



December 4, 2025

**TO:** LOCSD Board of Directors  
**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager  
**SUBJECT: Agenda Item 7B – 12/04/2025 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Christine M. Womack

**Vice President**  
Matthew D. Fourcroy

**Directors**  
Charles Cesena  
Tom Cross  
Richard Hubbard

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Josh Lorenzo

**DESCRIPTION**

Attached are the minutes of the Board of Directors meetings held November 6, 2025, and November 18, 2025, for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meetings held November 6, 2025 and November 18, 2025.***

Attachment  
11/06/2025 Draft Board of Directors Meeting Minutes  
11/18/2025 Draft Board of Directors Special Meeting Minutes

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AGENDA ITEM	DISCUSSION OR ACTION
<p><b>C. Review of the Mission Country Disposal 2026 Index-Based Solid Waste Rate Adjustment of 5.19%</b></p>	<p>Legal Counsel Steele commented that the Board could discuss and decide today.</p> <p>Director Cesena inquired if deciding today would speed up the process.</p> <p>Director Cross commented on Peckham and McKenney’s local experience, and CPS HR Consulting’s high retention rate and CSD experience. Both are experienced.</p> <p>Director Cesena commented that with CPS HR Consulting being nationwide, he prefers Peckham &amp; McKenney because they are local.</p> <p>The Board discussed.</p> <p>Public Comment – Ashley Acote inquired whether the Board of Directors is responsible for selecting the general manager and if an assistant general manager will also be recruited in this process.</p> <p>Richard Margetson cautioned against choosing outside the area and thinks the County has qualified candidates.</p> <p><b>Director Cesena moved the Board:</b></p> <ol style="list-style-type: none"> <li><b>1. Approve funding for professional services to conduct the recruitment of a new General Manager, using Fund 100’s unassigned cash, in an amount not to exceed \$31,500.</b></li> <li><b>2. Appoint an Ad Hoc Committee comprised of the Board President and Vice President to review the recruitment proposals.</b></li> <li><b>3. Authorize the Ad Hoc Committee to select the top-ranked firm and authorize the Board Resident to execute a professional services contract in an amount not to exceed \$31,500.</b></li> </ol> <p><b>The motion was seconded by Director Hubbard and carried with 4- 1 vote, with Director Cross voting nay.</b></p> <p>General Manager Munds provided information on the background, and the key components that show that the 5.19% increase is in line with the rate setting methodology.</p> <p>The Board discussed.</p> <p>Public Comment – Richard Margetson commented on discussing what to do with the accumulating franchise fees, reserves, and unassigned cash.</p> <p>Zach Zimmerman from Waste Connections introduced himself, offered to answer questions during the process, and thanked General Manager Munds for his presentation.</p>
<p><b>4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Public Comment - None</p>
<p><b>5. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Utilities Department Report</b></p> <p><b>B. General Manager Report</b></p> <p><b>C. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>D. Los Osos Community Advisory Council (LOCAC) Report</b></p> <p><b>E. Parks and Recreation Committee Meeting Report</b></p>	<p>Written Report</p> <p>Written Report</p> <p>Written Report</p> <p>Director Hubbard commented on Blake Fixler is no longer working for Supervisor Gibson; that he presented the CSD report and the need for a special fire tax; during the BMC report, 0% growth was reported and Supervisor Gibson faulted the report and said it was 4%.</p> <p>No Report</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>F. Utilities Advisory Committee Meeting Report</b></p> <p><b>G. Finance Advisory Committee Meeting Report</b></p> <p><b>H. Emergency Services Advisory Committee Meeting Report</b></p> <p><b>I. Basin Management Committee Meeting Report</b></p> <p><b>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p> <p><b>K. Response to Previously Asked Questions</b></p>	<p>Director Cesena commented that the County is trying to introduce uncertainty; they are looking at 45-year projections; the first peer reviews indicated that the model and the transient model were good. What is needed is time to process things.</p> <p>President Womack reported that the Committee recommended approval of the warrant register, and to receive and file the financials and the quarterly investment report.</p> <p>No Report</p> <p>This report was covered in #5F</p> <p>President Womack attended the CSDA Chapter meeting and reported on the ambulance contract going out to bid and that Heather Moreno, District 5 Supervisor, spoke.</p> <p>Director Cesena commented on the Bash Cancer Festival coming up at the Community Center.</p> <p>None</p>
<p><b>6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b></p>	<p>Richard Margetson commented on Supervisor Gibson's approach to selecting peer reviews, prioritizing personal growth over community interests, issues such as sewer construction, new housing developments, sea water intrusion, the moratorium, and climate change.</p> <p>Jeff Edwards commented on the property tax bills for residents of Los Osos and the proposed tax for Parks and Recreation. Commented on General Manager Munds' response to similar remarks Edwards had made at the FAC meeting, and the Board's responsibility.</p> <p>President Womack commented that the community is informed and it is their decision.</p> <p>Public Comment – Ashley Smith commented that she hopes the community will be able to purchase Sunnyside; less water will be used if the property is not commercially developed.</p>
<p><b>7. CONSENT AGENDA</b></p> <p><b>A. Receive Administrative Committee Reports, and Approved Committee Minutes</b></p> <p><b>B. Approve Meetings Minutes of October 2, 2025, Regular Meeting</b></p> <p><b>C. Approve Warrant Register for October 2025</b></p> <p><b>D. Receive Financial Report for Period Ending September 30, 2025</b></p> <p><b>E. Approve LOCSB Board of Directors 2026 Meeting Schedule</b></p> <p><b>F. Receive Quarterly Investment Report for Q3 2025.</b></p> <p><b>G. Adopt Resolution Authorizing Issuance of Credit Card to Battalion Chief, Joshua Lorenzo.</b></p>	<p><b>Vice President Fourcroy moved that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes. The motion was seconded by Director Cesena and the motion passed with the following vote:</b></p> <p><b>Ayes: Directors Fourcroy, Cesena, Cross, Hubbard, Womack</b></p> <p><b>Nos:</b></p> <p><b>Abstain:</b></p> <p><b>Absent:</b></p>
<p><b>8. DISCUSSION OF PULLED CONSENT ITEMS</b></p>	<p>None</p>
<p><b>9. FUTURE AGENDA ITEMS</b></p>	<p>Director Cesena wished General Manage Munds a quick recovery.</p>
<p><b>10. ADJOURNMENT</b></p>	<p>The meeting adjourned at 7:27 p.m.</p>

**Los Osos Community Services District – Board of Directors  
DRAFT Minutes of the Special Meeting of November 18, 2025**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER ROLL CALL</b></p>	<p>President Womack called the special meeting to order at 5:01 p.m.</p> <p>Roll Call:            Chuck Cesena, Director – Arrived at 5:02 p.m.            Tom Cross, Director – Present            Richard Hubbard, Director – Present            Matthew Fourcroy, Vice President – Present            Christine Womack, President - Present</p> <p>The following Staff was present:            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>
<p><b>2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA</b></p>	<p>None</p>
<p><b>3. ANNOUNCEMENT OF CLOSED SESSION – PUBLIC EMPLOYEE APPOINTMENT PURSUANT TO GOVERNMENT CODE SECTION 54757(b)(1)</b></p>	<p>Director Womack announced closed session and commented that closed session will be a general discussion with the recruiter on the start of the search for a new General Manager in 2026.</p>
<p><b>4. ADJOURN TO CLOSED SESSION</b></p>	<p>The meeting adjourned to closed session at 5:03 p.m.</p>
<p><b>3. ADJOURNMENT</b></p>	<p>The meeting was adjourned at 5:32 p.m. There was no reportable action out of closed session.</p>