



October 23, 2015

**TO:** LOCSD Board of Directors  
**FROM:** Margaret Falkner, Utility Compliance Technician III  
**SUBJECT:** **Agenda Item 11E – 11/5/2013 Board Meeting**  
Adopt Resolution Declaring Utility Vehicle Surplus to District Needs and Approve Sale of Vehicle

**President**  
R. Michael Wright

**Vice President**  
Marshall E. Ochylski

**Directors**  
Charles L. Cesena  
Jon-Erik G. Storm  
Louis G. Tornatzky

**General Manager**  
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**DESCRIPTION**

The Utility Vehicle, 2001 Ford F-150 (Unit F), has served its purpose and is now ready to be added to the vehicle surplus.

**STAFF RECOMMENDATION**

Staff recommends that the Board adopt the Resolution declaring this item as surplus to District needs.

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board adopt Resolution 2015-27 declaring the 2001 Ford F-150 Utility Vehicle surplus to District needs.***

**DISCUSSION**

The crew listed the sampling vehicle as needed for replacement in early 2015. They are requesting authorization to sell the old vehicle. In order to do so this vehicle needs to be declared as surplus to District needs. The Utility Vehicle, 2001 Ford F-150 (Unit F) is ready to be added to vehicle surplus. Kelly Blue Book shows the value of this vehicle in fair condition as \$1,511. The truck includes a Workmate camper shell that has an additional value of approximately \$800 - \$1,000. We will provide the vehicle for sale through a public surplus web site and list "as is, where is." This vehicle has been driven hard over the years. Currently the vehicle is inoperable due to the clutch being out of service.

In January 2015 at the Utilities Advisory Committee, staff presented the Mid-Year Budget and requested this vehicle be replaced. The committee recommended the Board accept the staff changes to the Mid-year budget.

At the February 5, 2015 Board meeting, the mid-year adjustments were approved so this vehicle could be replaced.

**FINANCIAL IMPACT**

The financial impact will be an increase in revenue up to approximately \$2,500. Please note that proceeds from sales of this vehicle will be recorded in the Water Fund 500, other revenues. At year-end, proceeds from the sale of this vehicle will be transferred into the Vehicle Replacement Reserve, Water Fund 500, as stated in our Reserves Policy.

**RESOLUTION NO. 2015-27**  
**A RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF THE LOS OSOS COMMUNITY SERVICES DISTRICT**  
**DECLARING UTILITY VEHICLE SURPLUS TO DISTRICT NEEDS**

**WHEREAS**, certain vehicle described as 2001 Ford F-150 XL is surplus to District needs; and

**WHEREAS**, the Board desires to dispose of surplus vehicle in as efficient and cost effective manner as possible

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LOS OSOS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, AND DETERMINE THAT:**

1. The equipment described as 2001 Ford F-150 XL is surplus to District needs.
2. The Board of Directors directs staff to dispose of the surplus vehicle by sale.

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

The foregoing resolution is hereby passed, approved and adopted by the Board of Directors of the Los Osos Community Services District this 5<sup>th</sup> day of November, 2015.

\_\_\_\_\_  
R. Michael Wright  
President, Board of Directors  
Los Osos Community Services District

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kathy A. Kivley  
General Manager and Secretary to the Board

\_\_\_\_\_  
Michael W. Seitz  
District Legal Counsel