



February 18, 2021

**TO:** Emergency Services Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 3 – 02/18/2021 ESAC Meeting**  
Approve Prior Meeting Minutes

**President**

Christine M. Womack

**Vice President**

Matthew D. Fourcroy

**Directors**

Charles L. Cesena  
Troy Gatchell  
Marshall E. Ochylski

**General Manager**

Ron Munds

**District Accountant**

Robert Stilts, CPA

**Unit Chief**

Scott M. Jalbert

**Battalion Chief**

Paul Provence

**DESCRIPTION**

Attached are the minutes of the Emergency Services Advisory Committee (ESAC) meeting held May 23, 2019 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Emergency Services Advisory Committee adopt the following Motion:

***Motion: I move that the Emergency Services Advisory Committee approve the minutes of the FAC meeting held May 23, 2019.***

Attachment

05/23/19 Emergency Services Advisory Committee Minutes

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**Los Osos Community Services District  
DRAFT Minutes of the Emergency Services Advisory Committee Meeting  
May 23, 2019 at 1:00 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order, Flag Salute and Roll Call</b>	<p>Chairperson Milledge called the meeting to order at 5:31 p.m. and led the flag salute.</p> <p><u>Roll Call:</u>            Craig Baltimore, Committee Member – Present            Emily Miggins, Committee Member – Present            Bob Neumann, Committee Member – Present            Gary Orback, Committee Member – Present            Warren Sargent, Committee Member – Present            Vice Chairperson Cesena – Absent            Chairperson Milledge – Present</p> <p><u>Staff:</u>            Renee Osborne, General Manager            Ann Kudart, Administrative Services Manager            George Huang, Battalion Chief            Carrie Young, Administrative Assistant</p>	
<b>3. Approve ESAC Minutes of March 22, 2019</b>	<p>Chairperson Milledge opened the floor for comments regarding the minutes.</p> <p>Public Comment – None.</p> <p><b>Committee Member Neumann made a motion to approve the minutes of March 22, 2019. The motion was seconded by Committee Member Miggins and passed by unanimous consent.</b></p>	<b>Action – File approved minutes.</b>
<b>3. Fire Department Updates</b>	<p>Captain Huang warmly welcomed the committee and public to the Station; that he, Captain Danny Ciecek, and Administrative Assistant Carrie Young were looking forward to having everyone tour the Station later in the meeting to provide a look at the resources they have to serve the community; reported on the recent Los Osos Fire Safe Council meeting and that numerous grants have been approved with many of those funds allocated to Los Osos; and, that crews will soon begin conducting fire prevention clearance around Los Osos.</p> <p>Committee Members Neumann and Miggins briefly reported on the recent Fire Safe Council meeting and that there were a number of grants awarded to SLO County to fund projects.</p> <p>Public Comment – Richard Margetson commented on the status of the fire engine.</p> <p>Chief Huang reported that the process is moving along and that it can take up to a year to 18 months to review the specs, send out, receive, and award the bid, and then finalize.</p> <p>Sylvie Asselin commented on PG&amp;E shutting down the grid.</p>	<b>Action – None, updates only.</b>
<b>4. Review of Fund 301 Financials for the Period Ending March 31, 2019</b>	<p>General Manager Osborne and Chief Huang reviewed the Revenues and Expenditures for Fund 301 Fire as submitted with the agenda packet with the Committee as they requested at their last meeting, discussing increases to salaries and other operational expenses. Chief Huang reported on Schedule A increases.</p> <p>Public Comment – Richard Margetson commented that shift coverage would be over budget and if it had been factored into next years' budget and asked if ESAC or FAC would provide input regarding the surplus in Fund 301. He commented on the allocation of property tax to Fire from Water and believed that ESAC not reviewing the Fire budget is a disservice to the community.</p>	<b>Action – Review only, no action necessary.</b>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>5. Update Regarding Abatement of Hazardous Vegetation</b></p>	<p>Chief Huang reported that this year's inspections will begin earlier and that a letter will go out within the next week to residents to remind them to clear their hazardous vegetation sooner rather than later.</p> <p>Public Comment – Deborah Ross voiced her concerns regarding the dangers of overgrown Monterey Cypress hanging over properties, poles, wires, and the roads.</p> <p>Sylvie Asselin commented on empty lots and that this is an urgent issue and action needs to be taken now.</p> <p>Chief Huang reported that there is a process to be followed beginning with inspections, then the letters to residents and property owners, and then the property owners do their due diligence.</p>	<p><b>Action – None, update only.</b></p>
<p><b>6. Update Regarding Tentatively Scheduled Community Town Hall Meeting on June 15, 2019</b></p>	<p>Committee Member Miggins reported that there will be a Town Hall Meeting regarding Emergency and Fire Preparedness in Los Osos on Saturday, June 15<sup>th</sup> at 10:00 a.m. at the South Bay Training Center, 880 Manzanita Drive.</p>	<p><b>Action – None, update only.</b></p>
<p><b>7. Tour of Fire Station 15-South Bay Regarding FY 2019/2020 Fund 301 Capital Improvement Projects (CIP)</b></p>	<p>Chief Huang and Captain Ciecek provided the committee and the public an extensive tour of the fire station, inside and out, discussing improvement projects, the vehicles and replacement schedules, and educating the group regarding the lifesaving equipment used by paramedics and firefighters and answering their questions throughout the tour.</p>	<p><b>Action – None, update only.</b></p>
<p><b>8. Public Comments NOT on this Agenda</b></p>	<p>Deborah Ross offered her assistance to Committee Member Miggins with the Town Hall meeting and asked if there would be an evacuation plan discussed at that meeting.</p> <p>Sylvie Asselin asked how the District is preparing for emergencies should PG&amp;E takes us off the grid. She commented on her involvement with SLO Climate Coalition and how can they work with the District if there is a catastrophe.</p>	
<p><b>9. Schedule Next ESAC Meeting</b></p>	<p>The next Emergency Services Advisory Committee meeting to be determined as the Chief's schedule is made available.</p>	
<p><b>10. Closing Comments by ESAC Members</b></p>	<p>Committee Member Sargent commented on a tour of the Black Hawk helicopter.</p> <p>Committee Member Baltimore commented on follow-up at the end of the meetings.</p> <p>Committee Member Miggins commented that information regarding the Town Hall Meeting will be posted on Facebook.</p>	
<p><b>11. Adjournment</b></p>	<p>The meeting adjourned at 7:39 p.m.</p>	