



October 3, 2022

**TO:** LOCSD Finance Advisory Committee  
**FROM:** Julian Metcalf, Administrative Services Manager  
**SUBJECT:** **Agenda Item 3 – 10/03/2022 FAC Meeting**  
 Approve Warrant Register for August 2022

**DESCRIPTION**

The attached Warrant Register is presented for review and for the FAC to make a recommendation to the Board for their review and approval. The following are some of larger payments made during the month of September:

**President**  
 Matthew D. Fourcroy

**Vice President**  
 Charles L. Cesena

**Directors**  
 Troy C. Gatchell  
 Marshall E. Ochylski  
 Christine M. Womack

**General Manager**  
 Ron Munds

**District Accountant**  
 Robert Stilts, CPA

**Unit Chief**  
 Eddy Moore

**Battalion Chief**  
 Paul Provence

<u>Check No</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Transaction Description</u>	<u>Fund</u>
1f84df98d5	9/29/2022	NET@WORK, INC.	9,700.00	Initial 50% payment of MIP implementation	100
31780	9/20/2022	CLEATH-HARRIS GEOLOGISTS, INC.	17,071.80	Project #2212-1701 Program C Well Construction Monitoring	500
31760	9/2/2022	PACIFIC COAST WELL DRILLING	221,578.00	08/31/22 Progress Pay #1 Program C Well Drilling	500
1-PPD-SWCA Pay,e	9/2/2022	SWCA ENVIRONMENTAL CONSULTANTS	4,055.00	Mitigation Monitoring for Program C Well	500

**SUMMARY STAFF RECOMMENDATION**

Staff recommends that the FAC adopt the following motion:

***Motion: I recommend to the Board that the Board approve the warrant register for the period September 2022.***

**DISCUSSION**

The District's Accounts Payable invoicing is charged to the following fund codes:

**Mailing Address:**  
 P.O. Box 6064  
 Los Osos, CA 93412

**Offices:**  
 2122 9<sup>th</sup> Street, Suite 110  
 Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

www.losososcsd.org

- Fund 100 Administrative
- Fund 200 Bayridge Estate
- Fund 301 Fire
- Fund 400 Vista de Oro
- Fund 500 Water
- Fund 600 Wastewater
- Fund 800 Drainage
- Fund 900 Parks and Recreation

**Warrant Dashboard**

In June 2022, the District added a Warrant Dashboard to the transparency section of the website. The dashboard is located here:

<https://www.losososcsd.org/warrant-spending-dashboard>

We designed the dashboard as a supplemental tool to add greater transparency and oversight for the Board, committees, and the public. The information is presented on a cash-basis, similar to the existing Warrant Registry.

To prepare the dashboard, staff have reviewed all underlying data for inadvertently included sensitive or private information. At the same time, staff have implemented a practice of excluding such information in the descriptions of transactions on the financial system.

#### Attachments

September 2022 Warrant Register

LOS OSOS COMMUNITY SERVICES DISTRICT  
 Check/Voucher Register - Warrant Register for Board Packet  
 From 9/1/2022 Through 9/30/2022

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
607486	9/1/2022	AFLAC	33.12	ACH Payment	100
607486	9/1/2022	AFLAC	157.78	ACH Payment	500
77489879/77208283	9/1/2022	DE LAGE LANDEN FINANCIAL SERVICES	589.46	08/01/22-09/30/22 Acct#630919 Kyocera Service Contract/Insur	100
B2224435251167	9/1/2022	ALLIED ADMINISTRATORS - DELTA DENTAL	188.65	ACH Payment	100
B2224435251167	9/1/2022	ALLIED ADMINISTRATORS - DELTA DENTAL	673.60	ACH Payment	500
IROA13089	9/1/2022	MINER'S ACE HARDWARE	724.95	ACH Payment	500
1-PPD-SWCA Pay,e	9/2/2022	SWCA ENVIRONMENTAL	4,055.00	ACH Payment	500
100000016906055	9/2/2022	CA PUBLIC EMPLOYEES'	885.10	ACH Payment CalPERS Health Insurance	100
100000016906055	9/2/2022	CA PUBLIC EMPLOYEES'	4,337.77	ACH Payment CalPERS Health Insurance	500
31750	9/2/2022	BOONE GRAPHICS	2,279.55	08/29/22 Utility Billing Services (Rts 206-213) & Postage	500
31751	9/2/2022	BROWNSTEIN, HYATT, FARBER,	3,104.60	07/01-31/22 BMC Shared Costs	500
31752	9/2/2022	HACH	539.44	08/31/22 Acct#270053 Process Control & Treatment Supplies	500
31753	9/2/2022	KITZMAN WATER, INC.	106.00	08/31/22 Acct#72975 Softwater Service - Fire	301
31754	9/2/2022	L N CURTIS	479.22	2 - Hi-Combat II Dj Attack Hose	301
31754	9/2/2022	L N CURTIS	120.40	5 - Prusik Sewn Loop - Ropes	301
31755	9/2/2022	SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT	308.00	Brine Disposal Services	500
31756	9/2/2022	FRANK ASUNCION	112.60	09/02/2022 Asuncion - Uniform Work Jacket	500
31756	9/2/2022	FRANK ASUNCION	382.06	Travel Reimbursment - Hotel, Per Diem, Gas	500
31757	9/2/2022	B&B GARAGE DOORS	575.00	08/18/22 Garage Door Service - Install Torsion Springs	301
31758	9/2/2022	GOLDEN STATE WATER COMPANY	526.99	06/21/22-08/23/22 Acct#51033200001 Water Service Fire	301
31759	9/2/2022	COAST PEST CONTROL	75.00	08/27/22 Bi-monthly Pest Control Service	301
31760	9/2/2022	PACIFIC COAST WELL DRILLING	221,578.00	08/31/22 Progress Pay #1 Program C Well Drilling	500
31761	9/2/2022	SPECIAL DISTRICT RISK	101.76	07/01/21-06/30/22 #5454 Workers Comp True Up	100
31761	9/2/2022	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	1,384.51	07/01/21-06/30/22 #5454 Workers Comp True Up	301
31761	9/2/2022	SPECIAL DISTRICT RISK	1,542.65	07/01/21-06/30/22 #5454 Workers Comp True Up	500
31762	9/2/2022	LOS OSOS CHEVRON	871.87	08/01-31/22 Acct#70 Gas & Diesel Fleet Vehicles	500
31762	9/2/2022	LOS OSOS CHEVRON	217.97	08/01-31/22 Acct#70 Gas & Diesel Fleet Vehicles	800
31763	9/2/2022	PASO ROBLES TANK, INC.	2,375.00	07/31/22 Progress Payment 16th St South Tank Repairs	500

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PD090922_457	9/6/2022	CALPERS 457	2,191.00	08.22.22-09.04.22 SIP457 Contributions	500
PD090922_EDD	9/6/2022	CA EMPLOYMENT DEVELOPMENT	986.72	State Payroll Taxes - 08/22/22-09/04/22	100
PD090922_EDD	9/6/2022	CA EMPLOYMENT DEVELOPMENT DEPT	221.59	State Payroll Taxes - 08/22/22-09/04/22	301
PD090922_EDD	9/6/2022	CA EMPLOYMENT DEVELOPMENT DEPT	970.45	State Payroll Taxes - 08/22/22-09/04/22	500
PD090922_IRS	9/6/2022	DEPARTMENT OF THE TREASURY	2,160.02	Federal Payroll Taxes 08/22-22-09/04/22	100
PD090922_IRS	9/6/2022	DEPARTMENT OF THE TREASURY	1,201.46	Federal Payroll Taxes 08/22-22-09/04/22	301
PD090922_IRS	9/6/2022	DEPARTMENT OF THE TREASURY	2,992.17	Federal Payroll Taxes 08/22-22-09/04/22	500
PD090922_PERSRet	9/6/2022	CA PUBLIC EMPL RET SYSTEM	2,189.68	Retirement Earned 08.22.22-09.04.22	100
PD090922_PERSRet	9/6/2022	CA PUBLIC EMPL RET SYSTEM	39.90	Retirement Earned 08.22.22-09.04.22	301
PD090922_PERSRet	9/6/2022	CA PUBLIC EMPL RET SYSTEM	3,897.57	Retirement Earned 08.22.22-09.04.22	500
CC Aug22	9/9/2022	Cardmember Services	23.62	08/08/22 CC/Metcalf - Ready Refresh - Water Delivery	100
CC Aug22	9/9/2022	Cardmember Services	102.95	08/08/22 CC/Munds - Newegg.com - SSD for GM Computer	100
CC Aug22	9/9/2022	Cardmember Services	100.00	08/15/22 CC/Metcalf - LO Baywood Chamber of Commerce	100
CC Aug22	9/9/2022	Cardmember Services	200.00	08/16/22 CC/Metcalf - SPectrum - Internet Server	100
CC Aug22	9/9/2022	Cardmember Services	358.80	08/18/22 CC/Metcalf - Newegg - Adobe Acrobat Software for AC	100
CC Aug22	9/9/2022	Cardmember Services	13.98	08/27/22 CC/Metcalf - Ready Refresh - Water Delivery	100
CC Aug22	9/9/2022	Cardmember Services	54.99	08/27/22 CC/Metcalf - Zoom - For BOD and Committee Meetings	100
CC Aug22	9/9/2022	Cardmember Services	260.00	09/01/22 CC/Durban - Streamline - Website and Engage Fee	100
CC Aug22	9/9/2022	Cardmember Services	62.69	08/16/22 CC/Metcalf - Miners - Hardware supplies	301
CC Aug22	9/9/2022	Cardmember Services	119.98	08/16/22 CC/Metcalf - Spectrum - Internet Fire Station	301
CC Aug22	9/9/2022	Cardmember Services	171.70	08/16/22 CC/Metcalf - Spectrum - Spectrum TV	301
CC Aug22	9/9/2022	Cardmember Services	1,746.32	08/19/22 CC/Metcalf - Life Assist - Paramedic Supplies	301
CC Aug22	9/9/2022	Cardmember Services	66.76	08/25/22 CC/Provence - Amazon - Ceramic Spray Trucks	301
CC Aug22	9/9/2022	Cardmember Services	54.60	08/26/22 CC/Provence - Amazon - Ceramic Wash Trucks	301
CC Aug22	9/9/2022	Cardmember Services	33.00	08/06/22 CC/Metcalf - Spectrum Mobile - Cell Phone	500
CC Aug22	9/9/2022	Cardmember Services	707.07	08/09/22 CC/Falkner - Miners July Invoice	500
CC Aug22	9/9/2022	Cardmember Services	19.99	08/11/22 CC/Falkner - Adobe - one year Adobe Acrobat	500
CC Aug22	9/9/2022	Cardmember Services	116.40	08/11/22 CC/Metcalf - Spectrum Mobile - Cell Phone	500
CC Aug22	9/9/2022	Cardmember Services	98.20	08/12/22 CC/Falkner - Newegg - Parts for Laptop	500
CC Aug22	9/9/2022	Cardmember Services	138.09	08/12/22 CC/Pall - San Luis Auto - Vehicle Parts	500
CC Aug22	9/9/2022	Cardmember Services	25.00	08/16/22 CC/ Metcalf - Spectrum - Internet Server	500
CC Aug22	9/9/2022	Cardmember Services	756.34	08/16/22 CC/Falkner - The Sign Place - Signage and posting	500
CC Aug22	9/9/2022	Cardmember Services	109.99	08/19/22 CC/Metcalf - Spectrum - Internet Water Yard	500
CC Aug22	9/9/2022	Cardmember Services	38.05	08/19/22 CC/Pall - Autozone - Racheting Cargo Bar	500

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CC Aug22	9/9/2022	Cardmember Services	132.62	08/23/22 CC/Falkner - Advantage Answering Service	500
CC Aug22	9/9/2022	Cardmember Services	30.01	08/24/22 CC/Falkner - HP Store - Computer equipment	500
CC Aug22	9/9/2022	Cardmember Services	544.75	08/29/22 CC/Pall - US Plastics Corp - CL2 Tanks	500
CC Aug22	9/9/2022	Cardmember Services	167.30	08/30/22 CC/Pall - US Plastic Corp - PO4 Valve	500
CC Aug22	9/9/2022	Cardmember Services	142.42	09/01/22 CC/Falkner - ATT Telephone and Telemetry	500
CC Aug22	9/9/2022	Cardmember Services	6.50	08/12/22 CC/Metcalf - SLO Clerk Recoder - Records Copies	600
CC Aug22	9/9/2022	Cardmember Services	1.49	08/12/22 CC/Metcalf - SLO Clerk Recorder - Records	600
CC Aug22	9/9/2022	Cardmember Services	22.00	08/06/22 CC/Metcalf - Spectrum Mobile - Cell Phone	800
CC Aug22	9/9/2022	Cardmember Services	77.60	08/11/22 CC/Metcalf - Spectrum Mobile - Cell Phone	800
PDCSD09092022	9/9/2022		11,876.40	CSD - Criterion Payroll	100
PDCSD09092022	9/9/2022		5,155.41	CSD - Criterion Payroll	301
PDCSD09092022	9/9/2022		16,908.25	CSD - Criterion Payroll	500
3105700057	9/13/2022	PITNEY BOWES GLOBAL FINANCIAL	168.66	07/11/22-10/10/22 Acct#0017387073 Postage Meter Lease	100
8553/8568/8575/8652	9/13/2022	CA PUBLIC EMPL RET SYSTEM	156.04	09/01-30/22 CalPERS Unfunded Accrued Liability	100
8553/8568/8575/8652	9/13/2022	CA PUBLIC EMPL RET SYSTEM	5,051.42	09/01-30/22 CalPERS Unfunded Accrued Liability	301
8553/8568/8575/8652	9/13/2022	CA PUBLIC EMPL RET SYSTEM	6,857.12	09/01-30/22 CalPERS Unfunded Accrued Liability	500
278135877	9/16/2022	HUMANA INSURANCE COMPANY	247.00	Humana Insurance Payment	301
31764	9/16/2022	LISA HUNT	74.25	Refund (Credit on closed water account)	500
31765	9/16/2022	AGP VIDEO, INC	400.00	Aug 22 & Spet 22 Board Meetings - SLOSpan/Indexing	100
31766	9/16/2022	BRENNTAG PACIFIC INC.	4,324.90	07/20/22 & 08/11/22 Acct#122727 Water Treatment Chemicals	500
31767	9/16/2022	GEORGE CONTENTO	3,000.00	10/01-31/22 Office Rent (Suites 106 & 110)	100
31768	9/16/2022	Coverall North America, Inc.	271.00	09/01-30/22 Janitorial Services (STE 106 & 110)	100
31769	9/16/2022	FAIL-SAFE TESTING	195.00	08/23/22 Failsafe Annualk Ladder Testing	301
31770	9/16/2022	FRANCHISE TAX BOARD	35.00	PD 08/22/22-09/04/22 Garnishment	100
31771	9/16/2022	MISSION LINEN SUPPLY	36.50	09/08/22 Cust#213729 Janitorial Supplies - Towel Rolls/Rags	500
31772	9/16/2022	MSN ENGINEERS INC	808.88	08/01-31/22 Professional Services 8th & El Moro Well	500
31773	9/16/2022	OASIS EQUIPMENT RENTAL	117.92	09/06/22 Acct# 1340 - 14 Saw Blade	500
31774	9/16/2022	SLO COUNTY EMPLOYEES ASSOC	15.01	PD 08/22/22-09/04/22 SLOCEA Dues	100
31774	9/16/2022	SLO COUNTY EMPLOYEES ASSOC	124.29	PD 08/22/22-09/04/22 SLOCEA Dues	500
31775	9/16/2022	County of San Luis ACTTC	10,000.00	Debt Service Payment - Solid Waste Franchise - Los Osos CSD	650
31776	9/16/2022	SLO COUNTY DEPARTMENT OF	5,099.00	07/01-31/22 Acct 405R979032 Water Quality Testing	500
31777	9/16/2022	SPEED'S OIL TOOL SERVICE, INC	415.00	08/25/22 Brine Disposal Services - South Bay Brine	500
31778	9/16/2022	USA BLUE BOOK	953.18	Cust # 922782 - Stenner Pump and Calibration Cylinder	500

LOS OSOS COMMUNITY SERVICES DISTRICT  
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From 9/1/2022 Through 9/30/2022

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
199000009	9/20/2022	THE LINCOLN NATIONAL LIFE	435.23	Lincoln Life Insurance Payment Sept and Oct	100
199000009	9/20/2022	THE LINCOLN NATIONAL LIFE	1,265.60	Lincoln Life Insurance Payment Sept and Oct	500
3149900186	9/20/2022	OFFICE DEPOT INC	79.06	Office Depot - Office Supplies Payment	301
31779	9/20/2022	ADAMSKI MOROSKI MADDEN	1,198.00	07/01/22-07/31/22 General Legal Services	100
31779	9/20/2022	ADAMSKI MOROSKI MADDEN	75.00	07/01/22-07/31/22 General Legal Services	301
31779	9/20/2022	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	2,355.50	07/01/22-07/31/22 General Legal Services	500
31780	9/20/2022	CLEATH-HARRIS GEOLOGISTS, INC.	17,071.80	Project #2212-1701 Program C Well Construction Monitoring	500
31781	9/20/2022	FRANCHISE TAX BOARD	35.00	PD 09/05/22-09/18/22 Garnishment	100
31782	9/20/2022	WELLS FARGO VENDOR FIN SERV	99.74	09/24/22-10/23/22 Acct#90136374384 Copier Lease Service	301
31783	9/20/2022	EHAN GOOD	390.03	Meals and Travel for ClaVal Class	500
31784	9/20/2022	LIFE ASSIST INC	(73.00)	08/25/22 Return Credit	301
31784	9/20/2022	LIFE ASSIST INC	919.34	09/08/22 Acct#93402CDF Paramedic Supplies	301
31784	9/20/2022	LIFE ASSIST INC	564.24	09/13/22 Acct#93402CDF Paramedic Supplies	301
31785	9/20/2022	SLO COUNTY EMPLOYEES ASSOC	15.55	PP 09/05/22-09/18/22 SLOCEA Dues	100
31785	9/20/2022	SLO COUNTY EMPLOYEES ASSOC	124.29	PP 09/05/22-09/18/22 SLOCEA Dues	500
31786	9/20/2022	VERIZON WIRELESS	160.86	07/08/22-09/04/22 Acct#4724582-00001 cell phone - fire	301
31787	9/20/2022	WALLACE GROUP	147.00	Engineering Services and Tax Roll Prep	200
31787	9/20/2022	WALLACE GROUP	147.00	Engineering Services and Tax Roll Prep	301
31787	9/20/2022	WALLACE GROUP	147.00	Engineering Services and Tax Roll Prep	400
31787	9/20/2022	WALLACE GROUP	4,271.89	Engineering Services and Tax Roll Prep	500
31787	9/20/2022	WALLACE GROUP	147.00	Engineering Services and Tax Roll Prep	800
4831	9/20/2022	VISION SERVICE PLAN	44.26	VSP (Vision) Payment	100
4831	9/20/2022	VISION SERVICE PLAN	152.63	VSP (Vision) Payment	500
CalPERSMed2143_O	9/20/2022	CA PUBLIC EMPLOYEES'	885.10	10/01-31/22 ID#4662975925 CalPERS Health Plan	100
CalPERSMed2143_O	9/20/2022	CA PUBLIC EMPLOYEES'	4,337.77	10/01-31/22 ID#4662975925 CalPERS Health Plan	500
PD092322_457	9/20/2022	CALPERS 457	2,191.00	09.05.22-09.18.22 SIP457 COntributions	500
PD092322_EDD	9/20/2022	CA EMPLOYMENT DEVELOPMENT	805.12	State Payroll Taxes 09/05/22-09/18/22	100
PD092322_EDD	9/20/2022	CA EMPLOYMENT DEVELOPMENT	169.25	State Payroll Taxes PD092322	100
PD092322_EDD	9/20/2022	CA EMPLOYMENT DEVELOPMENT	221.91	State Payroll Taxes 09/05/22-09/18/22	301
PD092322_EDD	9/20/2022	CA EMPLOYMENT DEVELOPMENT	906.93	State Payroll Taxes 09/05/22-09/18/22	500
PD092322_IRS	9/20/2022	DEPARTMENT OF THE TREASURY	2,104.54	Federal Payroll Taxes 09/05/22-09/18/22	100
PD092322_IRS	9/20/2022	DEPARTMENT OF THE TREASURY	1,101.37	Federal Payroll Taxes 09/05/22-09/18/22	301
PD092322_IRS	9/20/2022	DEPARTMENT OF THE TREASURY	2,836.37	Federal Payroll Taxes 09/05/22-09/18/22	500
PD092322_PERSRet	9/20/2022	CA PUBLIC EMPL RET SYSTEM	2,130.25	Retirement Earned 09.05.22-09.18.22	100
PD092322_PERSRet	9/20/2022	CA PUBLIC EMPL RET SYSTEM	91.93	Retirement Earned 09.05.22-09.18.22	301
PD092322_PERSRet	9/20/2022	CA PUBLIC EMPL RET SYSTEM	3,908.96	Retirement Earned 09.05.22-09.18.22	500
PDCSD09232022	9/23/2022		11,454.11	CSD - Criterion Payroll	100
PDCSD09232022	9/23/2022		5,193.13	CSD - Criterion Payroll	301
PDCSD09232022	9/23/2022		15,708.52	CSD - Criterion Payroll	500

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49701338	9/28/2022	PITNEY BOWES PURCHASE POWER	150.00	Pitney Bowes Postage Purchase	100
980989 PD	9/28/2022	AFLAC	33.12	EE Elected Insurance	100
980989 PD	9/28/2022	AFLAC	157.78	EE Elected Insurance	500
1f84df98d5	9/29/2022	NET@WORK, INC.	9,700.00	Net@Work Payroll Software Tech Support	100
2710009	9/29/2022	THE GAS COMPANY	14.79	The Gas Company Suite 106	100
2719031255761	9/29/2022	PG&E	273.58	PG&E Electric Services and Street Lighting	100
2719031255761	9/29/2022	PG&E	418.63	PG&E Electric Services and Street Lighting	200
2719031255761	9/29/2022	PG&E	9.74	PG&E Electric Services and Street Lighting	301
2719031255761	9/29/2022	PG&E	165.39	PG&E Electric Services and Street Lighting	400
2719031255761	9/29/2022	PG&E	11,587.62	PG&E Electric Services and Street Lighting	500
2719031255761	9/29/2022	PG&E	211.75	PG&E Electric Services and Street Lighting	800
<b>Report Total</b>			<b><u>450,511.73</u></b>		