



Date: September 5, 2024
To: LOCSD Board of Directors
From: Ron Munds, General Manager
Subject: **Agenda Item 7A – 09/05/2024 Board Meeting**
Board of Directors Appointment Process and Timeline for Two Open Seats

STAFF RECOMMENDATION

Motion: Receive report and provide direction to staff as needed.

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

DISCUSSION

Background

The District had two Board of Director seats up for election in November 2024. The filing period for the election closed on August 9, 2024, with no filing papers submitted, including the two seated Board members. With the District moving to district-based elections in 2022, there was confusion regarding the incumbency status of the two Board seats up for election. Staff was informed by the County Clerk Recorder's Office on August 13th that the two current Directors were not legally considered incumbents since they were not elected to their corresponding districts but assumed the district seats upon completion of the process. This meant that there was no extension of the filing deadline past August 9th.

On a side note, staff is aware that two individuals were planning on filing during the extended period but were denied given the status clarification provided by the County's Clerk-Recorder's Office regarding the incumbency status for District's 3 and 5.

Process to Appoint Directors to the Vacant District Seats

The appointments to the two vacant seats will be for a four-year term. In order to have the appointments certified by the County Board of Supervisors in November, the Board will need to make the appointments at the October 3, 2024, Board meeting.

The application period is open and will close September 25th at 4:00 p.m. Staff has prepared an "Application for Appointment" (attached) which has a brief summary of the District's responsibilities and the Board members commitment if chosen. Applicants will be asked to attend the October 3rd meeting to answer any questions that the Board may have regarding the information provided on their application.

The appointment process will be publicized via the District's social media channels, on the website, the electronic newsletter and a press release.

Attachments

Application for Appointment

LOS OSOS COMMUNITY SERVICES DISTRICT

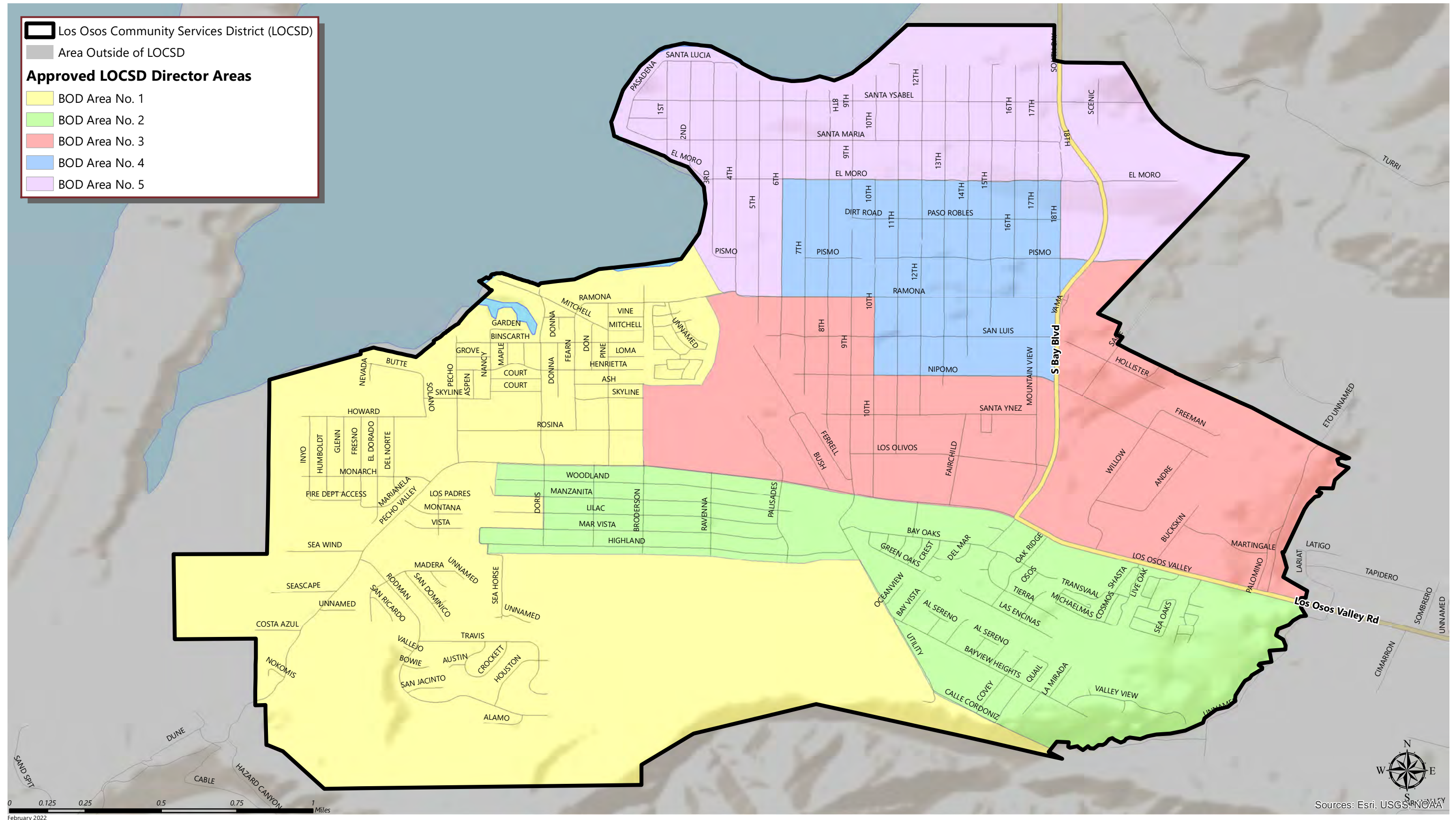
APPROVED BOARD OF DIRECTORS (BOD) AREAS

Los Osos Community Services District (LOCSD)

Area Outside of LOCSD

Approved LOCSD Director Areas

- BOD Area No. 1
- BOD Area No. 2
- BOD Area No. 3
- BOD Area No. 4
- BOD Area No. 5





LOS OSOS COMMUNITY SERVICES DISTRICT

**2122 9th Street, Suite 110
Los Osos, CA 93402**

APPLICATION FOR APPOINTMENT TO DISTRICT BOARD OF DIRECTORS FOR DISTRICT 3 AND DISTRICT 5

The Los Osos Community Services District is an independent government agency that provides Water, Drainage, Parks and Recreation, Solid Waste, Street Lighting for Vista De Oro and Bayridge Estates, Fire Emergency and Rescue Response Services. Board Members serve an important role in how these services are provided by establishing policies, defining priorities, setting utility rates, and ensuring tax dollars are spent efficiently and effectively.

The Board of Directors is made up of five persons, serving staggered four-year terms, and meet once a month on the first Thursday at 6 pm. Board Members also serve on Committees and may represent the District on other regional agencies or commissions. Board Members earn \$100 per day while attending meetings or training, up to a maximum of \$600 per month.

Effective Board Members do not need to have expertise or even experience with the services the District provides, but do need to be able to put in the time necessary to come up to speed with the issues the District is facing, spend a few hours before each meeting reviewing materials and preparing for the meeting, and be able to work with the other members of the Board, District staff and the Community to provide for the best outcomes for the District and its residents and businesses.

District 3 and District 5 both have a vacancy starting December 2024. Any resident that fills out an application needs to reside in the corresponding District. Please see the attached District Map for the District locations.

The Los Osos Community Services District requests that residents that apply attend the October 3rd Board Meeting at 6:00 p.m. in the District Board Room located at 2122 9th Street Suite 106, Los Osos, and be available to answer questions related to their application.

Applications are due on September 25, 2024 at 4:00pm; please submit to:

Los Osos Community Services District
Attn: Laura Durban, Deputy Board Secretary
P.O. Box 6064
Los Osos, CA 93412

Applications may also be dropped off in the District's drop-box located at 2122 9th Street Suite 110, Los Osos or e-mailed to ldurban@losososcsd.org

APPLICATION FOR APPOINTMENT

Name: _____

Address: _____

Cell Phone: _____ Home Phone: _____

Email Address: _____

Length of Residency in the District: _____

1. The undersigned declares that:

- a. I am a registered voter residing within the boundaries of either District 3 or 5 of the Los Osos Community Services District (Government Code §61040(b)); and
- b. I am prepared to take and subscribe to the official oath of office (Election Code §10554); and
- c. I am not disqualified from appointment to the District Board of Directors because of the conviction of crimes referenced in Government Code §1021; and
- d. I am willing and able to attend and participate at regular District meetings held on the first Thursday of the month; and
- e. I am willing and able to participate at District Special Meetings and District committees that I may be assigned to.

2. Why do you wish to serve on the Los Osos Community Services District Board of Directors?

3. Please provide any background information and prior experience serving communities that you would like the Board of Directors to consider in evaluating you for the current vacancy on the District Board.

(Please attach additional information as desired.)

I CERTIFY BY MY SIGNATURE THAT THE INFORMATION PROVIDED BY ME FOR THIS APPLICATION IS TRUE AND CORRECT.

Signature: _____

Name : _____

[Print Name]