

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
September 28, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order and Roll Call	<p>Chairperson Ochylski called the meeting to order at 5:32 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Present Lisa Gonzalez, Committee Member – Present Bea Jansen, Committee Member – Present Alyce Thorp, Committee Member – Arrived at 5:33 Christine Womack, Vice Chairperson – Absent Marshall Ochylski, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve FAC Meeting Minutes of August 31, 2020	<p>Chairperson Ochylski presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Jansen made a motion that the Committee approve the minutes of August 31, 2020. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</p>	Action: File Approved Minutes.
3. Review of Board Item Regarding Approval of Warrant Register for September 2020	<p>Administrative Services Manager Durban presented the Warrants for review.</p> <p>The Committee discussed Director's Compensation timeliness and creating a due date in the Bylaws when up for review in 2021.</p> <p>Committee Member Gonzalez inquired about the breakdown for check 30003 for the Basin Management Committee.</p> <p>Public Comment – Julie Tacker commented on the Vacuum Trailer use by other departments, Ferrell Ave Pathway project, and Director's Compensation.</p> <p>Committee Member Jansen made a recommendation that the Board approve the warrants of August 2020. The motion was seconded by Committee Member Gonzalez and the motion carried with the following vote:</p> <p>Ayes: Committee Member Jansen, Gonzalez, Cirilo, Thorp Nays: None Abstain: None Absent: None</p>	Action: The Committee recommended that the Board approve the Warrant Register for September 2020.
4. Review of Board Item Regarding Financial Reports for the Period Ending August 31, 2020	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet.</p> <p>Committee Member Thorp inquired about the Low-Income Sewer program.</p> <p>General Manager Munds responded that he has had a meeting to discuss the funds and that the purpose is for low income related to the sewer. The District would need to be in coordination with the County to use these funds.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a recommendation that the Board receive and file the Financials of August 31, 2020. The motion was seconded by Committee Member Thorp and the motion carried with unanimous consent.</p>	Action: The Committee recommended that the Board receive and file the Financials for the period ending August 31, 2020

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5. Utilities Department Update	<p>The Committee discussed the South Bay Transmission Line work and the pipeline issues with the natural gas line.</p> <p>Chairperson Ochylski inquired about the 10th Street Well.</p> <p>Public Comment – None</p> <p>General Manager Munds commented that the audit for Fiscal Year 2019/2020 is almost complete.</p> <p>Committee Member Gonzalez inquired about Utility Systems Manager Falkner's first day in the office; going out to RFP for next audit.</p>	Action: None
6. Public Comments on Items NOT on this Agenda	<p>Julie Tacker commented on Director's Compensation; Emergency Service Advisory Committee (ESAC) meetings; Agenda item 5, General Manager Compensation at the October 1, 2020 Board meeting.</p> <p>Linde Owen commented on the 10th Street Tank Recoating Project; Ferrell Ave Bike Pathway; South Bay Transmission Line work; ESAC meetings; Water Conservation; Flume; General Manager Compensation.</p>	
7. Schedule Next FAC Meeting	<p>The next meeting of the Financial Advisory Committee is scheduled for Monday, November 2, 2020 unless otherwise noted.</p>	
8. Closing Comments by FAC Committee	<p>Committee Member Cirilo inquired about Fire Department expenses.</p> <p>Committee Member Gonzalez commented on getting the ESAC meetings going again.</p>	
9. Adjournment	<p>The meeting adjourned at 6:17 p.m.</p>	

**Minutes of the Utilities Advisory Committee Meeting
October 21, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order and Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Arrived at 5:32 p.m. Eric Silva, Committee Member – Present Matthew Fourcroy, Vice Chairperson – Present Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Rob Miller, District Engineer</p>	
<p>2. Program C Well Site Selection</p>	<p>General Manager Munds presented the PowerPoint presentation as made available on the District Website.</p> <p>Rob Miller, Wallace Group and District Engineer, Spencer Harris, Cleath and Harris and Bill Henry, from SWCA were in attendance to help answer any questions the Committee had.</p> <p>The Committee with the above-mentioned consultants discussed the different sites, Zone C, an Upper Well at Site E, access to the different sites, the History of the Well Site selection, former Septic Site, location pros and cons, efficiency of and expected production/yield from the potential wells, CEQA results, potential pipeline, and next steps.</p> <p>Public Comment – Public Comment from Greg Neal DMV and Carolyn Taylor Neal was read by Administrative Services Manager Durban, voicing support for Site E giving various reasons why it was the best site.</p> <p>Jeff Edwards inquired about Site E commenting on looks/clutter, nitrate removal, access to Zone C impacts and yield.</p> <p>Scott Kelting thanked the Committee, consultants and staff for all the work put into this and the presentation, and voiced support for Site E.</p> <p>Committee Member Harper moved that the UAC recommend to the Board: The approval of the selection of Site E as the preferred location of the Program C Well; and the approval of moving forward with Phase 2 of the California Environmental Quality Act (CEQA) analysis. The motion was seconded by Committee Member Moothart and carried with the following vote:</p> <p>Ayes: Committee Member Harper, Moothart, Bishop, Silva Nays: None Abstain: None Absent: None</p> <p>The Committee and the Staff thanked District Engineer Rob Miller, Spencer Harris from Cleath and Harris and Bill Henry from SWCA for all the work done, and being available for questions.</p>	<p>Action – Recommend to the Board the approval of the selection of Site E as the preferred location of the Program C Well; and The approval of moving forward with Phase 2 of the California Environmental Quality Act (CEQA) analysis.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
3. Approve UAC Minutes of September 16, 2020	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of September 16, 2020. The motion was seconded by Committee Member Silva and carried with the following vote:</p> <p>Ayes: Committee Member Harper, Silva, Bishop, Moothart Nays: None Abstain: None Absent: None</p>	<p>Action – File approved minutes.</p>
4. Basin Management Committee Update	<p>General Manager Munds discussed the October 21, 2020 BMC meeting commenting on the Executive Director Report about the Los Osos Community Plan being approved by the Planning Commission and moved to the Board of Supervisors for their December 15th meeting; the Growth Management Ordinance, which will go to the Board of Supervisors on December 15th; the Wastewater and Water Reclamation presentation; Implementation and Planning Initiatives; moving forward with funding study for new development and organization study.</p> <p>Committee Member Harper inquired if the County is not understanding what the purveyors feeling are on growth; commented on writing the Board of Supervisors regarding the District not being against growth but the need to make sure the Purveyors can serve the customers they have now.</p> <p>General Manager Munds commented that the Planning Commission did not have a robust conversation over concerns; on writing a letter to Board of Supervisors expressing concerns directly to them.</p> <p>Chairperson Cesena commented that there was not a discussion at the Planning Commission hearings about the purveyor’s concerns; on needing to preserve the Basin and make sure there is growth for the future; on restating previous concerns that have not been addressed.</p> <p>Moothart voiced support to reach out for the planning commission to address issues.</p> <p>Public Comment – Jeff Edwards commented on the Wastewater and Water Reclamation presentation; sea water intrusion; dryland farmers; Broderson site maintenance; water recycling facility; Dec 15th hearing and needing to convince Supervisors to continue the conversation.</p> <p>Lynette Tornatzky thanked General Manager Munds for the work he did for the Implementation and Planning initiatives.</p> <p>Munds commented on the dryland farmers.</p> <p>Cesena thanked General Manager Munds and commented that water should not be sent outside of the Basin area.</p>	<p>Action – None</p>
5. Utilities Department Report	<p>Utility Systems Manager Falkner provided a summary from August 2020 which is made available in the PowerPoint presentation on the Districts Website.</p> <p>Public Comment – Julie Tacker commented on the pumping at Palisades Well; emergency permitting to get a new well drilled.</p> <p>Chairperson Cesena commented on consumption figures being different than County Planning Commission hearings on the Community Plan.</p>	<p>Action – None</p>

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6. Utilities Department Update	<p>Utility Systems Manager Falkner presented the Department Updates which is made available on the PowerPoint presentation on the Districts Website.</p> <p>General Manager Munds commented that the District received the go ahead from the County to start the work for the 8th Street Upper Well.</p> <p>Committee Member Moothart inquired about estimate time for 10th Street Well lining.</p> <p>General Manager Munds commented that the District ordered the materials but are waiting for delivery.</p> <p>Public Comment – None</p>	Action – None
7. Public Comments on Items NOT on this Agenda	None	
8. Schedule Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, November 18, 2020 at 5:30 p.m., unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	<p>Chairperson Cesena thanked the Committee for questions and comments.</p> <p>Committee Member Moothart thanked Staff and Consultants for all their work and help with the questions.</p> <p>Committee Member Bishop thanked General Manager Munds for his recommendation and getting the opportunity to weigh in.</p>	
10. Adjournment	The meeting adjourned at 7:01 p.m.	