



May 19, 2021

**TO:** Utilities Advisory Committee  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 05/19/2021 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Christine M. Womack

**Vice President**  
Matthew D. Fourcroy

**Directors**  
Charles L. Cesena  
Troy C. Gatchell  
Marshall E. Ochylski

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held April 21, 2021 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held April 21, 2021.***

Attachment  
04/21/2021 Utilities Advisory Committee Minutes

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**DRAFT - Minutes of the Utilities Advisory Committee Meeting  
April 21, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order and Roll Call</b></p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Eric Silva, Committee Member – Present            Matthew Fourcroy, Vice Chairperson – Present            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>	
<p><b>2. Approve UAC Minutes of March 17, 2021</b></p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of March 17, 2021. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>3. Basin Management Committee Update</b></p>	<p>General Manager Munds commented that the BMC meeting was canceled and presented information that BMC Staff and SLO County Staff have been discussing regarding Accessory Dwelling Units (ADU), and introduced Airlin Singewald and Cory Hahn from the County to help answer any questions the UAC may have.</p> <p>The Committee with County Staff discussed ADUs in Los Osos including how many ADUs should the District expect, how many lots would be eligible, governance, growth limits, Coastal Commission, water connection for ADUs, impact fees, will-serve letters, 2 to 1 retrofit program, density limits/calculations, the different types of ADU development, purveyors working together, Title 19, water meters for ADU development, upcoming BMC meeting in May, and recommendations for the CSD letter to the Coastal Commission.</p> <p>Public Comment – Jeff Edwards commented on approximately 10 ADU applications at the Coastal Commission and their size; retrofit program; needing will serve for sewer service; unlikely to get approval before the Community Plan is considered.</p>	<p><b>Action – None</b></p>
<p><b>4. Utilities Department Report</b></p>	<p>Utility Systems Manager Falkner presented a summary from March 2021 which is made available in the PowerPoint presentation on the Districts Website.</p> <p>Committee Member Moothart inquired on criteria for how the District selects which wells to increase runtime for production.</p> <p>General Manager Munds responded that it depends on the sequence the wells are brought into service, the demand and the tank levels.</p> <p>Committee Member Harper inquired about the 8<sup>th</sup> Street Building.</p> <p>General Manager Munds commented that the crew have been pleased to have the new building and it's helping the water crew keep things properly stored and an area to work in.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>5. Utilities Department Update</b></p>	<p>General Manager Munds presented the Department Updates which is made available in the Staff Report and on the PowerPoint presentation on the Districts Website.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>6. Review of Board Item 2021/2022 Budget for Fund 500 &amp; Fund 800</b>	<p>General Manager Munds Presented the Budget Review which is made available in the Staff Report and on the PowerPoint presentation on the Districts Website.</p> <p>Committee Member Moothart inquired about the Reserves and if they are holding steady, and inquired when the debt service would be finished.</p> <p>General Manager Munds commented on the Reserves for the general contingency, Debt Service, and a potential rate increase in the 2022/2023 Fiscal Year.</p> <p>Public Comment – Jeff Edwards commented on verifying sufficient funds for the Program C Well.</p> <p>General Manager Munds commented that the Program C Well and District Water Tanks are top priority.</p>	
<b>7. Public Comments on Items NOT on this Agenda</b>	Julie Tacker commented on stopping pumping at the Palisades Well.	
<b>8. Schedule Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, May 19, 2021 at 5:30 p.m., unless otherwise noticed.	
<b>9. Closing Comments by UAC Committee Members</b>	<p>Chairperson Cesena inquired about a COVID update and live meetings.</p> <p>General Manager Munds responded that the District is working on a potential hybrid of online and in person depending on the State and County guidelines.</p> <p>The Committee thanked the County staff for being at the meeting to discuss the ADUs.</p> <p>Committee Member Harper inquired about the Sustainability Group presentation and getting input from the BMC.</p> <p>General Manager Munds responded that the BMC plans to address the issues brought up by the Sustainability Group at their next meeting.</p>	
<b>10. Adjournment</b>	The meeting adjourned at 6:53 p.m.	