

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
October 3, 2022, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Womack called the meeting to order at 5:34 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice-Chairperson – Arrived at 5:34 pm Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve FAC Meeting Minutes of August 29, 2022	<p>Chairperson Womack presented the minutes for approval.</p> <p>Chairwoman Womack requested a correction to the August 29, 2022 meeting minutes. Approval of the minutes was postponed to the November 1, 2022 meeting.</p> <p>Public Comment - None</p>	Action: Minutes to return to November 1, 2022, FAC meeting
3. Review of Board Item Regarding Approval of Warrant Register for September 2022.	<p>General Manager Munds presented the Warrants for review.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a recommendation that the Board approve the Warrants of September 2022.</p>	Action: The Committee recommended that the Board approve the Warrant Register for September 2022.
4. Review of Board Item Regarding Financial Reports for the period ending August 31, 2022	<p>General Manager Munds presented the Financial Reports including comments on salaries, LAFCO fees, insurance, auditing services, education & training, a CalFire refund, bad-debt expenses, the fire station AT&T bills, and the Request for Proposals for the fire station building condition assessment.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a recommendation that the Board receive and file the Financials of August 31, 2022.</p>	Action: The Committee recommended that the Board receive and file the Financials for the period ending August 31, 2022
5. General Manager Update	<p>General Manager Munds discussed updates on the Bay Oaks Well, the Procurement Policy, the new payroll system, and the new FAC Committee member Rick LeVeque.</p> <p>The Committee discussed the Bay Oaks Well, the new payroll system, and welcomed Rick LeVeque to the Committee.</p> <p>Public Comment – None</p>	Action: None
6. Public Comments on Items NOT on this Agenda	Public Comment – None	
7. Schedule Next FAC Meeting	Chairperson Womack cancelled the October 31, 2022 FAC meeting and tentatively scheduled a special meeting of the Financial Advisory Committee for Tuesday, November 1, 2022 at 5:30 p.m. unless otherwise noted.	
8. Closing Comments by FAC Committee	Committee Members thanked General Manager Munds and staff for providing a clear agenda and reports.	
9. Adjournment	The meeting adjourned at 6:13 p.m.	