



**Date:** November 5, 2020  
**To:** LOCSD Board of Directors  
**From:** Ron Munds, General Manager  
**Subject:** Agenda Item #4D General Manager Activity for October 2020

**GENERAL ACTIVITIES**

**President**  
 Charles L. Cesena

**Vice President**  
 Christine M. Womack

**Directors**  
 Matthew D. Fourcroy  
 Vicki L. Milledge  
 Marshall E. Ochylski

**General Manager**  
 Ron Munds

**District Accountant**  
 Robert Stilts, CPA

**Unit Chief**  
 Scott M. Jalbert

**Battalion Chief**  
 Paul Provence

- **COVID-19 Response.** Staff has been monitoring the County information to determine when to open the office to the public. It appears the County is moving towards the orange tier which means the District can open the office to public with certain precautions and limited hours. All District staff would like to thank our customers for the patience and understanding since the office closed back in March. Staff continues to provide service to the community through phone and email contact. As always, I'm available by phone or email to answers any questions the community or Board members have; 805-528-9379 or [rmunds@losososcsd.org](mailto:rmunds@losososcsd.org).

- **Los Osos Community Plan (LOCP) update.** The Planning Commission held their final hearing on the LOCP on October 8<sup>th</sup> at which time they approved the plan, the Growth Management Ordinance and the Resource Summary Report which recommended a level III severity for water resources. All of these items will now move to the Board of Supervisors (BOS) for consideration with a hearing date set for December 15<sup>th</sup>. After conferring with the other Los Osos water purveyors, the General Manager will be drafting a letter to send to the BOS similar to the one sent to Planning Commission back in July expressing the District's concerns with the water resources part of the LOCP.

- **Local Agency Investment Fund (LAIF) Webinar.** The General Manager attended a LAIF Webinar this month which included a presentation by State Treasurer, Fiona MA, regarding the State's investment portfolio, an evaluation of the economic outlook for the State by Ian Lyngen, a State investment counselor, and overview by LAIF staff on the performance, past and projected future, of the LAIF investment fund. A replay of the webinar is available if the Board is interested.

**Late Fee Update.** To keep the Board up to date on the impacts of waiving late and other fees below is a table that shows amount of fees that have been waived since March.

FEES WAIVED TO DATE									
	Cycle 2	Cycle 1	Cycle 2	Cycle 1	Cycle 2	Cycle 1	Cycle 2	Cycle 1	
	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Totals
Past Due Date									
# of Late Fee Accts	72	109	129	74	105	112	163	98	
Late Fee	\$1,461.90	\$2,979.21	\$1,862.52	\$2,459.24	\$2,063.98	\$3,071.19	\$3,767.56	\$2,324.45	\$19,990.05
Door Hanger Fee			\$550.00	\$810.00	\$140.00	\$360.00	\$420.00	\$210.00	\$2,490.00
Lock Out Fee			\$4,125.00	\$6,075.00	\$1,050.00	\$2,700.00	\$3,150.00	\$1,575.00	\$18,675.00
<b>TOTALS</b>	\$1,461.90	\$2,979.21	\$6,537.52	\$9,344.24	\$3,253.98	\$6,131.19	\$7,337.56	\$6,131.19	<b>\$41,155.05</b>

**Mailing Address:**  
 P.O. Box 6064  
 Los Osos, CA 93412

**Offices:**  
 2122 9<sup>th</sup> Street, Suite 110  
 Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcsd.org](http://www.losososcsd.org)

Staff reinstated the assessment of late fees during October since it appears most customers are paying in a timely manner. Staff will continue to work with customers experiencing difficulties in paying their bills and will provide relief on case by case basis and continue to offer payment plans when warranted.