

**Los Osos Community Services District  
Minutes of the Finance Advisory Committee Meeting  
January 31, 2022 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order and Roll Call</b>	<p>Chairperson Womack called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent            Lisa Gonzalez, Committee Member – Present            Julian Metcalf, Committee Member - Present            Alyce Thorp, Committee Member – Absent            Marshall Ochylski, Vice Chairperson – Present            Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager            Laura Durban, Administrative Services Manager            Adrienne Geidel, District Bookkeeper</p>	
<b>2. Presentation – Brown Act Training</b>	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20, Assembly Bill 992 and Assembly Bill 361.</p> <p>Public Comment - None</p>	<b>Action: None</b>
<b>3. Approve FAC Meeting Minutes of January 3, 2022</b>	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment - None</p> <p><b>Committee Member Metcalf made a motion that the Committee approve the minutes of January 3, 2022. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</b></p>	<b>Action: File Approved Minutes</b>
<b>4. Review of Board Item 2021-2022 Mid-Year Budget Adjustments</b>	<p>General Manager Munds presented the Mid-Year Budget Adjustments as seen in the Power Point presentation available on the District website.</p> <p>Public Comment – None</p> <p><b>Committee Member Gonzalez made a motion that the Committee recommend that the Board approve the Mid-Year Adjustment Requests as presented for Funds 100, 200, 301, 500, 600, 800 and 900. The motion was seconded by Committee Member Metcalf and the motion passed unanimously.</b></p>	<b>Action: The Committee recommended that the Board approve the Mid-Year Adjustment Requests as presented for Funds 100, 200, 301, 500, 600, 800 and 900.</b>
<b>5. Review of Board Item Regarding Approval of Warrant Register for January 2022</b>	<p>Administrative Services Manager Durban presented the Warrants for review.</p> <p>Public Comment – None</p> <p><b>Committee Member Metcalf made a recommendation that the Board approve the Warrants of January 2022. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</b></p>	<b>Action: The Committee recommended that the Board approve the Warrant Register for January 2022.</b>
<b>6. Review of Board Item Regarding Financial Reports for the Period Ending December 31, 2021</b>	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet.</p> <p>Public Comment – None</p> <p><b>Committee Member Cirilo made a recommendation that the Board receive and file the Financials of December 31, 2021. The motion was seconded by Committee Member Metcalf and the motion carried with unanimous consent.</b></p>	<b>Action: The Committee recommended that the Board receive and file the Financials for the period ending December 31, 2021.</b>

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<b>7. General Manager Update</b>	<p>General Manager Munds presented, commenting on the 8<sup>th</sup> Street Upper Aquifer Well project; 16<sup>th</sup> Street South Tank project; Program C Well Project; 5-Year Water Rate Study; Solid Waste Franchise Agreement.</p> <p>The Committee discussed the General Manager Report</p> <p>Public Comment – None</p>	<b>Action: None</b>
<b>8. Public Comments on Items NOT on this Agenda</b>	Lynette Tornatzky thanked the Committee and the Staff.	
<b>9. Schedule Next FAC Meeting</b>	The next meeting of the Financial Advisory Committee is scheduled for Monday February 28, 2022 unless otherwise noted.	
<b>10. Closing Comments by FAC Committee</b>	<p>The Committee thanked the Staff.</p> <p>Chairperson Womack thanked the Committee and Staff.</p>	
<b>11. Adjournment</b>	The meeting adjourned at 6:48 p.m.	