



October 2, 2025

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: Agenda Item 7B – 10/02/2025 Board Meeting
Approve Prior Meeting Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles Cesena
Tom Cross
Richard Hubbard

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meetings held September 4, 2025, & September 18, 2025, for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meetings held September 4, 2025 & September 18, 2025.

Attachment
09/04/2025 Draft Board of Directors Meeting Minutes
09/18/2025 Draft Special Board of Directors Meeting Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcscsd.org

**DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Regular Meeting of September 4, 2025**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER ROLL CALL</p>	<p>President Womack called the meeting to order at 5:01 p.m.</p> <p>Roll Call: Chuck Cesena, Director – Present Tom Cross, Director – Present Richard Hubbard, Director – Present Matthew Fourcroy, Vice President – Present - left at 6:00 p.m. Christine Womack, President - Present</p> <p>The following Staff was present: Ron Munds, General Manager Craig Steele District Counsel Laura Durban, Administrative Services Manager Margaret Falkner, Utilities Systems Manager</p>
<p>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS A. PUBLIC EMPLOYMENT [Government Code §54957 (b)(1)] Title: General Manager Contract Review</p>	<p>President Womack announced Closed Session [Pursuant to Government Code §54957 (b)(1)]</p> <p>Public Comments – None</p>
<p>3. ADJOURN TO CLOSED SESSION</p>	<p>President Womack adjourned to Closed Session at 5:02 p.m.</p>
<p>4. RECONVENE TO OPEN SESSION - 6:00 PM</p>	<p>President Womack reconvened the meeting to Open Session at 6:01 p.m.</p>
<p>5. REPORT OUT OF CLOSED SESSION</p>	<p>No Report</p>
<p>6. SPECIAL PRESENTATION A. Proclamation in Recognition of Service Posthumously: Liz Petersen</p>	<p>General Manager Munds and Director Cesena spoke about Liz Petersen and her incredible helpfulness.</p> <p>President Womack read the Proclamation.</p> <p>Liz Petersen’s family thanked the community, friends and the District.</p> <p>Public Comment - Richard Margetson commented on Liz Petersen knowing the residents' needs and stepping up and going the extra mile.</p> <p>Brian Bennett expanded on how Liz Petersen was instrumental and said that she was a joy to work with.</p>
<p>7. PUBLIC SAFETY REPORTS A. Fire Department Report B. Sheriff Department Report C. California Highway Patrol Report</p>	<p>None</p> <p>Commander Abbas reported 451 incidents in August 2025, including 32 enforcement stops, 27 suspicious circumstances, 28 preventative patrols, and 18 disturbances.</p> <p>Lieutenant Ferguson reported several accidents in August 2025, including a hit-and-run on 8th Street, a pedestrian injury on South Bay, a hit-and-run at LOVR and South Bay, minor injuries in Bayview Heights, property damage at Santa Isabell and 14th Street, and Labor Day statistics.</p> <p>Public Comment - None</p>
<p>8. GENERAL ACTION ITEMS A. Fund 301 Fire Budget Discussion and Options</p>	<p>General Manager Munds provided a background, a revenue-versus-expense evaluation, an update on the Special Fire Tax, District options for continued emergency services, and a preliminary financial analysis.</p> <p>Public Comments – Jeff Edwards commented on the Special Fire Tax.</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p>G. Finance Advisory Committee Meeting Report</p> <p>H. Emergency Services Advisory Committee Meeting Report</p> <p>I. Basin Management Committee Meeting Report</p> <p>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>K. Response to Previously Asked Questions</p>	<p>Director Cross reported that the Committee recommended approval of the warrant register, minutes, and to receive and file the financials.</p> <p>President Womack reported discussing the Board Agenda Item 8A, the Los Osos Emergency Response Plan, the need for a backup generator at the community center, and the reviewing of a contract and bringing it to the Board at a future meeting.</p> <p>Director Cesena commented that discussions were about the transient model and a new sustainable yield number.</p> <p>President Womack attended the Morro Bay National Estuary Program Committee meeting. Discussed a new oyster tasting kayak tour, Chorro Creek for trout, and a \$60k grant for the Cuesta Inlet was approved.</p> <p>None</p>
<p>11. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Jeff Edwards commented on the BMC, opposing lowering the sustainable safe yield, and taking one year to analyze the model.</p> <p>Richard Margetson commented on the Community Center emergency generator, Supervisor Gibson, the need for unanimous approval to change the sustainable safe yield, and that something seems off with retrofit credits.</p>
<p>12. CONSENT AGENDA</p> <p>A. Receive Administrative Committee Reports, and Approved Committee Minutes</p> <p>B. Approve Meetings Minutes of August 7, 2025, Regular Meeting</p> <p>C. Approve Warrant Register for August 2025</p> <p>D. Receive Financial Report for Period Ending July 31, 2025</p>	<p>Director Cesena made a motion that the Board receive and file the presented Administrative Committee Reports and Approve the Consent Agenda. The motion was seconded by Director Cross and carried with unanimous consent.</p>
<p>13. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>None</p>
<p>14. FUTURE AGENDA ITEMS</p>	<p>None</p>
<p>15. CLOSING BOARD COMMENTS</p>	<p>Director Cesena commented that school is back in session and asked drivers to follow the speed limit.</p> <p>President Womack thanked the Board and General Manager Munds.</p>
<p>16. ADJOURNMENT</p>	<p>The meeting was adjourned at 7:22 p.m.</p>

**DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Special Meeting of September 18, 2025**

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER ROLL CALL</p>	<p>President Womack called the special meeting to order at 5:00 p.m.</p> <p>Roll Call: Chuck Cesena, Director – Arrived at 5:04 p.m. Tom Cross, Director – Present Richard Hubbard, Director – Present Matthew Fourcroy, Vice President – Present Christine Womack, President - Present</p> <p>The following Staff was present: Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>
<p>2. GENERAL ACTION ITEMS</p> <p>A. Sunnyside School Community Survey Results</p>	<p>General Manager Munds provided background and introduced Miranda Everett from FM3.</p> <p>Miranda Everett delivered the findings of the Los Osos Community Park Survey.</p> <p>Public Comment – Jeff Edwards commented on the survey and its lack of information on funding for improvements, fire tax, campaign costs, indicating that the community cannot afford the annual per-parcel cost.</p> <p>Gary Freiberg of Buy Sunnyside School commented on plans to utilize government programs, grants, and corporate funding for the improvements and to establish a volunteer group to implement these funding sources.</p> <p>Richard Margetson inquired about the survey's interviews, the number of contacts attempted, measure language, cost increase information, political party demographics, and only 2% being Spanish speaking.</p> <p>Miranda Everette responded that approximately 9,000 households were contacted and that 2% of the 7% of Spanish-speaking households is considered a comfortable number.</p> <p>Barbara Rosenthal inquired why buildings were not included in the discussion of space usage.</p> <p>Administrative Services Manager Durban read Patrick McGibney's email. commenting on the survey, the cost of living going up, and a sustainable water supply and its cost.</p> <p>General Manager Munds responded with information about building use, acquisition and maintenance.</p> <p>Director Cesena inquired about the percentage of buildings occupied by the Waldorf School and what the next steps would be for the staff.</p> <p>General Manager Munds commented on the involvement of the citizens' group and the engagement with the school district to work out the terms of the agreement.</p> <p>Director Cross inquired about the Board's next steps and commented on the Citizens Initiative Group.</p> <p>General Manager Munds commented that the Community Group will keep moving forward until they cannot. The Citizens' Initiative will need to stay separate.</p> <p>Vice President Fourcroy commented on the strong citizen's group in Los Osos and said Los Osos voters should decide whether they want Sunnyside School to turn into a park.</p> <p>The Board discussed other costs and expenses that would affect the community, as well as the community's role in making informed choices.</p> <p>The Board provided direction to Staff to move forward as discussed.</p> <p>Vice President Fourcroy commented on the townhall meeting set for Saturday, September 20th.</p> <p>Deborah Howe discussed that the CSD will be negotiating with the school district, and the Citizens' Group will organize volunteers to collect signatures, keep tight timelines, and invited everyone to attend the town hall meeting on Saturday, September 20, 3 to 5 p.m. at the Community Center.</p>
<p>3. ADJOURNMENT</p>	<p>The meeting was adjourned at 5:53 p.m.</p>