

**Los Osos Community Services District  
Minutes of the Finance Advisory Committee Meeting  
October 4, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order and Roll Call</b>	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Present            Lisa Gonzalez, Committee Member – Present            Bea Jansen, Committee Member – Present            Julian Metcalf, Committee Member - Present            Alyce Thorp, Committee Member – Absent            Marshall Ochylski, Vice Chairperson – Arrived at 5:33 p.m.            Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>	
<b>2. Approve FAC Meeting Minutes of August 30, 2021</b>	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment - None</p> <p><b>Committee Member Metcalf made a motion that the Committee approve the minutes of August 30, 2021. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</b></p>	<b>Action: File Approved Minutes</b>
<b>3. Review of Board Item Regarding Approval of Warrant Register for September 2021</b>	<p>Chairperson Womack presented the Warrants for review.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez inquired about warrants for refunds.</p> <p>General Manager Munds commented on the process to have work paid in advance for projects and then the district refunds the difference or creates a final invoice when completed.</p> <p><b>Committee Member Gonzalez made a recommendation that the Board approve the Warrants of September 2021. The motion was seconded by Committee Member Jansen and the motion carried with unanimous consent.</b></p>	<b>Action: The Committee recommended that the Board approve the Warrant Register for September 2021.</b>
<b>4. Review of Board Item Regarding Financial Reports for the Period Ending August 31, 2021</b>	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet commenting on each fund.</p> <p>The Committee discussed paperless billing and the Dog Park.</p> <p>Public Comment – None</p> <p><b>Committee Member Metcalf made a recommendation that the Board receive and file the Financials of August 31, 2021. The motion was seconded by Committee Member Cirilo and the motion carried with unanimous consent.</b></p>	<b>Action: The Committee recommended that the Board receive and file the Financials for the period ending August 31, 2021.</b>
<b>5. Public Comments on Items NOT on this Agenda</b>	None	
<b>6. Schedule Next FAC Meeting</b>	The next meeting of the Financial Advisory Committee is scheduled for Monday November 1, 2021 unless otherwise noted.	
<b>7. Closing Comments by FAC Committee</b>	<p>Committee Member Jansen let the committee know that she is stepping down from the FAC.</p> <p>The Committee thanked Bea Jansen for her time of service on the FAC and to the Community.</p> <p>Chairperson Womack thanked the Staff and the Committee Members.</p>	
<b>8. Adjournment</b>	The meeting adjourned at 6:04 p.m.	