



July 11, 2024

TO: LOCSO Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: Agenda Item 11B- 07/11/2024 Board Meeting
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held June 6, 2024 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held June 6, 2024.

Attachment
06/06/2024 Draft Board of Directors Meeting Minutes

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**Los Osos Community Services District – Board of Directors
DRAFT - Minutes of the Regular Meeting of June 6, 2024**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>Vice President Womack called the meeting to order at 6:00 p.m.</p> <p>Roll Call: Chuck Cesena, Director – Present – Arrived at 6:01 p.m. Matthew Fourcroy, Director – Present Troy Gatchell, Director – Present Christine Womack, Vice President – Present Marshall Ochylski, President – Absent</p> <p>The following Staff was present: Ron Munds, General Manager Daniel Chung, Legal Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p>
<p>2. PUBLIC SAFETY REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p>	<p>No Report</p> <p>Senior Deputy Tartaglia introduced Deputy Medina and reported for May 2024: 6 assaults and battery, 25 disturbances, 4 burglaries, 4 thefts, 1 vandalism, zero mail theft, 2 phone scams, 13 suspicious circumstances, 66 enforcement stops, and 26 preventative patrols.</p> <p>Lieutenant Santoro reported two non-injury accidents, four DUI arrests, and the deployment of the radar trailer on LOVR coming into Los Osos.</p> <p>Vice President Womack commented the CHP presence was noticed.</p> <p>Public Comment - None</p>
<p>3. PUBLIC HEARING</p> <p>A. Public Hearing to Adopt the Proposed Fiscal Year 2024/2025 Budget</p>	<p>General Manager Munds presented commenting on changes to the preliminary budget since the May 2, 2024, BOD meeting. There were updates to Zone A Property Tax Allocations, and funds 301, 500, 800, and 900.</p> <p>The Board discussed funding for future basin repairs.</p> <p>The Board directed General Manager Munds to bring back an item regarding the Cabrillo drainage basin.</p> <p>Public Comment – None</p> <p>A motion was made by Director Cesena that the Board:</p> <ol style="list-style-type: none"> 1. Adopt Resolution 2024-05 approving the Fiscal Year 2024/2025 final budget with the exception of the Fund 301 Schedule A County-wide Overhead Charge; and 2. Direct staff to continue to work with the County to resolve the issues with the county-wide overhead and other related County Fire contract concerns. <p>The motion was seconded by Director Gatchell and carried with the following vote:</p> <p>Ayes: Directors Cesena, Fourcroy, Gatchell, Womack Nays: Abstain: Absent: Ochylski</p>
<p>4. GENERAL ACTION ITEMS</p> <p>A. 2023-24 Water Supply and Status Report</p>	<p>General Manager Munds provided background information and discussed existing wells, Programs A and C, the Water Supply Resiliency Intertie Project, water production, rainfall, residential per capita water use, and the Water Shortage Contingency Plan.</p> <p>The Board discussed the report including the transition from Water Shortage Emergency Stage 3 to Stage 2</p> <p>Public Comment – None</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p>A. 2023-24 Water Supply and Status Report (cont.)</p>	<p>A Motion was made by Director Fourcroy that the Board:</p> <ol style="list-style-type: none"> 1. Receive and file the 2023-2024 Water Supply and Status Report; and 2. Adopt Resolution 2024-06 approving moving from a Stage III water supply emergency to Stage II. <p>The motion was seconded by Director Gatchell and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Gatchell, Cesena, Womack Nays: Abstain: Absent: Ochylski</p>
<p>5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Public Comment – Andrea Lueker from React Reliance commented on state water site surveys and the normal public processing of the coastal development permit. The public is invited to attend a PowerPoint presentation on June 10th at the South Bay Community Center and a World Ocean Day rally on June 8th at Morro Bay's South T Pier.</p>
<p>6. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Utilities Department Report</p> <p>B. General Manager Report</p> <p>C. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>D. Los Osos Community Advisory Council (LOCAC) Report</p> <p>E. Parks and Recreation Committee Meeting Report</p> <p>F. Utilities Advisory Committee Meeting Report</p> <p>G. Finance Advisory Committee Meeting Report</p> <p>H. Emergency Services Advisory Committee Meeting Report</p> <p>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p>	<p>Written Report</p> <p>General Manager Munds provided updates on the solid waste rate setting process, FEMA, and the ASCE award to the District.</p> <p>Director Fourcroy commented on the Board's support and assistance with upcoming projects.</p> <p>Vice President Womack inquired as to what the Board can do to assist.</p> <p>Director Gatchell commented on the recent EPA cyber security breach.</p> <p>General Manager Munds commented that safeguards will be critical with the upgrade to SCADA.</p> <p>No Report</p> <p>Director Cesena reported topics discussed included the Community Plan, monitoring report, agenda for the next Coastal Commission meeting, growth rate, homeless issues, road relinquishment in Cabrillo Estates, and officer elections.</p> <p>No Report</p> <p>Director Cesena reported the discussion was about the letter and the reluctance concerning 1% growth and the sustainable yield.</p> <p>Director Womack reported that it was recommended that the warrant register be approved as well as the financial reports be received and filed. She also commented on her appreciation of the full committee.</p> <p>No Report</p> <p>Director Cesena commented on the recent non-profit funds awarded to CAPSLO.</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p>I. Basin Management Committee Meeting Report</p> <p>K. Response to Previously Asked Questions</p>	<p>Administrative Services Manager Durban commented that the BMC meeting will be held on June 12.</p> <p>Director Cesena commented that the letter will be a topic of discussion at the June 12 BMC meeting.</p> <p>None</p>
<p>7. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Public Comment - None</p>
<p>8. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</p> <p>B. Approve Meetings Minutes of May 2, 2024</p> <p>C. Approve Warrant Register for May, 2024</p> <p>D. Receive Financial Report for Period Ending April 30, 2024</p> <p>E. Adopt Resolution 2024-07 Establishing "GANN" Appropriations Limit for Fiscal Year 2024/2025</p> <p>F. Approval of the Transfer of County of San Luis Obispo Well to the District for Groundwater Monitoring Purposes</p> <p>G. Adopt a Resolution 2024-08 Acknowledging the Receipt of the 2023 State-Mandated Annual Fire Inspections</p> <p>H. Consideration of a recommendation to receive and file a report on delinquent water charges and property tax assessments and set a public hearing for July 11, 2024 to authorize collection on the 2024/2025 Property Tax Bills.</p> <p>I. Adopt Resolution 2024-09 Requesting Consolidation of the Biennial Election with the November 5, 2024, Consolidated General Election and Resolution 2024-10 Adopting Regulations for Candidates for Elective Office</p> <p>J. Adopt Resolution 2024-11 Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the SDRMA's Health Benefits Ancillary Coverages</p>	<p>A motion was made by Director Fourcroy that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes The motion was seconded by Director Cesena and carried with the following vote:</p> <p>Ayes: Directors Fourcroy, Cesena, Gatchell, Womack Nays: Abstain: Absent: Ochylski</p>

AGENDA ITEM	DISCUSSION OR ACTION
K. Adopt Resolution 2024-12 Amending and Updating the District's Personnel Policy	
9. DISCUSSION OF PULLED CONSENT ITEMS	None
10. FUTURE AGENDA ITEMS	None
11. CLOSING BOARD COMMENTS	Director Fourcroy requested an annual report that includes statistics on the number of calls handled in Montana De Oro, a description of Station 15's response, and when and how we are back-covered. Vice President Womack commented that school is out.
12. ADJOURNMENT	The meeting was adjourned at 7:19 p.m.

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