



February 22, 2018

TO: LOCSO Board of Directors
FROM: Renee Osborne, General Manager
SUBJECT: **Agenda Item 7F – 3/1/2018 Board Meeting**
Approve 2018 Advisory Committee Work Plans

President
Vicki L. Milledge

Vice President
Marshall E. Ochylski

Directors
Charles L. Cesena
Jon-Erik G. Storm
Louis G. Tornatzky

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Greg Alex

DESCRIPTION

Attached are the work plans for the Board’s 2018 Advisory Committees. The Board should discuss the work plans for each of their committees and make any adjustments as needed.

STAFF RECOMMENDATION

Motion: I move that the Board approve the work plans for the 2018 Finance, Utilities, and Parks and Recreation Committees.

DISCUSSION

The attached work plans are goals that the Board has set for each of their advisory committees. There may occasionally be items that the committees would like to discuss that are not on the work plans.

The process for adding an item to the work plan is for the Committee Chairperson to come to the Board and request items be added to the work plan. If the item is not something that the Board would prefer to address themselves, the item can be added.

During discussion of this item, the Board Chairpersons may discuss alternative suggestions or additions to their committee’s work plans.

Attachments

Mailing Address:
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FINANCE ADVISORY COMMITTEE 2018 WORK PLAN

President

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Vice President

Marshall E. Ochylski

Directors

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Recommendations for Finance Advisory Committee in 2018:

1. Review warrants monthly before Board Meetings
2. Preview Budget for the 2018/2019 Fiscal Year for all funds
3. Preview Audit for the 2017/2018 Fiscal Year
4. Review impact of possible Fire 4.0 service contract
5. Discuss possible liquidation of some District assets
6. Conduct joint meetings of FAC and UAC on specific projects

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PARKS AND RECREATION ADVISORY COMMITTEE 2018 WORK PLAN

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Directors

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Recommendations for Parks and Rec in 2018:

1. Produce an RFP for an "Adopt-A-Park" organization to do maintenance for the future site of the Dog Park
2. Recommend parameters and terms of agreement for RFP "Adopt-a-Park" organization
3. Recommendation of rubber material currently used at the Los Osos Community Park

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UTILITIES ADVISORY COMMITTEE 2018 WORK PLAN

President

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Vice President

Marshall E. Ochylski

Directors

Charles L. Cesena
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Louis G. Tornatzky

General Manager

Renee Osborne

District Accountant

Robert Stilts, CPA

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Scott M. Jalbert

Battalion Chief

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Recommendations for Utilities Advisory Committee in 2018:

1. Periodically review and revise CIP plan with Staff
2. Review Utilities Budget for 2018/2019 Fiscal Year
3. Review and make recommendations and improvements to the Conservation Plan

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