



January 5, 2023

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
SUBJECT: **Agenda Item 9F – 01/05/2023 Board Meeting**
Award contract to MNS Engineers for Design Services for the Program C Well Equipping Project

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

DESCRIPTION

At the November 3, 2022 Board meeting, the Board approved the release of a Request for Proposal (RFP) for the design services for the well equipping phase of the Program C Well Project (Project). This report is recommending the award of the contract to perform these services to the most responsive proposer, MNS Engineers.

SUMMARY OF STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

Motion:

- 1. I move that the Board award a contract to MNS Engineers in the amount not to exceed the sum of \$172,069 to perform the scope of work as provided in Exhibit A; and***
- 2. Authorize the General Manager to execute the professional services agreement with MNS Engineers upon finalization of the provisions of the agreement.***

DISCUSSION

The District Engineer prepared a RFP for design services needed to prepare for construction and implementation of the well equipping phase of this Project. The Board approved the release of the RFP at their November 3, 2022 meeting. The District received proposals from the following engineering firms:

- MNS Engineers, Inc.
- Water Systems Consulting, Inc.

The proposal review team included:

- Ron Munds, General Manager
- Steve Tanaka, Assistant District Engineer-Wallace Group

The team reviewed the two proposals based on the responsiveness to the scope of work in RFP, price and qualifications of the consultant and support staff. The review team unanimously chose MNS Engineers as the most responsive proposers and is recommending to the Board the award of the contract to MNS Engineers.

FINANCIAL IMPACT

The Program C Well Equipping Project is included in the 2022-23 capital improvement budget, line item 500-9006. The total budget for the estimated project is \$2.5 million. The contract amount of \$172,069 being considered in this

report is \$47,069 over the estimated engineering budget of \$125,000. As is the case with other project costs estimates, increases due to many factors have been the norm. The District did receive a \$1.5 million dollar grant to help offset the project's overall costs. With the grant funding and Fund 500 operating cash and reserves, there are sufficient funds to offset the increase for design services.

Attachment

MNS Engineers Proposal