

Los Osos Community Services District
DRAFT Minutes of the Emergency Services Advisory Committee
February 26, 2013 at 5:30 p.m. at Station 15 - South Bay

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Opening	<p>Chairperson Wright called the meeting to order at 5:32 p.m.</p> <p>Roll Call: Michael Wright, Chairperson – Present Marshall Ochylski, Vice Chairperson – Absent Jerry Dillingham, Committee Member – Present Brent Marshall, Committee Member – Arrived at 5:35 p.m. Vita Miller, Committee Member – Present Julie Tacker, Committee Member – Arrived at 5:40 p.m. Thomas Wright, Committee Member – Present</p> <p>Staff Present: Margaret Falkner, Interim General Manager – Present Phill Veneris, Battalion Chief – Present Harmony Brown, Clerk to the Committee – Present</p>	
2. Introduction of New Member(s) to ESAC	<p>New Committee Member Dillingham was welcomed by the Committee and provided a brief history as a Reserve Firefighter at Station 15 for 35 years, a SLO Reserve Police Officer for a couple years and his current experience as a local business owner.</p>	
3. Approval of ESAC Minutes of January 29, 2013	<p>The ESAC reviewed the minutes from January 29, 2013.</p> <p>Chairperson Wright acknowledged that there was no notation regarding who seconded the motion on 7. <i>Discussion of the State Responsibility Area (SRA) Fire Prevention Fee</i>. Clerk Brown advised that she will review the audio recording and correct the error.</p> <p>Committee Member Miller made a motion to approve the amended minutes of January 29, 2013. This was seconded by Committee Member Marshall. The motion was approved unanimously.</p>	<p>Action: Approve and file amended minutes.</p>
4. Review on Financial Updates for Fund 301	<p>Interim General Manager Falkner gave a brief summary of the financial report as submitted with the agenda packet, including expenses paid towards the new fire engine equipment.</p> <p>Public Comment: Richard Margetson inquired regarding the additional funds deposited into Fund 301, Line Item 9504, as noted on page 15 in the Agenda Packet. Battalion Chief Veneris advised that 50% of the funds are deposited after property taxes are resolved and the other 50% is deposited later in the fiscal year. Margetson stated that he would suggest an accrual of funds on a monthly basis, as opposed to a bulk deposit, and would like to address that issue at a later date. In addition, Margetson commented that the increase of revenue to this line item was not 50% of the allocation. Battalion Chief Veneris advised that he would inquire and report back.</p> <p>Committee Member Miller made a motion to approve the Financial Updates for Fund 301. This was seconded by Committee Member Marshall. The motion was approved unanimously.</p>	<p>Action: The Committee recommended the Financials for Fund 301 be forwarded to the Board.</p>
5. Update on Fire Engine Purchase and Procurement	<p>Battalion Chief Veneris advised that the progress of the new fire engine can be viewed by the public at www.spartanerv.com/delivery.aspx. The progress has been somewhat delayed, but it is expected that we will send 4 people to inspect it in late April to evaluate the quality of the workmanship. It is expected that the last few purchases will be made soon and within budget.</p> <p>There was no public comment on this item.</p>	

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<p>6. Review Final 2013 ESAC Goals and ESAC Mission Statement</p>	<p>The Committee reviewed the priorities and goals as noted in the packet. A CSD handout was distributed that provided a format in which to display ESAC goals. After a discussion, the top 2013 priorities were selected by the Committee to be presented to the Board.</p> <p>Public Comment: Richard Margetson commented regarding <i>I. Increase St. 15 to 4.0 Staffing CAL FIRE</i> under 'Service Provided.' He expressed that, in his opinion, this goal was unrealistic in 2013. Decision was made to change the wording to <i>Analyze and Recommend Steps to Increase St. 15 to 4.0</i>. Chairperson Wright advised the Committee will re-address this issue at the ESAC Meeting in June.</p> <p>The Committee reviewed several Mission and Vision Statements of other jurisdictions, including County Fire and <i>CAL FIRE</i>, San Luis Obispo, Paso Robles, Morro Bay and Pismo Beach. Battalion Chief Veneris encouraged the Committee to create a Mission Statement that was consistent with County Fire and <i>CAL FIRE</i>.</p> <p>Committee Member Marshall advised that he will present refined Mission Statement options at the next ESAC Meeting for further review.</p>	
<p>7. Annual Ralph M. Brown Act ESAC Orientation</p>	<p>The Committee reviewed the Ralph M. Brown Act. Interim General Manager Falkner advised that ESAC is subject to abide by this Act, as outlined, and highlighted specific points of interest.</p> <p>There was no public comment on this item.</p>	
<p>8. Discuss SLO County Los Osos Habitat Conservation Plan and Inclusion and Exclusion of Los Osos Community Wildlife Protection Plan</p>	<p>Battalion Chief Veneris provided an update regarding recent developments discussed at the Los Osos Focus Group. Veneris reported that the San Luis Obispo County Planning Department has advised that hazard abatement work could be conducted on the County-owned Broderson parcels, as approved by the U.S. Fish and Wildlife Service. Additionally, the Los Osos Focus Group discussed the removal of the Los Osos Community Wildfire Protection Plan (CWPP) Abatement Projects from the San Luis Obispo County Habitat Conservation Plan (HCP). ESAC further discussed the CWPP removal from the HCP.</p> <p>Committee Member Tacker advised that she would investigate the previous Los Osos Habitat Conservation Plan draft. Chairperson Wright requested that she report her findings at the next ESAC Meeting.</p>	
<p>9. Review of Board Item Regarding District Letter in Support of AB124</p>	<p>Chairperson Wright provided a draft letter, on behalf of ESAC, to refute the State Responsibility Area (SRA) Fee that will be presented to the Board at their March meeting.</p> <p>Battalion Chief Veneris provided a handout of a letter written by Fire Chief Robert Lewin, <i>CAL FIRE</i>/San Luis Obispo, regarding residents in the Daisy Hill Estates Mobile Home Park that received two bills relating to the SRA Fee. This was an administrative error that has occurred throughout the State and will be resolved; however the effected residents are likely to get their annual bill in the coming months.</p> <p>Committee Member Dillingham suggested that the ESAC letter include a notation regarding the double-fee imposed on the residents of Daisy Hill Estates Mobile Home Park.</p>	

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9. Review of Board Item Regarding District Letter in Support of AB124 (continued)	<p>Public Comment: Lynette Tornatzky suggested that a map is also included with the letter to emphasize that the boundary line is arbitrary.</p> <p>Chairperson Wright accepted these suggestions to be included in the ESAC letter.</p>	
10. Review of Monthly Fire Department Report for January 2013	<p>Battalion Chief Veneris distributed a handout of the Fire Department Report for December 2012, that had not been previously presented to the Committee. He provided a brief summary of the Fire Department Reports for December 2012 and January 2013, as submitted with the agenda packet. In addition, Battalion Chief Veneris distributed a handout of a draft Organization Chart of LOCSD <i>CAL FIRE</i>/Station 15 – South Bay that will be presented to the Board at their March meeting.</p> <p>There was no public comment on this item</p>	
11. Public Comment on Items NOT Listed on this Agenda	There were no public comments.	
12. Schedule Upcoming ESAC Meeting	The next meeting of the Emergency Services Advisory Committee will be held on Tuesday, March 26 at 5:30 p.m.	
13. Closing Comments by ESAC Committee Members	Committee Member Tacker inquired regarding when the Office Technician position at Station 15 – South Bay will be filled permanently. Battalion Chief Veneris advised that <i>CAL FIRE</i> is waiting for a sufficient number of applicants before moving forward with interviews.	
14. Adjournment	The meeting adjourned at 6:57 p.m.	