

Los Osos Community Services District
DRAFT Minutes of the Emergency Services Advisory Committee
November 18, 2015 at 5:30 p.m. at Station 15 - South Bay

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Opening	<p>Chairperson Ochylski called the meeting to order at 5:30 p.m.</p> <p>Roll Call: Marshall E. Ochylski, Chairperson – Present Charles L. Cesena, Vice Chairperson – Present Jerry Dillingham, Committee Member – Present Brent Marshall, Committee Member - Present Vita Miller, Committee Member – Present Julie Tacker, Committee Member – Present Thomas Wright, Committee Member – Present</p> <p>Staff: Kathy Kivley, General Manager Phill Veneris, Battalion Chief Michael Doyel, District Accountant Harmony Brown, Executive Assistant</p>	
2. Presentation and Review of Board Item Regarding Financial Updates for Fund 301	<p>General Manager Kivley provided an update regarding the Fund 301 expenditures through October 31, 2015 and Reserve Statement through July 1, 2015, as included in the agenda packet. General Manager Kivley further stated that the documents reflect a deficit because all property tax revenue has not been received yet and typically arrives in December.</p> <p>ESAC further discussed GL 8295 (Overtime Shift Coverage) and GL 7326 (Legal Services) being over-expended. Battalion Chief Veneris stated that both of these deficits will be adjusted at mid-year.</p> <p>Battalion Chief Veneris further stated that GL 8295 is over-expended for two reasons: 1. Reserve staffing has declined and 2. Several Reserve firefighters are also employed as seasonal firefighters throughout the year and, therefore, have not available to Station 15.</p> <p>Battalion Chief Veneris reported that GL 7326 is over-expended as a result of Special Fire Tax, Solar Project and the Habitat Conservation Plan, which has since been reimbursed.</p> <p>Public Comment: Richard Margetson spoke.</p>	
3. Recommendations to Board Regarding Items for Discussion for Calendar Year 2016	<p>ESAC reviewed the <i>2013 Strategic Plan</i> and <i>2016 Goals List</i>, as discussed at the October 20, 2015 ESAC Meeting, as included in the agenda packet.</p> <p>The Committee identified the following topics, in no particular order of priority except for number 1 as shown, to present to the BOD for consideration:</p> <ol style="list-style-type: none"> 1. 4.0 Staffing and how it will be funded <ul style="list-style-type: none"> • Staffing an ambulance in Los Osos • Pre-Attack Plan, to be referred to as Emergency Plan • Discussion regarding the Reserve Firefighter Company • Fostering a more effective interaction between ESAC, Fire Safe Council and C.E.R.T. and their partnership in outreach programs • Replacing MR-15 and U-15 Vehicles • Discussion regarding a second fire station in Los Osos 	

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3. Recommendations to Board Regarding Items for Discussion for Calendar Year 2016 (Continued)	<p>ESAC supported a joint meeting between FAC and ESAC to be held around budget time to discuss funding the above-mentioned priorities.</p> <p>Public Comment: Richard Margetson spoke.</p>	
4. Closing Comments by ESAC Committee Members	<p>Committee Member Tacker inquired regarding holding an ESAC meeting to discuss the mid-year budget prior to the BOD meeting. Chairperson Ochylski stated that another meeting cannot be accommodated because of the timeframe.</p> <p>Battalion Chief Veneris reported that Operation Santa Claus (toy drive) and the Season of Hope (food drive) are currently taking place and barrels are available in the front office of the fire department. In addition, the Needs'n'Wishes Fundraiser takes place on Saturday, December 12th at SBCC and the fire department continues its support of this community event.</p> <p>ESAC expressed appreciation to Battalion Chief Veneris regarding his years of service with CAL FIRE/San Luis Obispo County Fire Department and the community of Los Osos. The Committee further discussed that the BOD and CAL FIRE personnel will be honoring Battalion Chief Veneris at the upcoming December 3, 2015 BOD Meeting.</p>	
Adjournment	The meeting adjourned at 6:51 p.m.	