



November 3, 2022

TO: LOCSD Board of Directors

FROM: Ron Munds, General Manager

SUBJECT: Agenda Item 6F – 11/03/2022 Board Meeting
Morro Bay National Estuary Program (MBNEP) Community
Project Marine Debris Grant Opportunity

SUMMARY OF STAFF RECOMMENDATION

President

Matthew D. Fourcroy

Vice President

Charles L. Cesena

Directors

Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager

Ron Munds

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This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

Motion: I move that the Board conceptually approve the acceptance of the MBNEP grant, if awarded, and the annual expenditure for solid waste disposal services as identified in this report.

DISCUSSION

With the recent sale of the 2nd Street property owned by Bill Lee, it was brought to staff's attention that the trash receptacles that were paid for by Mr. Lee were no longer available and there was a need for public trash receptacles in the Baywood Park business area. Staff had the opportunity to discuss several grant opportunities with the MBNEP, one being an application to the Community Project Program which supports smaller scale projects such as the one the District proposed in the attached grant application for the receptacles. The project description taken from the grant application is as follows:

Project description:

Along with the increase in commercial activity, mainly restaurants and take-out food service, we've seen an increase in litter caused by the lack of trash receptacles in the area. The CSD is proposing to install two receptacles in strategic locations to capture as much of the debris as possible so it does not enter the marine environment. The receptacles will need to be made of heavy duty, commercial grade materials and approved by the County and the solid waste hauling company, Mission Country Disposal.

CSD staff is surveying the 2nd Street area for potential sites. One location will be in close proximity to the pier with the second site to be determined. Since the trash receptacles will need to be adjacent to the street to facilitate trash pickup, a location near the pier (on 2nd Street) will be identified as part of the encroachment permit process.

CSD staff will coordinate with Estuary Program staff to develop an educational sign describing the impacts to the environment of marine debris and steps individuals can take to minimize it. With the addition of many new restaurants to the popular 2nd Street area, the CSD will install

the educational sign where it will be viewed by residents and visitors to the area.

The award of the grant is anticipated in November with the necessary follow up work to proceed shortly after the award. There are still some logistical arrangements that will need to be made related to the location of the two proposed containers and approvals from the County. Initial contact with the County has been very positive so the issuance of an encroachment permit should be relatively seamless. Discussions with solid waste hauler, Mission Country Disposal, have also been positive and staff will be coordinating directly with them if the project moves forward.

FINANCIAL IMPACT

There is an ongoing financial commitment from the District if the project is to proceed. It is estimated that the collection and disposal costs for containers is \$1,000 for the first year. Future rate increases from the solid waste franchisee will determine year to year costs moving forward. The District will need to commit to this ongoing cost and any maintenance that may be required in order for the project to proceed. The following is a cost breakdown for the project:

Component	Estimated Cost
Trash receptacles (2)	\$1,600
Educational Sign design	\$1,400
Educational Sign production/pedestal	\$1,750
Educational Sign installation	\$750
Encroachment permit	\$491
Subtotal	\$5,991
In-Kind & Monetary Contributions	
Project Administration (CSD staff)	\$550
First year collection disposal cost	\$1,000
Educational Sign Installation (CSD staff)	\$700
Subtotal	\$2,250
Project Total	\$8,241

In the grant proposal, the District requested that the approximate \$6,000 in “hard” costs be paid for by the grant and that District provide some in-kind services and the monetary contribution for the ongoing collection and disposal costs as indicated in the table. The recently establishment of Fund 650 and the collection of franchise fees be able to cover the ongoing costs associated with the project.

Attachment

Attachment 1: Grant proposal

**Morro Bay National Estuary Program
Community Project Program
Concept Proposal**

Please provide the following information:

Project title:

Baywood Marine Debris Reduction Program

Applicant organization:

Los Osos Community Services District (CSD)

Organization type:

Local Agency

Address:

2122 9th Street Ste. 110
Los Osos, CA. 93402

Contact information:

Ron Munds
805-528-9379
rmunds@losososcscsd.org

Amount requested:

The CSD is requesting \$5,991 in funding for the “hard” costs of the project (see table below).

Total project cost:

The following is the estimated total cost of the project:

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Amount and source of other funding (if applicable):

The CSD will provide in-kind services for the administration and reporting elements of the project and installation of the signage. Additionally, the CSD will pay for the ongoing cost for the collection and disposal of the trash generated. The one-time administrative costs are estimated to be \$550 and the collection and disposal costs for first year to be \$1,000.

If the full amount of requested funding is not available, support for the permitting and purchase of receptacles would allow for improved trash management in the Baywood area even if the educational components cannot be funded.

Note that rapidly rising costs and supply chain issues could delay the project and/or increase the costs. If this occurs, the CSD has adequate funding to make up budget shortfalls.

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Project Tasks:

Project Administration:

This task involves management of all aspects of the project and any Community Project related reporting and invoicing.

Trash Receptacle Installation:

This task involves selection, purchase, and installation of two trash receptacles. CSD will coordinate with the solid waste hauler on style of receptacle to purchase to ensure collection system compatibility. It also involves setting up and maintaining regular trash pick-up service. CSD will coordinate with the county to obtain the required encroachment permit.

Educational Signage:

This task involves CSD working together with Estuary Program staff to create sign content, coordinate with a graphic designer, and contract with a sign manufacturer. CSD will install the sign.

Budget Development:

See table under “Total Project cost” section.

Schedule Development - Once funding is awarded:

Task	Time
Permitting	2 months
Receptacle Purchase	90 days for delivery
Receptacle Installation	120 days
Signage design & production	9 months
Signage installation	30 days after sign delivery