

**Los Osos Community Services District
Minutes of the Emergency Services Advisory Committee
February 21, 2017 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Opening</p>	<p>Chairperson Milledge called the meeting to order at 5:30 p.m.</p> <p>Roll Call: Vicki L. Milledge, Chairperson – Present Jerry Dillingham, Committee Member – Present Paul Hershfield, Committee Member - Present Julie Tacker, Committee Member – Present Michael Wright, Committee Member - Present Thomas Wright, Committee Member – Present</p> <p>Staff: Renee Osborne, General Manager Roy Hanley, District Counsel Josh Taylor, Battalion Chief Harmony Brown, Executive Assistant</p>	
<p>2. Introduction of 2017 Emergency Services Advisory Committee and a Review of Brown Act Guidelines</p>	<p>District Counsel Hanley provided a presentation on the Ralph M. Brown Act and highlighted specific points of interest. The Committee reviewed the Ralph M. Brown Act.</p> <p>Chairperson Milledge, Battalion Chief Taylor and each Committee Member provided a brief personal introduction.</p> <p>Public Comment: None</p>	
<p>3. Approval of ESAC Minutes of November 22, 2016</p>	<p>The ESAC reviewed the minutes from November 22, 2016.</p> <p>The Committee discussed consistency in the minutes.</p> <p>Public Comment: Richard Margetson spoke.</p> <p>Committee Member T. Wright made a motion to approve the minutes of November 22, 2016. This was seconded by Committee Member Dillingham. The motion was approved unanimously.</p>	<p>Action: Approve and file minutes.</p>
<p>4. Review of 2017 ESAC Work Plan</p>	<p>Chairperson Milledge presented the 2017 ESAC Work Plan, as included in the agenda packet. Battalion Chief Taylor further detailed each item in the Work Plan as follows:</p> <ol style="list-style-type: none"> 1. Battalion Chief Taylor is seeking the assistance of the Committee to ensure that the fire department is properly enforcing the weed abatement ordinance, as intended. General Manager Osborne stated that she would send the ordinance out by email to ESAC to review and discuss at the March meeting. 2. The current self-contained breathing apparatus equipment and extrication equipment are nearing the end of their life-span. Battalion Chief Taylor would like to potentially fund new equipment. He is seeking grant opportunities, but also seeks ESAC's input in regards to funding. <p>Committee Member Hershfield left the dais.</p> <ol style="list-style-type: none"> 3. The fire department is considering replacing Utility 15 and the Command Vehicle in FY 2017/18, but there are alternative options that may defray costs. Battalion Chief Taylor seeks the Committee's input in reviewing the Vehicle Sinking Fund and determining the best option. 	

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4. Review of 2017 ESAC Work Plan (continued)	<p>4. Chairperson Milledge spoke in regards to how the Committee/Community can assist by looking and applying for grants. Committee Member T. Wright offered to assist in this capacity.</p> <p>Committee Member Hershfield returned to the dais.</p> <p>5. Battalion Chief Taylor stated that he plans to review the 4.0 Staffing document created by previous Battalion Chief Veneris and provide the Committee with updated information as soon as it is available.</p> <p>6. In recognizing that he is new to Station 15 – South Bay, Battalion Chief Taylor seeks ESAC's input in creating a fiscally responsible budget for FY 2017/2018.</p> <p>Public Comment: Richard Margetson spoke in support of 4.0 Staffing.</p>	
5. Review of Financial Updates for Fund 301	<p>General Manager Osborne stated that due to an error caused by the former accountant, she is not able to present financial updates for Fund 301 at this meeting. General Manager Osborne will email the financial updates for Fund 301 to the Committee on February 22, 2017. General Manager Osborne stated that this issue won't be a problem in the future.</p>	
6. Review of Board Item Regarding Monthly Fire Department Report for December 2016 & Annual 2016	<p>Battalion Chief Taylor provided an update regarding the Monthly Fire Department Report for December 2016 and Annual 2016, as included in the agenda packet.</p> <p>An error was identified in the <i>Mutual Aid</i> portion of the 2016 Annual Statistics. Executive Assistant Brown will email a corrected 2016 Annual Statistics report to the Committee on February 22, 2017.</p> <p>Committee Member Dillingham inquired regarding the progress on the Rescue Squad purchase. Battalion Chief Taylor reported that it will be on the March Board Agenda.</p> <p>Public Comment: Richard Margetson reported that the Agenda does not include public comment. Chairperson Milledge called for public comment to be heard during Agenda Item #8.</p>	
7. Schedule Upcoming ESAC Meeting:	<p>The next ESAC Meeting is scheduled to be held at 5:30 p.m. on Tuesday, March 21, 2017, unless otherwise noted.</p>	
8. Closing Comments by ESAC Committee Members	<p>Public Comment: Richard Margetson spoke in support of previous ESAC Committee Member Vita Miller and her many years of service and accomplishments.</p> <p>Committee Members M. Wright and Hershfield stated their enthusiasm to be on the ESAC.</p> <p>Committee Member Dillingham welcomed Battalion Chief Taylor to Station 15 – South Bay.</p> <p>Committee Member Tacker spoke in support of Vita Miller's service and inquired regarding the history of fire public facility fees.</p>	
9. Adjournment	<p>The meeting adjourned at 6:50 p.m.</p>	