

**DRAFT - Minutes of the Utilities Advisory Committee Meeting  
November 18, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p><b>1. Call to Order and Roll Call</b></p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Arrived at 5:32 p.m. Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Arrived at 5:38 p.m. Eric Silva, Committee Member – Present Matthew Fourcroy, Vice Chairperson – Present Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Rob Miller, District Engineer</p>	
<p><b>3. Approve UAC Minutes of October 21, 2020</b></p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Harper moved to approve the meeting minutes of October 21, 2020. The motion was seconded by Committee Member Silva and carried with the following vote:</b></p> <p><b>Ayes: Committee Member Harper, Silva, Bishop</b> <b>Nays: None</b> <b>Abstain: None</b> <b>Absent: Moothart</b></p>	<p><b>Action – File approved minutes.</b></p>
<p><b>3. Basin Management Committee Update</b></p>	<p>General Manager Munds commented BMC staff are working on the budget, a funding study and prioritizing planning initiatives; on a meeting with the County Staff on December 2, 2020 to discuss recycled water.</p> <p>Chairperson Cesena commented that he was encouraged that the County will discuss the recycled water use with the BMC staff.</p> <p>Public Comment - None</p>	<p><b>Action – None</b></p>
<p><b>4. Utilities Department Report</b></p>	<p>Utility Systems Manager Falkner provided a summary from September 2020 which is made available in the PowerPoint presentation on the Districts Website.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<p><b>5. Utilities Department Update</b></p>	<p>General Manager Munds presented the Department Updates which is made available on the PowerPoint presentation on the Districts Website.</p> <p>Committee Member Bishop inquired about the history of the 3<sup>rd</sup> Street Well; what aquifer zone 3<sup>rd</sup> Street well is in.</p> <p>Committee Member Moothart commented that before 3<sup>rd</sup> Street Well was put out of service it was one of the cleanest wells the District had.</p> <p>Chairperson Cesena inquired about the cost for a new well motor at 3<sup>rd</sup> Street.</p> <p>General Manager Munds gave a brief history of the 3<sup>rd</sup> Street Well, and the additional testing the District has done to be able to put the Well back into service; commented on the estimated cost for a new Motor will be approximately \$10,000-\$12,000; the District systematically doing inspections on wells and tanks to make sure the District knows the scope of the work needed and to budget accordingly.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>6. Utilities Quarterly Financial Update</b>	<p>General Manager Munds presented the Utilities Quarterly Financial Updates which is made available on the PowerPoint presentation on the Districts Website, commenting that the District is on budget except for the repairs for wells which has been discussed.</p> <p>Committee Member Moothard inquired about GL 6140 for Computer Software and GL 9059 for Vehicles.</p> <p>Public Comment – None</p>	<p><b>Action – None</b></p>
<b>7. Public Comments on Items NOT on this Agenda</b>	<p>None</p> <p>Chairperson Cesena commented on a draft letter to be sent to the Board of Supervisors about the Community Plan Update and Growth Management Ordinance.</p> <p>General Manager Munds commented that he will have the draft letter sent to the UAC for review and suggestions before it is taken to the Board meeting on December 3, 2020.</p> <p>Committee Member Harper inquired if the District could share the letter with the public to let the community know the District standpoint before the Board of Supervisors meeting.</p> <p>Committee Member Moothard inquired how the District is doing with COVID-19.</p>	<p><b>Action – General Manager Munds to email the District's draft letter to the UAC Committee Members for review and suggestions.</b></p>
<b>8. Schedule Next UAC Meeting</b>	<p>The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, December 16, 2020 at 5:30 p.m., unless otherwise noticed.</p>	
<b>9. Closing Comments by UAC Committee Members</b>	<p>Committee Member Moothart thanked Staff for their hard work.</p>	
<b>10. Adjournment</b>	<p>The meeting adjourned at 6:10 p.m.</p>	