



June 4, 2026

TO: LOCSD Board of Directors

FROM: Greg Kwolek, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: **Agenda Item 8A – 06/04/2026 Board Meeting**
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Tom Cross
Richard Hubbard
Christine M. Womack

General Manager
Greg Kwolek

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Joshua Lorenzo

DESCRIPTION

Attached are the approved minutes from meetings in May 2026.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

Finance Advisory Committee Minutes 03/30/26
Utilities Advisory Committee Minutes 04/15/26
Emergency Services Advisory Committee 02/19/26
Parks and Recreation Advisory Committee 03/17/26

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**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
March 30, 2026, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Roll Call and Flag Salute	<p>Chairperson Womack called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p><u>Roll Call:</u></p> <p>Katherine Corson, Committee Member - Present Gary J. Freiberg, Committee Member – Present Lisa Gonzalez, Committee Member – Present Lee Hood, Committee Member – Present Keith Swanson, Committee Member – Present Tom Cross, Vice Chairperson – Present Christine, Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Laura Durban, Administrative Services Manager Ron Munds, General Manager</p>	
2. Approve FAC Meeting Minutes of March 2, 2026	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Corson made a motion that the Finance Advisory Committee approve the minutes of the FAC meeting held March 2, 2026. The motion was seconded by Committee Member Gonzalez and the motion passed with a unanimous vote.</p>	Action: File Approved Minutes
3. Review of Board Item Regarding Approval of Warrant Register for March 2026	<p>General Manager Munds presented the warrants.</p> <p>The Committee discussed.</p> <p>Public Comment - None</p> <p>Committee Member Hood recommended to the Board that the Board approve the Warrant Register for March 2026. The motion was seconded by Committee Member Freiberg and the motion passed unanimously.</p>	Action: The Committee recommended to the Board that the Board approve the Warrant Register for March 2026.
4. Review of Board Item Regarding Financial Reports for the Period Ending February 28, 2026.	<p>General Manager Munds presented the Financials for each fund.</p> <p>The Committee discussed.</p> <p>Public Comment – Jeff Edwards voiced opposition to the legal charges related to Sunnyside and commented on other District priorities.</p> <p>Committee Member Gonzalez recommended to the Board that the Board receive and file the Financials for the period ending February 28, 2026. The motion was seconded by Committee Member Freiberg and the motion passed unanimously.</p>	Action: The Committee recommended to the Board that the Board receive and file the Financials for the period ending February 28, 2026.
5. General Manager Update	<p>General Manager Munds provided updates on SCADA; the Intertie Pipeline Project; the 10th St. Tank project; the Los Osos Fire Protection and Emergency Medical Services, including contract costs; and the Auditor RFP and Responses Review.</p> <p>The Committee discussed the fire contracts and the Auditor RFP.</p> <p>Public Comment – Jeff Edwards commented on the special fire tax increase vote, asking why it is set for 2028 rather than 2026, and whether it requires a simple or supermajority to pass. He also commented on whether Station 15 should be remodeled or rebuilt.</p>	Action: None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. General Manager Update (continued)	<p>Richard Margetson commented on the special fire tax vote should occur sooner than 2028, keeping committees informed, differences between CalFire and Morro Bay, the excellent current level of service, and the business challenges faced over the past decade.</p> <p>The Committee discussed.</p> <p>Public Comment - None</p>	
6. Public Comments on Items NOT on this Agenda	None	
7. Schedule for Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday, May 4, 2026, at 5:30 p.m. unless otherwise noticed.	
8. Closing Comments by FAC Committee	Committee Member Gonzalez wished everyone a happy Easter.	
9. Adjournment	The meeting adjourned at 6:26 p.m.	

**Los Osos Community Services District
Minutes of the Utilities Advisory Committee Meeting
April 15, 2026, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Arrived 5:31 p.m. Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Absent Matthew Tallone, Committee Member – Arrived 5:32 p.m. Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
2. Approve UAC Minutes of March 18, 2026	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Moothart moved to approve the meeting minutes of March 18, 2026. The motion was seconded by Committee Member Bishop and the motion passed with unanimous consent.</p>	Action –File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds commented that the meeting was canceled and that the May meeting will be scheduled for an alternate day.</p> <p>Public Comment – None</p>	Action - None
4. Utilities Department Report	<p>Utility Systems Manager Falkner provided a report on water production for March 2026, detailing well-site production, runtime hours, water-billing information, rainfall totals, and the call-out record, as well as updated water production figures for February 2026.</p> <p>General Manager Munds explained that a formula error caused the need to update usage/production numbers for February.</p> <p>The Committee discussed.</p> <p>Public Comment – None</p>	Action – None
5. Utilities Department Updates	<p>General Manager Munds provided updates on SCADA, the water resiliency intertie pipeline project, and 10th Street tank rehabilitation.</p> <p>Committee Member Bishop commented on funding for the intertie pipeline.</p> <p>General Manager Munds commented on the Army Corp of Engineers grant funding process.</p> <p>Public Comment – Richard Margetson inquired how the district will pay for the Intertie Project should a grant not be received.</p> <p>General Manager Munds commented on other potential funding and financing options.</p>	Action – None
6. Funds 500 & 800 Preliminary Budget Review for FY 2026-27	<p>General Manager Munds presented the FY 2026-27 preliminary budget review for Funds 500 and 800, commenting on major adjustment requests, budget impacts, personnel classification changes, recycled water/commercial revenue, and capital projects.</p> <p>The Committee discussed.</p> <p>Public Comment – Richard Margetson commented on a new rate study, cost allocation increase, Fiscal Year 12-31-25 numbers being used, revenue amounts, and Zone A.</p> <p>General Manager Munds commented on the Rate Study, Zone A, and revenues.</p>	Action – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
	Administrative Services Manager Durban commented on cost allocation, personnel, and year-to-date numbers.	
7. Present Board Approved 2026 Work Plan for UAC	General Manager Munds presented the Board of Directors approved 2026 Work Plan. Public Comment – None	<u>Action</u> – None
8. Public Comments on items NOT on this Agenda	General Manager Munds provided information on the desalination community meeting.	
9. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, May 20, 2026, at 5:30 p.m. unless otherwise noticed.	
10. Closing Comments by UAC Committee Members	General Manager Munds commented that Greg Kwolek will be attending the next UAC meeting. Chairperson Cesena announced a Sunnyside School fundraiser at Brightside Pizza, hosted by the members of the 501(C)(3) Parks for Us.	
11. Adjournment	The meeting was adjourned at 6:39 p.m.	

**Los Osos Community Services District
Minutes of the Emergency Services Advisory Committee
Thursday, February 19, 2026, at 5:30 p.m.**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p>Roll Call: Craig Baltimore, Committee Member – Present Gee Barger, Committee Member - Absent Bob Neumann, Committee Member – Present – Arrived remotely via AB 2449 with no objections at 5:30 p.m. Gary Orback, Committee Member – Present Thomas Tengdin, Committee Member – Absent Vice Chairperson Tom Cross – Absent Chairperson Christine Womack – Present</p> <p>Staff: Ron Munds, General Manager Joshua Lorenzo – Battalion Chief</p>	
2. Approve ESAC Minutes of November 20, 2025	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Orback made a motion to approve the minutes of November 20, 2025. The motion was seconded by Committee Member Baltimore and passed with unanimous consent.</p>	Action – Filed Approved Minutes
3. Fire Department Update	<p>Munds reported 290 emergency calls between December 1, 2025, and February 9, 2026, including 103 consecutive calls, 212 medical aids, and three surf rescues, as well as special programs and projects. He also inquired about 14 of the 17 false fire alarms. In addition, 20 out of 26 reserve applicants passed the physical ability test, and 11 were selected to begin training on February 21. Fire Captain Paramedic Pearl has transitioned to the Training Bureau, and Fire Captain Paramedic Hanada will take over. Fire Apparatus Engineer–Paramedic Jared Hart has accepted a Fire Captain–Paramedic promotion at Station 72.</p> <p>Battalion Chief Lorenzo responded that the false alarm designation is determined at the command center. He also spoke about the firefighters from Station 15 who responded to a call on Christmas Day in 2024 and revived a prematurely born baby. One year later, they met with the family.</p> <p>Committee Member Baltimore inquired about surf rescue reimbursements, the 4-0 staffing - at Station 15, and if Morro Bay is still being considered as a partner for staffing the fire station.</p> <p>General Manager Munds commented that there is a trade-off with the state, but no reimbursement. We are also working on the partnership contracting and other costs needed to calculate the fire tax increase for the 4-0 staffing model, while awaiting a proposal from Morro Bay.</p> <p>Public Comment – None</p>	Action – None
4. Los Osos Emergency Operations Plan	<p>General Manager Munds provided background and updates since the August 2025 meeting and discussed sections 1-7 of the plan, and the new addendums.</p> <p>Chairperson Womack inquired about the Tsunami map.</p> <p>Committee Member Neumann noted that the Los Osos tsunami map will be integrated into the upcoming revisions of state and county tsunami maps.</p> <p>General Manager Munds continued with the financial impacts of the Los Osos Emergency Operations Plan.</p>	Action – The Committee recommended to the Board that the Board adopt the Los Osos Emergency Operations Plan as presented.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
	<p>Committee Member Neuman commented on the Los Osos plan being a condensed version of the County Plan, keeping it a live document, adding job-action sheets, and keeping emergency supplies to a minimum.</p> <p>Committee Baltimore inquired about coordination with Diablo Canyon for earthquake emergencies.</p> <p>General Manager Munds responded that the County EOC would be activated to handle earthquake emergencies.</p> <p>Public Comment – Richard Margetson commented on discussing what food to stock at the Community Center.</p> <p>Committee Member Baltimore made a motion to recommend to the Board that the Board adopt the Los Osos Emergency Operations Plan as presented. The motion was seconded by Committee Member Orback and passed with unanimous consent.</p>	
5. Fund 301 FY 2025-26 Mid-Year Budget Review	<p>General Manager Munds presented the mid-year adjustments, reserve allocations, and unassigned cash moved to the Capital Outlay Reserve.</p> <p>Committee Member Orback inquired about the fire tax increase being placed on the November ballot.</p> <p>General Manager Munds commented on what needs to be factored in, including a decision on the CalFire contract, and it will be at least a couple of years out.</p> <p>Public Comment – Jeff Edwards commented on the April 2023 assessment of Station 15, noting its condition, deficiencies, and the use of the Reserves.</p> <p>General Manager Munds commented that there will have to be a comprehensive review of the cost when we are ready to move forward.</p> <p>Committee Member Baltimore commented on the increased cost of a new building and inquired about a temporary building.</p> <p>Division Chief Brant commented that firefighters' housing is the primary issue.</p> <p>General Manager Munds commented on the current location being logistically favorable and the plans being comprehensive.</p> <p>Division Chief Brant noted that housing for the firefighters was found during construction of the Pismo Beach fire station.</p>	Action – None
6. Public Comments on Items NOT on this Agenda	<p>Public Comment – Richard Margetson inquired about moving the fire station to Sunnyside and shared a Christmas story about a toy drive.</p>	
7. Schedule Next ESAC Meeting	<p>The next Emergency Services Advisory Committee meeting is scheduled for Thursday, May 21, 2026, at 5:30 p.m. unless otherwise noted.</p>	
8. Closing Comments by ESAC Committee Members	<p>Chairperson Womack thanked Committee Member Newmann for his work on the Emergency Operations Plan.</p>	
9. Adjournment	<p>The meeting adjourned at 6:15 p.m.</p>	

**Los Osos Community Services District
Minutes of the Parks & Recreation Advisory Committee Meeting
March 17, 2026, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute, and Roll Call	<p>Chairperson Fourcroy called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> Alissa Feldman, Committee Member – Present William Fitzgerald, Committee Member – Present Andrea Lueker, Committee Member – Present Gary Katayama, Committee Member - Present Shaunna Sullivan, Committee Member – Absent Rich Hubbard, Vice Chairperson – Present Matthew Fourcroy, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve Parks and Recreation Committee Meeting Minutes of August 19, 2025	<p>Chairperson Fourcroy presented the draft meeting minutes to the Committee for approval.</p> <p>Public Comment – None</p> <p>Committee Member Fitzgerald moved to approve the meeting minutes of August 19, 2025. The motion was seconded by Committee Member Lueker and carried with unanimous consent.</p>	Action: File Approved Minutes
3. Sunnyside School Status Updates/Introduction Of Parks for Los Osos Non-Profit Group	<p>General Manager Munds presented, commenting on work occurring since August 19th, 2025; Measure B-26, polling research results, updates, next steps; and the Parks for Los Osos Non-Profit Group.</p> <p>Chairperson Fourcroy commented on the Parks and Recreation Committee becoming more proactive.</p> <p>Katerine Corson commented on the Sunnyside Parks Coalition kicking off a campaign for the Measure B-26 vote. The process will be grassroots and volunteer-led to engage with the community and encouraging everyone to vote.</p> <p>Trish Bartell commented on the Parks for Los Osos Non-Profit Group, created for park and trail development. An upcoming Town Hall meeting is set for April 25th, coinciding with an Earth Day celebration event at Sunnyside School. More details are available at www.parksforlososos.org.</p> <p>Public Comments – Jeff Edwards commented on voters making informed decisions, the results of the survey, Sunnyside not being good for parks and recreation, that the needed improvements are not on the ballot measure, and pursuing other properties, such as Morro Shores.</p> <p>General Manager Munds commented that the District paid for the survey, and the process would have ceased if the results were unfavorable. He stated that Morro Shores is not for sale.</p>	Action: None
4. Public Comments on Items NOT on this Agenda	Public Comment – None	
5. Schedule the Next Parks and Recreation Committee Meeting	The next Parks and Recreation Advisory Committee meeting will be held on Tuesday, May 19, 2026, at 5:30 p.m. unless otherwise noted.	
6. Closing Comments by Parks and Recreation Committee Members	<p>Chairperson Fourcroy thanked the Committee.</p> <p>Committee Member Katayama commented on coordinating with the existing County Parks and Recreation department.</p>	
7. Adjournment	The meeting was adjourned at 6:08 p.m.	