



June 1, 2023

**TO:** LOCSO Board of Directors

**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager

**SUBJECT: Agenda Item 7B- 06/01/2023 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Charles L. Cesena

**Vice President**  
Marshall E. Ochylski

**Directors**  
Matthew D. Fourcroy  
Troy C. Gatchell  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held May 4, 2023 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held May 4, 2023.***

Attachment  
05/04/2023 Draft Board of Directors Meeting Minutes

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcso.org](http://www.losososcso.org)

**Los Osos Community Services District**  
**DRAFT - Minutes of the Regular Meeting of May 04, 2023**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER</b>  <b>FLAG SALUTE</b>  <b>ROLL CALL</b></p>	<p>President Cesena called the meeting to order at 6:04 p.m. and led the flag salute.</p> <p>Roll Call:  Matthew Fourcroy, Director – Present  Troy Gatchell, Director - Absent  Christine Womack, Director – Absent  Marshall Ochylski, Vice President – Present  Chuck Cesena, President – Present</p> <p>The following Staff was present:  Ron Munds, General Manager  Thomas Green, District Counsel  Laura Durban, Administrative Services Manager  Margaret Falkner, Utilities Systems Manager</p>
<p><b>2. GENERAL ACTION ITEMS</b></p> <p><b>A. Approving Funding Source for Low-Income Rates for Solid Waste</b></p> <p><b>B. Fiscal Year 2023-2024 Preliminary Budget Review</b></p>	<p>General Manager Munds announced that this item would be continued to a future meeting.</p> <p>Legal Counsel Green cited Zolly vs the City of Oakland, which contributed to the decision to continue the item.</p> <p>Public Comment – Richard Margetson commented on franchise fees.</p> <p>General Manager Munds commented on revenue to offset District costs.</p> <p>General Manager Munds presented on Zone A allocation.</p> <p>The Board discussed the Zone A allocation options.</p> <p>Public Comment – Richard Margetson commented on the interfund loan terms, FEMA funds, and fire department repairs and supports Option 2.</p> <p>The Board approved the allocation of the Zone A Property Tax, \$125,105 (41.7%) to fire, \$50,102 (16.7%) to water, \$15,000.60 (5%) to Parks and Rec., and \$109,804.39 (36.6%) to drainage.</p> <p>General Manager Munds presented the cost allocation plan.</p> <p>Public Comment – None</p> <p>General Manager Munds presented the preliminary budget fund-by-fund.</p> <p>Public Comment – Richard Margetson commented on the Franchise Fees, water revenues, rate stabilization reserve, and Schedule A's delay.</p> <p>The Board set the date for the Public Hearing on the Fiscal Year 2023-2024 Budget for June 1, 2023, with no objections.</p>
<p><b>3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Public Comment – Richard Margetson commented on the cash purchase of the District fire trucks. He thanked all those involved in the fundraising effort for Diggin' Deep and commented that all funds were dispersed.</p> <p>John Stavros inquired about updates on ground water studies of the Morro Bay Shores community.</p>
<p><b>4. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Fire Department Report</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. California Highway Patrol Report</b></p>	<p>Battalion Chief Provence reported 96 calls in April 2023. He discussed the agencies that Station 15 worked with, the start of public weed abatement inspections, a paramedic who graduated from CalFire Academy, and his new boss, Mike Salas.</p> <p>Sergeant Eleotte Coyes reported for April 2023, 5 assaults, 35 disturbances, 2 burglaries, 7 thefts, 3 vandalisms, 0 mail thefts, 0 phone scams, 20 suspicious circumstances, 70 enforcement stops, and 26 preventative patrols.</p> <p>Captain Klingenberg reported for April 2023, 2 DUI arrests and 5 collisions.</p>

<p><b>D. Utilities Department Report</b></p> <p><b>E. General Manager Report</b></p> <p><b>F. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>G. Los Osos Community Advisory Council (LOCAC) Report</b></p> <p><b>H. Parks and Recreation Committee Meeting Report</b></p> <p><b>I. Utilities Advisory Committee Meeting Report</b></p> <p><b>J. Finance Advisory Committee Meeting Report</b></p> <p><b>K. Emergency Services Advisory Committee Meeting Report</b></p> <p><b>L. Basin Management Committee Meeting Report</b></p> <p><b>M. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p> <p><b>N. Response to Previously Asked Questions</b></p>	<p>General Manager Munds discussed per capita production.</p> <p>General Manager Munds reported on the County Planning meeting regarding the Water Conservation Study, completion of the Cabrillo Basin repairs, FEMA reimbursement updates, and Cal Fire Schedule A charges.</p> <p>Vice President Ochylski reported on the Chamber's restructuring and the awards dinner set for June 2023 at the South Bay Community Center.</p> <p>President Cesena reported that septic issues at Cabrillo Estate and rental property issues at 2nd Street were discussed. He also updated LOCAC on capital projects and basin repairs.</p> <p>No Report. Director Fourcroy anticipates the next meeting will be on June 19, 2023.</p> <p>President Cesena reported that capital projects, the helicopter Study, and the annual report were discussed.</p> <p>No Report. President Cesena and Vice President Ochylski commented on the need to fill vacancies on the FAC Committee.</p> <p>No Report. Next meeting June 20, 2023.</p> <p>No Report. Next meeting May 17, 2023. General Manager Munds commented on the transient model.</p> <p>Vice President Ochylski commented that the SLO Chamber of Commerce is having a one-day tour to the Desalination Plant in Santa Barbara. If interested, go to the SLO Chamber website.</p> <p>None</p>
<p><b>5. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b></p>	<p>Public Comment - None</p>
<p><b>6. CONSENT AGENDA</b></p> <p><b>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</b></p> <p><b>B. Approve Meetings Minutes of April 6, 2023</b></p> <p><b>C. Approve Warrant Register for April, 2023</b></p> <p><b>D. Receive Financial Report for Period Ending March 31, 2023</b></p> <p><b>E. Approve the Implementation of the Consumer Price Index (CPI) Increase to the Fire Special Tax for Fiscal Year 2023/2024</b></p> <p><b>F. Receive Quarterly Investment Report for Q1 2023</b></p>	<p>Public Comment - None</p> <p><b>A motion was made by Vice President Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with unanimous consent.</b></p>
<p><b>7. DISCUSSION OF PULLED CONSENT ITEMS</b></p>	<p>None</p>

<b>8. FUTURE AGENDA ITEMS</b>	General Manager Munds commented on housekeeping items concerning the budget.
<b>9. CLOSING BOARD COMMENTS</b>	Vice President Ochylski thanked the CSD Staff for staying operational while handling the Vista De Oro emergencies.
<b>10. ADJOURNMENT</b>	The meeting was adjourned at 7:11 p.m.

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