll Taxes Paydate: 09/07/20-09/20/20	500
PD092520_IRS	9/25/2020	DEPARTMENT OF THE TREASURY	2,051.46	Federal Payroll Taxes Paydate 09/07/20-09/20/20	100
	9/25/2020	DEPARTMENT OF THE TREASURY	831.53	Federal Payroll Taxes Paydate 09/07/20-09/20/20	301
	9/25/2020	DEPARTMENT OF THE TREASURY	1,613.31	Federal Payroll Taxes Paydate 09/07/20-09/20/20	500
PD092520_PERSRet	9/25/2020	CA PUBLIC EMPL RET SYSTEM	1,611.87	Retirement Earned 09/07/20-09/20/20	100
	9/25/2020	CA PUBLIC EMPL RET SYSTEM	159.00	Retirement Earned 09/07/20-09/20/20	301
	9/25/2020	CA PUBLIC EMPL RET SYSTEM	<u>2,687.77</u>	Retirement Earned 09/07/20-09/20/20	500
Report Total			<u>260,458.44</u>		

08/03 – FAC Meeting  
08/06 – BOD Meeting  
08/18 – PRAC Meeting  
08/19 – UAC Meeting  
08/26 – BMC Meeting  
08/27 – LOCAC Meeting (Fourcroy)

# DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

*\*please include any qualifying Ad Hoc or  
outside Meetings reported on*

NAME Chuck Cesena DATE 9-17-2020

FOR THE MONTH OF August 2020

## 9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 8/6 MEETING: BOD  
MEETING DATE: 8/19 MEETING: UAC  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Chuck Cesena DATE: 9-17-20-20

Office Use Only:  
Date Received: 9/17/2020  
Reviewed and Validated By: [Signature]

08:03 – EAC Meeting  
08:06 – BOD Meeting  
08:18 – PRAC Meeting  
08:19 – EAC Meeting  
08:26 – BMC Meeting  
08:27 – LOCAC Meeting (Fourcroy)

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

*\*please include any qualifying Ad Hoc or  
outside Meetings reported on*

NAME Matthew Fourcroy DATE 9-1-20

FOR THE MONTH OF August 2020

### 9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 et seq. of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 8-6-20 MEETING: Board of Directors

MEETING DATE: 8-18-20 MEETING: Parks + Rec Mtg Chair

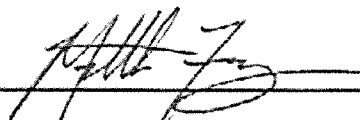
MEETING DATE: 8-19-20 MEETING: Utilities Mtg Alt. Chair

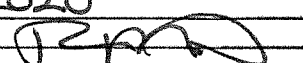
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MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300<sup>00</sup>

SIGNATURE:  DATE: 9-1-20

Office Use Only:  
Date Received: 9/3/2020  
Reviewed and Validated By: 





September 03, 2020

**TO:** LOCSD Board of Directors  
Ron Munds, General Manager

**FROM:** Director Matthew Fourcroy, Parks & Recreation Advisory Committee  
Chairperson

**SUBJECT:** **Agenda Item 4G – 09/03/2020 Board Meeting**  
Summary Report from August 18, 2020 Parks and Recreation Meeting

**President**  
Charles L. Cesena

**Vice President**  
Christine M. Womack

**Directors**  
Matthew D. Fourcroy  
Vicki L. Milledge  
Marshall E. Ochylski

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Scott M. Jalbert

**Battalion Chief**  
Paul Provence

The meeting was called to order at 5:30 and the minutes approved.

The Ferrell Ave. Pathway project was discussed. The design package is in progress after approval by the Board and the draft site plan was reviewed. The pathway was straightened from its existing alignment as the existing path goes into the neighbor's property. The re-alignment also helps with grading. Up for discussion were the surface of the pathway and the exclusionary fencing alongside the path.

The Committee agreed on wanting the surface to be durable so as to minimize maintenance and maximize longevity. The Committee has directed staff to get more information about Decomposed Granite with Resin vs Asphalt. Both these surfaces are thought to be similar cost and the Committee will recommend the most durable of the two.

The Committee agreed on a split rail fence and recommended a two-rail fence. The Committee would like to make sure that the posts of the fence are treated or have some other means of preventing rot/insect damage.

The next Parks & Recreation Advisory Meeting is planned for Tuesday, October 20, 2020 at 5:30 pm. The Committee may meet in September as needed to support the Ferrell Ave. project.

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 102  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcscsd.org](http://www.losososcscsd.org)

12/09 – FAC Meeting  
12/12 – BOD Meeting

*\*please include any qualifying Ad Hoc or outside  
Meetings reported on*

# DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Vicki Milledge DATE 9/18/2020

FOR THE MONTH OF December 2019

## 9. DIRECTOR COMPENSATION (amended and adopted 02/07/19)

9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each Ad Hoc Committee meeting, or other function/meeting attended by him/her as a Director at the direction of the Board of Directors.

9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District or its residents/customers.

9.3 In no event shall Director Compensation exceed \$100.00 per day.

9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director Compensation shall not exceed \$600.00 in any one calendar month.

9.5 Any Director who declines to receive the above compensation or any portion thereof shall have the compensation he/she is owed placed in a Director training fund that shall be used for the purpose of training Board Members in topics relevant to their service.

MEETING DATE: 12/12/2020 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/18/2020

Office Use Only:  
Date Received: 9/21/2020  
Reviewed and Validated By: [Signature]

01/06 – FAC Meeting  
 01/09 – BOD Meeting  
 01/15 – UAC Meeting  
 01/21 – PARKS Meeting  
 01/23 – LOCAC (Womack)

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME VICKI MILLEDGE DATE 9/19/2020

FOR THE MONTH OF January 2020

**9. DIRECTOR COMPENSATION** *(amended and adopted 02/07/19)*

9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each Ad Hoc Committee meeting, or other function/meeting attended by him/her as a Director at the direction of the Board of Directors.

9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District or its residents/customers.

9.3 In no event shall Director Compensation exceed \$100.00 per day.

9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director Compensation shall not exceed \$600.00 in any one calendar month.

9.5 Any Director who declines to receive the above compensation or any portion thereof shall have the compensation he/she is owed placed in a Director training fund that shall be used for the purpose of training Board Members in topics relevant to their service.

MEETING DATE: 01/09/2020 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

Office Use Only:  
 Date Received: 9/21/2020  
 Reviewed and Validated By: [Signature]

02/04 – FAC Meeting  
02/06 – BOD Meeting  
02/19 – UAC Meeting  
02/20 – LOCAC (Womack)

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

# DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME VICKI MILLEDGE DATE 9/19/2020

FOR THE MONTH OF February 2020

**9. DIRECTOR COMPENSATION** *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 02/06/2020 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

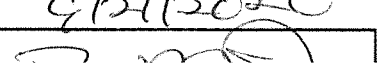
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MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

Office Use Only: 9/21/2020  


03/02 – FAC Meeting  
03/05 – BOD Meeting  
03/23 – Special BOD Meeting  
  
\*please include any qualifying Ad Hoc or outside Meetings reported on

**DIRECTOR'S MONTHLY REQUEST FOR  
COMPENSATION FOR MEETING  
ATTENDANCE**

NAME VICKI MILLEDGE DATE 9/19/2020

FOR THE MONTH OF March 2020

**9. DIRECTOR COMPENSATION** (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 et seq. of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 03/05/2020 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

Office Use Only: 9/21/2020

04/02 – BOD Meeting  
04/07 – Special BOD Meeting  
04/15 – UAC Meeting  
04/21 – PRAC Meeting

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

*\*Please include any qualifying Ad Hoc or outside Meetings reported on*

NAME VICKI MILLEDGE DATE 9/19/2020

FOR THE MONTH OF April 2020

**9. DIRECTOR COMPENSATION** *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 04/02/2020 MEETING: Board of Directors

MEETING DATE: 04/07/2020 MEETING: Special Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Vicki Milledge DATE: 9/19/2020

9/21/2020  
Office Use Only: \_\_\_\_\_

05/04 - FAC Meeting  
05/07 - BOD Meeting  
05/20 - UAC Meeting

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Vicki Milledge DATE 9/19/2020

FOR THE MONTH OF May 2020

**9. DIRECTOR COMPENSATION** (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
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MEETING DATE: 05/07/2020 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

9/21/2020  
Office Use Only: \_\_\_\_\_

06/04 - BOD Meeting  
06/25 - LOCAC Meeting (Milledge)  
06/29 - FAC Meeting

*\*Please include any qualifying Ad Hoc or outside Meetings reported on*

**DIRECTOR'S MONTHLY REQUEST FOR  
COMPENSATION FOR MEETING  
ATTENDANCE**

NAME Vicki Milledge DATE 9/10/2020

FOR THE MONTH OF June 2020

**9. DIRECTOR COMPENSATION** (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 06/04/2020 MEETING: Board of Directors

MEETING DATE: 06/25/2020 MEETING: LOCAC

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: \_\_\_\_\_ TOTAL COMPENSATION: \$ 200

SIGNATURE: Vicki Milledge DATE: 9/10/2020

Office Use Only:  
Date Received: 9/21/2020





**July 2, 2020**

**To: LOCSO Board of Directors**

**From: Vicki Milledge, Director**

**Subject: Agenda Item #4F June 25, 2020 LOCAC Meeting**

**President**

Charles L. Cesena

The June 25 LOCAC meeting is the first one using zoom. LOCAC members chose to be visible during the meeting.

**Vice President**

Christine M. Womack

County staff member Kylie Hensley gave a power point presentation regarding the Los Osos water supply.

**Directors**

Matthew D. Fourcroy  
Vicki L. Milledge  
Marshall E. Ochylski

Regular agenda items including public comment were discussed.

Lot Line Adjustments, and a vacation rental were considered.

**General Manager**

Ron Munds

Correspondence to the Planning Commission was approved.

**District Accountant**

Robert Stilts, CPA

The Bean - LOCAC letter was Re sent to the County reaffirming LOCACs previous vote to not approve the project.

**Unit Chief**

Scott M. Jalbert

**Battalion Chief**

Paul Provence

**Mailing Address:**

P.O. Box 6064  
Los Osos, CA 93412

**Offices:**

2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370

**FAX:** 805/528-9377

[www.losososcscsd.org](http://www.losososcscsd.org)

## **LOCSD Update**

### **LOCAC Meeting, July 25, 2020**

Since the last time LOCSD had an opportunity update LOCAC on projects and programs the District has been working on, COVID-19 and the national, state and regional responses to the pandemic took over as a priority. Like other organizations, the District crafted and approved a response plan that we continue to operate under today. Our offices closed to the public back on March 16<sup>th</sup> and will remain closed until a date still to be determined. We have continued to provide assistance to our customers by phone and email. Water, emergency services and other District operations have continued to function at a high level though with modified work plans to ensure the health and safety of our staff and the community. The following is a review of some of the Board of Directors actions and highlights for the past four months.

#### **March**

- The District revised the Title 4 code to update and refine our vegetation abatement procedures. This was an effort led by Cal Fire which will result in a more streamlined and efficient process to deal with vegetation abatement issues.
- The Board confirmed its support to replace one of its fire engines which is part of the Emergency Services vehicle replacement program. Reserves will be used to pay cash for the engine.
- The District introduced a new water conservation program rebate for the Flume Smart Water System which is a device that convey real time water use data to the customer. It has been highly successful with over 80 rebates issued.
- The Board officially adopted the District's COVID-19 response plan.

#### **April**

- The Board amended Title 2 the District Code to establish a more fair and equitable utility billing adjustment process.
- The Board approved the work plans for the Finance, Utilities and Park and Recreation Advisory Committees. We are looking new members for the Finance and Utilities Advisory Committees.
- The Board approved an agreement for annual auditing services.

#### **May**

- A new Battalion Chief was assigned to Station 15 by Cal Fire. Paul Provence took over as our "Chief" on May 4<sup>th</sup>. Due to the COVID-19 situation, Paul hasn't had an opportunity to meet with the Board members to date. The General Manager has met with him and is looking forward to a long term working relationship with Chief Provence. Welcome aboard!

- The Fiscal Year 2020-2021 Preliminary budget was reviewed and direction was provided by the Board so staff could complete the budgeting process by July 1<sup>st</sup>.
- The Board approved a contract with an environmental consulting firm to complete a Constraints Analysis for five potential site for a new District well. This action is part of an ongoing effort to enhance the District's community water supply.

## **June**

- The Board adopted the Fiscal Year 2020-2021 Final Budget. There are some new water capital projects being initiated as well as continuation of projects that have been in the works for over a year.
- There were several finance related actions taken such as establishing the District's appropriation limits, considerations of tax bill assessments and writing off some uncollectable utility charges.
- The Board approved the upcoming November election process. There are three seats up for election this year.

These are some of the highlights from the past four months. Our General Manager, Ron Munds, is always available to provide more details on what is going on within the District or to answer any questions. His contact information is, by phone 805-528-8687 or by email, [rmunds@losososcsd.org](mailto:rmunds@losososcsd.org).

07/02 – BOD Meeting  
 07/15 – UAC Meeting  
 07/23 – LOCAC Meeting (Cesena)

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

**DIRECTOR'S MONTHLY REQUEST FOR  
 COMPENSATION FOR MEETING  
 ATTENDANCE**

NAME VICKI MILLEDGE DATE 9/18/2020

FOR THE MONTH OF July 2020

**9. DIRECTOR COMPENSATION** *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 07/02/2020 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/18/2020

9/21/2020

Office Use Only: \_\_\_\_\_

08/03 – FAC Meeting  
 08/06 – BOD Meeting  
 08/18 – PRAC Meeting  
 08/19 – UAC Meeting  
 08/26 – BMC Meeting  
 08/27 – LOCAC Meeting (Fourcroy)

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

**DIRECTOR'S MONTHLY REQUEST FOR  
COMPENSATION FOR MEETING  
ATTENDANCE**

NAME VICKI MILLEDGE DATE 9/18/2020

FOR THE MONTH OF August 2020

**9. DIRECTOR COMPENSATION** *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 08/03/2020 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100

SIGNATURE: Vicki Milledge DATE: 9/19/2020

9/21/2020

Office Use Only: \_\_\_\_\_

06/01 – FAC Meeting  
06/04 – BOD Meeting  
06/25 – LOCAC Meeting (Milledge)  
06/29 – FAC Meeting

*\*please include any qualifying Ad Hoc or  
outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Christine Womack DATE 6/29/2020

FOR THE MONTH OF June 2020

### 9. DIRECTOR COMPENSATION (amended and adopted 02/06/2020)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 6/01 MEETING: FAC  
MEETING DATE: 6/04 MEETING: BOD  
MEETING DATE: 6/29 MEETING: FAC  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300

SIGNATURE: Christine Womack DATE: 6/29/2020

Office Use Only:  
Date Received: 9/3/2020  
Reviewed and Validated By: [Signature]

07/02 - BOD Meeting  
07/15 - EAC Meeting  
07/23 - LOCAC Meeting (Cesena)

\*please include any qualifying Ad Hoc or  
outside Meetings reported on

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME MARSHALL OCHYLSKI

DATE 09/18/2020

FOR THE MONTH OF July 2020

### 9. DIRECTOR COMPENSATION *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 07/02/2020 MEETING: BOARD OF DIRECTORS

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_


MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100<sup>00</sup>

SIGNATURE: 

DATE: 09/18/2020

Office Use Only:	
Date Received:	<u>9/21/2020</u>
Reviewed and Validated By:	

08/03 - FAC Meeting  
08/06 - BOD Meeting  
08/18 - PRAC Meeting  
08/19 - UAC Meeting  
08/26 - BMC Meeting  
08/27 - LOCAC Meeting (Foureroy)

# DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

*\*please include any qualifying Ad Hoc or  
outside Meetings reported on*

NAME MARSHALL OCHYLSKI DATE 09/18/2020

FOR THE MONTH OF August 2020

**9. DIRECTOR COMPENSATION** *(amended and adopted 02/06/2020)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.3 In no event shall Director compensation exceed \$100.00 per day.
- 9.4 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 08/03/2020 MEETING: FINANCIAL ADVISORY COMMITTEE

MEETING DATE: 08/06/2020 MEETING: BOARD OF DIRECTORS


MEETING DATE: 08/19/2020 MEETING: MNEP

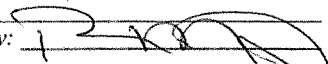
MEETING DATE: 08/26/2020 MEETING: BASIN MANAGEMENT COMMITTEE

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 4 TOTAL COMPENSATION: \$ 400<sup>00</sup>

SIGNATURE:  DATE: 09/18/2020

Office Use Only:	<u>9/21/2020</u>
Date Received:	
Reviewed and Validated By:	<u></u>





**October 1, 2020**

**To: LOCSO Board of Directors**

**From: Marshall Ochylski, Director**

**Subject: Los Osos Basin Management Committee  
On 08/26/2020**

**President**

Charles L. Cesena

**Vice President**

Christine M. Womack

**Directors**

Matthew D. Fourcroy  
Vicki L. Milledge  
Marshall E. Ochylski

**General Manager**

Ron Munds

**District Accountant**

Robert Stilts, CPA

**Unit Chief**

Scott M. Jalbert

**Battalion Chief**

Paul Provence

The Los Osos Basin Management Committee met on August 26, 2020 and the Agenda included the following substantive items. I have included a short synopsis of the discussions.

1. Draft 2020 Spring Lower Aquifer Groundwater Basin Monitoring. An update was provided regarding the initial findings for the Spring 2020 Lower Aquifer Groundwater Monitoring results.
2. Implementation Plan and Budget Authorization. A lengthy discussion was held regarding the proposed approach for preparing an Implementation Plan for the LOBMC. As a result, this item was continued until Dan Heimel, the LOBMC Executive Director, met with the staffs of the parties to the LOBMC and updated the proposed approach to conform with the direction given by the Committee Members.
3. AB1600 Funding Study. There was a review of a proposed AB1600 Funding Study, and further discussion on this was item was deferred until sometime after the Implementation Plan was approved.
4. Update on Status of Basin Plan Infrastructure Projects. The Committee received a brief update of the status of the ongoing Basin Plan Infrastructure Projects.

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**Offices:**

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Los Osos, CA 93402

**Phone:** 805/528-9370

**FAX:** 805/528-9377

[www.losososcsd.org](http://www.losososcsd.org)



**October 1, 2020**

**To: LOCSD Board of Directors**

**From: Marshall Ochylski, Director**

**Subject: Morro Bay National Estuary Program Meeting  
On 08/19/2020**

**President**

Charles L. Cesena

**Vice President**

Christine M. Womack

**Directors**

Matthew D. Fourcroy  
Vicki L. Milledge  
Marshall E. Ochylski

**General Manager**

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For the Morro Bay National Estuary Program Meeting report, please see the attached minutes.



**Executive Committee Quarterly Meeting  
Via Video Conferencing**

**August 19, 2020  
4:00 pm**

### **Minutes**

**Attendees:** Matt Keeling, *Central Coast Regional Water Quality Control Board*; Kristin Hardy, *Cal Poly*; Jeff Heller, *City of Morro Bay*; Marshall Ochylski, *LOCSO*; Bill Henry, *Bay Foundation*; Sam Schuchat, *California Coastal Conservancy*; John Flaherty, *Central Coast Outdoors*; Ethan Bell, *Stillwater Sciences*; Trudy O'Brien, *Central Coast Women for Fisheries*; Bruce Gibson, *San Luis Obispo County*; Becka Kelly, *Morro Bay Harbor Department*; Suzanne Marr, *USEPA*; Ayla-Louise Mateo, *MBNEP Staff*; Ann Kitajima, *MBNEP Staff*; Lexie Bell, *MBNEP Staff*.

#### **1. Introductions and Updates**

- Trudy O'Brien: People are selling fish off their boats at the dock when possible. Central Coast Women for Fisheries puts out an email if you're on their list saying who has fish and when. Hasn't been a lot of activity, but has been some.
- Bill Henry: The Bay Foundation approved the revised Restoration Fund spending plan that we'll be considering today. He participated in the virtual site visit with the EPA Program Evaluation (PE) review team. The review went well, and EPA is happy with the Estuary Program's performance. They indicated that our NEP will pass the evaluation. The Bay Foundation continues to support NEP staff throughout COVID era that we're in, with flexibility that they need to work at home, additional paid time off through a federal program, etc.
- Kristin Hardy: She just returned from a sabbatical and maternity over the past year, so no updates at this time.
- Ayla-Louise Mateo: Environmental planning intern for Estuary Program. Working on updating our Climate Vulnerability Assessment.
- Sam Schuchat: Between people being on leave, etc., the State Coastal Conservancy is down 15 to 20% of their normal workforce right now. They will have a Board meeting in two weeks to consider grants applications.
- John Flaherty: Busiest summer ever this year in terms of kayak tours. A lot of other tourism related businesses in area have also been exceptionally busy. Needed extra staff to get through the summer. Great to see, but also kind of puzzling. Many Californians want to get out and do things but don't want to go too far, so coming to places like Morro Bay. Seeing so much eelgrass this year, in places that haven't seen it in years. Really encouraging to see the recovery.
- Bruce Gibson: Most of his work now is related to COVID and the budget and economic impacts of COVID. One issue with potential impact on the estuary is the encampment of homeless people in the area. He's been hearing from a lot of constituents about the issue. It's challenging to deal with fiscally, legally, etc. The County is concerned about waste issues (human waste, syringes, etc.), and it is something they will continue to work on.
- Matt Keeling: Water Board, similar to other entities, is struggling with COVID related economic and budget constraints. They're operating with a 15 to 20% workforce and are still determining how this impacts ability to do their work. At the May EC meeting, Tamara had mentioned ongoing settlement negotiations with California Department of Corrections' (DOC) California Men's Colony Wastewater Treatment Plant (CMC WWTP) overflows to Chorro Creek in Dec 2015 and Jan 2017. The violations were settled in confidential civil negotiations with a \$170,000 settlement. The DOC will be implementing enhanced compliance actions by installing 13 smart manhole covers with monitoring capacity that detects when there's a back-up in collection system lines and alerts staff. These will be placed between CMC and the WWTP along Chorro Creek over the next few years. Part of the reason for the spills is that lockdowns in the prison lead to protest flushing of items down toilets. This causes clogs in the collection system and results in spills unless staff can clear them first with vac trucks. At

the Water Board meeting on May 28, the CMC's updated NPDES permit was approved. It was a standard permit update during the five-year cycle. The major changes were: removed effluent limits since testing showed they were no longer necessary (nitrate, chlorine residual) and added phthalate esters to permit. They are still monitoring for those constituents in case they become a problem in the future. Nitrate was removed from the effluent limits because CMC has demonstrated that their system is effective at total nitrogen removal. Limits for chlorine residual were removed since CMC is no longer using chlorine disinfection since a UV system was installed. Chlorine is only a backup now when needed. The permit also added influent monitoring for salts and other minerals since some of ongoing effluent limit violations are associated with sodium chloride. They are trying to get a better idea of the sources and address them with source control before they get to the plant. At the July 16 Water Board meeting, they adopted the NPDES permit for the community of Cayucos. The Morro Bay WWTP needs to upgrade by 2023 to go full secondary and to move the plant out of the flood zone. Cayucos decided to create their own plant, currently under construction near the former Estero Chevron marine terminal. They worked to include special provisions for future recycling of effluent to reduce ocean discharge. The facility is going to be treating to tertiary standards. The Morro Bay WWTP is under construction off Highway 1. The Water Board will be agendaizing that in the next year or two depending on plant completion. Suzanne asked if the Water Board had an approach for homeless and water quality issues. Staff began engaging with stakeholders last October and collaborated with nonprofits and local agencies to address the core issues of homelessness rather than trying to deal with the resulting water quality problems. They are working with the State Water Resources Control Board to try to get broader statewide coordination.

- Suzanne Marr: No updates from EPA.
  - Jeff Heller: Morro Bay has been inundated with visitors in a way we never have before, and a great deal of trash is generated, in particular from takeout containers. He's worked with volunteers to keep trash out of the bay. The City added some trash cans and hired an additional part-time employee. But they've had to lay off several employees due to the economic downturn. It is not clear if the visitor influx will impact bed tax and sales tax revenue since hotels have had to reduce rates to attract visitors.
  - Becka Kelly: One of the busier summers we've had with record numbers of beach goers. They are seeing a lot of the sea stars that had formerly been impacted by wasting disease. They are working on keeping trash out of the bay and limiting the number of derelict boats. The Harbor Department has applied for another state grant to remove derelict boats.
  - Marshall Ochylski: No updates. The Los Osos Community Services District is operating normally. They won't hold an election in Nov since there are three open seats and three candidates.
  - Lexie Bell: She and Carolyn are participating in a west coast wide effort to assess eelgrass restoration practices and relative success/failure of different methods. This is a project of the Pacific Marine and Estuarine Fish Habitat Partnership (PMEP). We're excited that much of our eelgrass work will be included and that we'll learn a lot from others. There is also a statewide effort to monitor a subset of the estuarine Marine Protected Areas (MPAs) to create a model of how to monitor MPAs. Morro Bay is included in the pilot study to try out some different monitoring methods to demonstrate how effective MPAs are.
  - Ethan Bell: Stillwater is working with the NEP getting ready to do continued management of pikeminnow in Chorro Creek this fall. NEP is dedicating some substantial funds for that this year.
2. Public Comment – None presented.
  3. Agenda Revisions – None presented.
  4. **ACTION:** Consider Approval of May 20, 2020 EC meeting minutes.

**Vote:** Sam motioned to approve with the inclusion of edits provided by Matt, Kristin seconded. All in favor. None opposed.

5. **ACTION:** Recommend approval of Restoration Fund Spend Plan Update (see attached)

Staff is asking the EC to approve the amended Restoration Fund spend plan. This is a follow up task after the approval in May for restructuring the Community Projects program. The purpose of the restructuring was to put more emphasis on developing projects with partners and to better assess partner capacity to conduct projects. In May, the Bay Foundation and EC voted to increase the amount of funding for the Community Projects program. The maximum amount for a project was increased to \$10,000 and the total program budget for the year was increased to \$15,000. This means that for FY21 and FY22, we need an additional \$10,000 allocated in the five-year spend plan. The Bay Foundation approved this change in July. There are no foreseeable issues with the Restoration Fund lacking adequate funding for the Community Projects program. The funding has been invested fairly conservatively and is doing fine.

**Vote:** Marshall moved to approve, Bruce seconded. All in favor. None opposed.

6. **DISCUSSION:** Community Project Program update

Staff provided an update of the revamped Community Project program. Conversations are in progress with Coastal San Luis Resource Conservation District on a project to enhance habitat for pollinators and monarchs and with Creek Lands Conservancy on a project to map plants and then propagate plants to improve diversity in Chorro Flats. Staff are working with both partners to develop the scope and budget for these efforts. Community Projects will come before the Bay Foundation and EC in November for a vote.

7. **DISCUSSION:** Program Evaluation (PE) update

We hosted a virtual visit so EPA could meet some of our partners and get their perspective on working with the Estuary Program. We hosted two meetings via Zoom, one focused on eelgrass research and the other focused on partners. Both went well, and we received very positive feedback from EPA. We received our draft PE letter, and we have passed the PE. This process won't be repeated for another five years. We can provide comments and edits on the draft PE letter, so we will focus on the Challenges section, where they give us things to work on over the next five years. It takes a while to get the signature, so we'll hopefully have it in November. We will update the EC twice a year on how we're addressing those challenges. The Challenges were related to using more measurable targets and results, hazard planning and preparedness, and sharing our progress implementing actions in the CCMP. Matt was struck by the accolades from EPA related to the leadership we provide at the national level, which says a lot about the work that we do. Suzanne added that we are really well respected nationally.

8. **DISCUSSION:** Program Highlights

- **Eelgrass update:** Staff provided updates on eelgrass restoration as well as an application submitted to the National Estuary Program Coastal Watersheds Grant Program.
- **Potential research partnership update:** Staff provided updates on a potential research effort to study herbicide impacts on bay eelgrass.
- **Education & Outreach updates:** Staff described an outreach project with the San Luis Obispo Marine Protected Area Collaborative involving the creation of coloring sheets that can be used with augmented reality. The project targets a younger audience that would normally be reached via school visits or in-person interactions. Another example of this type of project was a recently completed kids' activity booklet, which was able to be shared with MPAs throughout the state to be adapted for their areas. We feel that this augmented reality project also has a high potential for being replicated elsewhere.

Suzanne had a question for staff: How are we doing with COVID? The Monitoring team is spending more time in the field than usual since we don't have any volunteers right now. We've had a lot of social media focus on trash and picking up after your dog. We continue to work, collaborate via Zoom, etc. Overall we're doing OK.

9. Adjourn at 5:04. Motion by Sam, seconded by Matt. All in favor. Adjourn to next meeting of November 18, 2020 at 4:00 pm via video conferencing.

**Attachments:**

- Minutes from February 19, 2020 EC meeting
- FY2018 to FY2022 Restoration Fund Spend Plan