October 1, 2026

TO: LOCSD Board of Directors

FROM: Greg Kwolek, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: **Agenda Item 8B – 10/01/2026 Board Meeting**
Approve Prior Meeting Minutes

DESCRIPTION

Attached are the minutes of the Board of Directors meetings held September 3, 2026, and Special meeting help September 24, 2026, for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: ***I move that the Board approve the minutes of the Board of Directors meetings held September 3, 2026 and September 24, 2026.***

Attachment
09/03/2026 Draft Board of Directors Meeting Minutes
09/24/2026 Draft Board of Directors Special Meeting Minutes

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AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER ROLL CALL	President Fourcroy called the meeting to order at 5:31 p.m. and led the Flag Salute. Roll Call: Tom Cross, Director – Present Richard Hubbard, Director – Present Christine Womack, Director – Present Chuck Cesena, Vice President – Present Matthew Fourcroy, President – Present The following Staff was present: Greg Kwolek, General Manager Eric Riddiough, Assistant General Manager and District Engineer Criag Steele, District Counsel Laura Durban, Administrative Services Manager
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS **A. Conference With Real Property Negotiator [Pursuant to Government Code §54956.8] Property: Sunnyside Elementary School Site [880 Manzanita Dr. Los Osos, CA 93402] District Negotiator: General Manager Kwolek Negotiating Parties: San Luis Coastal Unified School District; County of San Luis Obispo Under Negotiation: Price and Terms of Payments**	President Fourcroy announced Closed Session [Pursuant to Government Code §54956.8] Public Comment - None
3. ADJOURN TO CLOSED SESSION	President Fourcroy adjourned to Closed Session at 5:32 p.m.
4. RECONVENE TO OPEN SESSION - 6:00 PM	President Fourcroy reconvened the meeting to Open Session at 6:02 p.m.
5. REPORT OUT OF CLOSED SESSION	President Fourcroy reported there was no reportable action.
6. PUBLIC SAFETY REPORTS **A. Fire Department Report** **B. Sheriff Department Report** **C. California Highway Patrol Report**	Chief Rinehart provided an update on the Plaskett fire, commented on fuel management at the ecological reserve, an open house at Station 15 on October 17th, and CalFire's new watch-duty app. No Report No Report Public Comment – None
7. GENERAL ACTION ITEMS **A. Board of Directors Appointment Process and Timeline for the One Open Seat**	General Manager Kwolek presented a background and commented on the vacancy for District 2 and the application and appointment process. The Board discussed. Public Comment – Richard Margetson inquired what happens if the Board receives no applicants. Jeff Edwards commented on his view of the low level of interest in running for a board seat.

AGENDA ITEM	DISCUSSION OR ACTION
7. (Continued)	President Fourcroy commented on incentives to serve as a board member. **Director Womack moved to direct staff to open an application for appointment for the District Area 2 seat of the Los Osos CSD Board of Directors. The motion was seconded by Director Cross and carried with unanimous consent.**
8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	Richard Margetson commented on the County needing to clean storm drains. President Fourcroy commented on the emergency plan and drainage. General Manager Kwolek commented on reviewing the basin and drainage solutions and on contacting the County for drain cleaning.
9. ADMINISTRATIVE AND COMMITTEE REPORTS	
A. Utilities Department Report	Written Report
B. General Manager Report	General Manager Kwolek commented on employee anniversaries and complimented the crew, the Water Resiliency Intertie Project, the BMC and the residential growth rate, and introduced Eric Riddiough as the new Assistant General Manager and District Engineer.
C. Los Osos/Baywood Park Chamber of Commerce Report	Written Report
D. Los Osos Community Advisory Council (LOCAC) Report	Director Womack reported on discussions regarding a County desalination feasibility study, Diablo Canyonlands Conservation Planning, Title 19 in lieu fee, County Parks master plan, an e-bike safety initiative, the launch of a new LOCAC website, and LOCAC's Oktoberfest scheduled for October 25th.
E. Parks and Recreation Committee Meeting Report	None
F. Utilities Advisory Committee Meeting Report	Vice President Cesena thanked Director Cross for chairing the meeting and reported on discussions about the Nexus Study and the BMC's decision to adopt a sustainable yield of 2000 acre-feet per year for the upcoming year.
G. Finance Advisory Committee Meeting Report	Director Womack reported that the Committee recommended approving the warrant register and receiving and filing the financials reports.
H. Emergency Services Advisory Committee Meeting Report	Director Womack reported that the discussions focused on a presentation given by Baxter Boyington from the Fire Safe Council about the Firewise USA Program. Director Cross commented on the Fire Safe Council and the establishment of a Firewise community. General Manager Kwolek commented on the Fire Safe Council's interest and will share Mr. Baxter's contact information for anyone interested. Director Cross commented that having a Firewise community can help lower insurance rates.
I. Basin Management Committee Meeting Report	Vice President Cesena reported that the discussions focused on the adoption of the sustainable yield of 2000 acre-feet per year.
J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars	Vice President Cesena discussed his remarks at the Board of Supervisors meeting regarding the Benson Project on 2nd Street.
K. Response to Previously Asked Questions	None

AGENDA ITEM	DISCUSSION OR ACTION
10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	Jeff Edwards commented on the Intertie Coastal Development Permit, will-serve policies, water-neutral development, the Nexus Study, and the modernization or new construction of Station 15. Richard Margetson commented on issues related to the BMC's sustainable yield rules, the Community Center Board's approval of the generator, statements from the LOCAC Chairman about project funding, the exclusion of People Helping People from the discussions, and his conversation with Bob Neuman about funding for emergency food supplies. General Manager Kwelok raised concerns about emergency power decisions at the South Bay Community Center, clarifying his non-involvement in discussions or timelines related to the issue. Public Comment – None
11. CONSENT AGENDA **A. Receive Administrative Committee Reports, and Approved Committee Minutes** **B. Approve Meetings Minutes of August 6, 2026, Regular Meeting** **C. Approve Warrant Register for August 2026** **D. Receive Financial Report for Period Ending July 31, 2026** **E. Adopt Resolution Authorizing Issuance of Credit Card to Assistant General Manager District Engineer, Eric Riddiough.** **F. Adopt Resolution 2026-30 Establishing the Transfer of Emergency Vehicle and Equipment Reimbursements to the Emergency Vehicle Reserve Fund** **G. Adopt Hearing Boards Recommended Decision related to Abatement of Fire Hazardous Weeds and Prohibited Materials on Non-Compliant Parcels** **H. Adopt Resolution 2026-31 Approving Amended Health Benefits Program Memorandum of Understanding with Special District Rick Management Authority (SDRMA)**	**Vice President Cesena moved that the Board receive and file the presented Administrative Committee Reports and approve the Consent Agenda. The motion was seconded by Director Cross and the motion passed with the following vote:** **Ayes: Directors Cesena, Cross, Hubbard, Womack, Fourcroy** **Nos:** **Abstain:** **Absent:**
12. DISCUSSION OF PULLED CONSENT ITEMS	None
13. FUTURE AGENDA ITEMS	President Fourcroy directed General Manager Kwolek to provide a review of the emergency plan, including recommendations, implementation status, and a matrix of what other CSDs provide as Directors Compensation for comparison.
14. CLOSING BOARD COMMENTS	President Fourcroy welcomed Eric Riddiough, the new Assistant General Manager and District Engineer.
15. ADJOURNMENT	The meeting was adjourned at 6:55 p.m.

DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Special Meeting of September 24, 2026

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER ROLL CALL	President Fourcroy called the meeting to order at 5:30 p.m. and led the Flag Salute. Roll Call: Tom Cross, Director – Present Richard Hubbard, Director – Present Christine Womack, Director – Present Chuck Cesena, Vice President – Present Matthew Fourcroy, President – Present The following Staff was present: Greg Kwolek, General Manager Laura Durban, Administrative Services Manager
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS **A. Conference With Real Property Negotiator [Pursuant to Government Code §54956.8] Property: Sunnyside Elementary School Site [880 Manzanita Dr. Los Osos, CA 93402] District Negotiator: General Manager Kwolek Negotiating Parties: San Luis Coastal Unified School District; County of San Luis Obispo Under Negotiation: Price and Terms of Payments**	President Fourcroy announced Closed Session [Pursuant to Government Code §54956.8] Public Comment - None
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS	None
4. ADJOURN TO CLOSED SESSION	President Fourcroy adjourned to Closed Session at 5:31 p.m.
5. ADJOURNMENT	The meeting was adjourned at 6:00 p.m. – Any Reportable Action will be announced at the October 1, 2026, Board Meeting