



August 17, 2022

**TO:** Utilities Advisory Committee  
**FROM:** Julian Metcalf, Administrative Services Manager  
**SUBJECT:** **Agenda Item 2 – 08/17/2022 UAC Meeting**  
Approve Prior Meeting Minutes

**President**  
Matthew D. Fourcroy

**Vice President**  
Charles L. Cesena

**Directors**  
Troy C. Gatchell  
Marshall E. Ochylski  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held June 15, 2022 for your review and approval.

**STAFF RECOMMENDATION**

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

***Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held June 15, 2022.***

Attachment  
06/15/2022 Utilities Advisory Committee Minutes

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**DRAFT Minutes of the Utilities Advisory Committee Meeting  
June 15, 2022 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Call to Order Flag Salute and Roll Call</b>	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u>            James Bishop, Committee Member – Present            Jan Harper, Committee Member – Present            Leonard Moothart, Committee Member – Present            Pam Ouellette, Committee Member - Present            Gene Scovell, Committee Member – Present            Matthew Fourcroy, Vice-Chairperson – Absent            Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u>            Ron Munds, General Manager            Julian Metcalf, Administrative Services Manager            Margaret Falkner, Utility Systems Manager</p>	
<b>2. Approve UAC Minutes of May 18, 2022</b>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of May 18, 2022. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</b></p>	<b>Action – File approved minutes.</b>
<b>3. Basin Management Committee Update</b>	<p>General Manager Munds presented the changes made to the adopted annual monitoring report, including the condition of the 3rd Street well, how agricultural demand is calculated, record purging, and some narrative adjustments.</p> <p>The Committee discussed the presentation and points of discussion at the BMC meeting and DWR funding without SGMA.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>4. Water Shortage Contingency Plan Review &amp; Direction</b>	<p>General Manager Munds presented information on the district's historical water production, per capita water use, estimated outdoor water use, and a review of the water use prohibitions and climatic triggers to implement the various stages in the WSCP.</p> <p>The Committee discussed the presentation, recommendations to make to the Board, and how to reach out to customers regarding water use.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>5. Utility Department Report</b>	<p>Utility Systems Manager Falkner presented an overview of the Utility Department Report, which is available on the District website.</p> <p>The Committee discussed moving to monthly billing and incorporating outdoor use reports into Utility Department Reports.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>6. Utilities Department Updates</b>	<p>General Manager Munds reported on the 8th Street Upper Aquifer Well; 16th Street South Tank Project; Program C Well, with the Board approving the release of an RFP for the drilling phase of the project.</p> <p>The Committee discussed the presentation.</p> <p>Public Comment – None</p>	<b>Action – None</b>
<b>7. Public Comments on Items NOT on this Agenda</b>	Public Comment – None	<b>Action – None</b>
<b>8. Schedule Next UAC Meeting</b>	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, July 20, 2022, at 5:30 p.m., unless otherwise noticed.	
<b>9. Closing Comments by UAC Committee Members</b>	The Committee discussed meeting in person as positive.	
<b>10. Adjournment</b>	The meeting adjourned at 6:45 p.m.	