



Los Osos Community Service District
2122 9th Street, Suite 102, Los Osos, CA 93402
805-528-9370 www.losososcsd.org

EMERGENCY SERVICES ADVISORY COMMITTEE SPECIAL MEETING

Tuesday, June 28, 2016 at 5:30 p.m.
South Bay – Station 15
2315 Bayview Heights Drive, Los Osos, CA

COMMITTEE MEMBERS

Charles L. Cesena, Chairperson
R. Michael Wright, Vice Chairperson
Jerry Dillingham, Member
Brent Marshall, Member
Vita Miller, Member
Julie Tacker, Member
Thomas Wright, Member
Gene Heyer, Alternate

STAFF

Peter Kampa, Interim General Manager
Tom McEwen, Battalion Chief
Harmony Brown, Executive Assistant

AGENDA

- 1. Opening – 5:30 p.m.**
 - A. Call to Order
 - B. Flag Salute
 - C. Roll Call
- 2. Approval of ESAC Minutes of May 18, 2016**
Presented By: Executive Assistant Brown
- 3. Review of Financial Updates for Fund 301**
Presented By: Interim General Manager Kampa
- 4. Review of Board Item Regarding Monthly Fire Department Reports for May 2016**
Presented By: Battalion Chief McEwen
- 5. Schedule Upcoming ESAC Meeting:** The next ESAC Meeting is scheduled to be held at 5:30 p.m. on Tuesday, **July 19, 2016**, unless otherwise noted.
- 6. Closing Comments by ESAC Committee Members**
- 7. Adjournment**

Item #2

Approval of ESAC Minutes

of

May 18, 2016

**Los Osos Community Services District
DRAFT Minutes of the Emergency Services Advisory Committee
May 18, 2016 at 5:30 p.m. at Station 15 - South Bay**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Opening	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p>Roll Call: Charles L. Cesena, Chairperson – Present R. Michael Wright, Vice Chairperson – Present Jerry Dillingham, Committee Member – Present Brent Marshall, Committee Member - Present Vita Miller, Committee Member – Present Julie Tacker, Committee Member – Present Thomas Wright, Committee Member – Present Gene Heyer, Alternate Committee Member - Present</p> <p>Staff: Peter Kampa, Interim General Manager Steve Reeder, Deputy Chief Harmony Brown, Executive Assistant</p>	
2. Approval of ESAC Minutes of April 19, 2016	<p>The ESAC reviewed the minutes from April 19, 2016.</p> <p>No Comments.</p> <p>Committee Member Wright made a motion to approve the minutes of April 19, 2016. This was seconded by Committee Member Marshall. The motion was approved unanimously.</p>	Action: Approve and file minutes.
3. Review the Proposed Annual CPI Increase for Special Fire Tax	<p>Interim General Manager Kampa presented the proposed annual CPI Increase from Wallace Group, as included in the agenda packet.</p> <p>This 2.6% proposed increase is determined using a formula that considers future projections for expenses, annual inflation and cost of living. If approved, the assessment for 2016/17 will be \$16.16 per unit of benefit.</p> <p>This was further discussed by the Committee. Committee Members Tacker and Dillingham expressed concern regarding the overall status of the budget. Interim General Manager Kampa reported that he intends to have reports available in approximately 4 weeks that will include reconciliation of accounts.</p> <p>Committee Member Miller expressed her opinion that the revenue is necessary.</p> <p>Public Comment: Richard Margetson spoke in support of the CPI increase as presented.</p> <p>Committee Member Miller made a motion to approve the 2.6% increase in the CPI. This was seconded by Committee Member Dillingham. The motion was approved by Committee Members Tacker and Wright. Committee Member Marshall abstained.</p>	Action: The Committee recommends that the Board approve the CPI increase at a rate of 2.6% for FY 2016/17.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>4. Discussion Regarding the Fire Department Vehicle Sinking Fund</p>	<p>Executive Assistant Brown and Fire Captain – Paramedic Coalwell presented a powerpoint presentation regarding the vehicles in the South Bay Fire fleet. This presentation included information regarding a variety of challenges that exist amongst the 5 vehicles, with the Rescue Squad (MR-15) experiencing the majority of issues, including being out-of-service 17% of the time since 2013, which equates to about 5 days every month.</p> <p>Deputy Chief Reeder spoke in regards to the unreliability of the Rescue Squad and the need to find an alternative.</p> <p>The Committee further discussed this item, including fleet purchase options, used/demo vehicles, timelines for specs, bids and build, District finances and grant options.</p> <p>Public Comment: Lynette Tornatzky spoke in support of replacing the Rescue Squad.</p> <p>Richard Margetson spoke in support of replacing the Rescue Squad, Command Vehicle and Utility, but had concerns regarding making these purchases before the status of the District budget is known.</p> <p>Committee Member Tacker made a motion that the Board authorize the transfer of necessary funds from the vehicle sinking fund to Fund 301 for the purpose of purchasing a new Rescue Squad, Command Vehicle and Utility Vehicle in FY 2016/17 with the Rescue Squad being the highest priority. This was seconded by Committee Member Miller. The motion was approved unanimously.</p>	<p>Action: The Committee recommends that the Board authorize the transfer of necessary funds from the vehicle sinking fund to Fund 301 for the purpose of purchasing a new Rescue Squad, Command Vehicle and Utility Vehicle in FY 2016/17 with the Rescue Squad being the highest priority.</p>
<p>5. Review and Recommendation of Draft Policy Language on the Use of Fire Mitigation Funds, Scheduled to be Approved by the Board on June 2, 2016</p>	<p>Interim General Manager Kampa provided a brief history regarding the Fire Mitigation Fund. Mr. Kampa further reported that the policy presented in the agenda packet proposes the funds will be designated for fuel management/maintenance and community health and fire safety education programs, with a loan option for emergency equipment when all other eligible sources of funding and reserves have been depleted or are inadequate to meet the stated needs.</p> <p>The Committee further discussed this item and agreed that any verbiage that outlines specific locations for fuel maintenance/management be removed from the document. Furthermore, ESAC discussed the fund being additionally designated for emergency equipment, with no loan requirement.</p> <p>Public Comment: Richard Margetson expressed support for the fund to be available for emergency equipment without the requirement for it to be a loan.</p> <p>Lynette Tornatzky expressed support that a portion of the fund should be designated towards the purchase of a rescue squad, without the loan option. Tornatzky inquired regarding the use, purpose and possible sale of LOCSD owned properties.</p>	<p>Action: The Committee recommends that the Board designate the Fire Mitigation Funds for the following:</p> <ol style="list-style-type: none"> 1. Fuel Management and Maintenance 2. Community Health and Fire Safety Education Programs 3. Emergency Equipment

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Review and Recommendation of Draft Policy Language on the Use of Fire Mitigation Funds, Scheduled to be Approved by the Board on June 2, 2016 (cont'd)	Committee Member Dillingham made a motion that Interim General Manager Kampa modify the policy language to be used for fuel management/maintenance in the District, with the understanding that LOCSD owned properties would not be permitted for abatement through this fund. The motion further states that the Fire Mitigation Fund would be designated for community health and fire safety education programs and emergency equipment, with no loan requirements. This was seconded by Committee Member Wright. The motion was approved unanimously.	
6. Review of Board Item Regarding Monthly Fire Department Reports for April 2016	Deputy Chief Reeder provided an update regarding the Monthly Fire Department Report for April, as included in the agenda packet. Public Comment: None	
7. Public Comment on Items NOT Listed on this Agenda:	Richard Margetson inquired regarding the status of establishing a sub-committee to examine the possible need for a special fire tax. In addition, Mr. Margetson inquired regarding level of service, administrative fee, water department property taxes and vehicle replacement. Lynette Tornatzky spoke in support of Interim General Manager Kampa and encouraged ESAC to offer their support.	
8. Schedule Upcoming ESAC Meeting:	The next ESAC Meeting is scheduled to be held at 5:30 p.m. on Tuesday, June 28, 2016 , unless otherwise noted. A request will be submitted to the Board to change the regular schedule to have ESAC occur on the 4 th Tuesday's of each month.	
9. Closing Comments by ESAC Committee Members	Committee Members Dillingham, Miller, Tacker and Alternate Committee Member Heyer spoke in support of Interim General Manager Kampa.	
10. Adjournment	The meeting adjourned at 7:59 p.m.	

Item #3

Review of Financial Updates

for

Fund 301

At print time, the budget was not available
to be included in this packet.

It will be available on the District website and in
the upcoming Board packet.

Please look for it in these locations or contact
the CSD at (805) 528-9370.

Item #4

Review of Board Item Regarding
Monthly Fire Department Reports for
May 2016



CAL FIRE
San Luis Obispo
County Fire Department

635 N. Santa Rosa • San Luis Obispo, CA 93405
Phone: 805.543.4244 • Fax: 805.543.4248
www.calfireslo.org

Scott M. Jalbert, Unit Chief

July 7, 2016

To: Honorable LOCSD Board of Directors
From: Tom McEwen, Battalion Chief
Subject: Agenda Item 9A – July 7, 2016 Board Meeting
District /CAL FIRE Chief Report for May 2016

EMERGENCY ACTIVITY

1. Station 15 - South Bay responded to 102 calls in May with 4 Simultaneous Calls (Back to Back). Three of the Simultaneous Calls required Advanced Life Support (1st: 1, 2nd: 1, Both: 1). Of these 102 incidents, 74 were Medical Calls with 46 requiring Advanced Life Support provided by Paramedics; A CAL FIRE Firefighter rode in to the hospital with SLO Ambulance zero times during the month of May. No calls required Staging; Three incidents were reported as Traffic Collision; Seven incidents were reported as Fire, 16 as Public Service Assists, and five as Emergency.
2. Company 15 was called to cover the station or respond to emergencies in the month of May a total of six times.

ADMINISTRATION

3. On April 17, 2016 Medic Engine 215 was sent to the Emergency Vehicle Group in Anaheim for mechanical and electrical issues and remained in the shop throughout the month of May. While Medic Engine 215 was in the shop, SLO County Medic Engine 212 was assigned to Station 15 - South Bay to maintain two vehicles for emergency response.
4. We are happy to welcome Firefighter II – Paramedic Zach Pitts as the newest member of Station 15 – South Bay. He comes to us with 5 years of experience at Rincon Reservation Fire Department and 1 year with CAL FIRE San Diego Unit.

SPECIAL PROGRAMS/PROJECTS

5. On May 13th the South Bay Fire Department hosted a pot-luck with LOCSD employees to celebrate the start of summer. Staff enjoyed barbecued tri-tip and a variety of delicious sides.

SPECIAL PROGRAMS/PROJECTS

6. On May 30, 2016, Station 15 – South Bay personnel attended the annual Memorial Day Service at Los Osos Valley Mortuary.

TRAINING

7. Battalion 1 personnel, including units from Station 15 - South Bay Fire attended quarterly drill on helicopter operations with CHP at the county drill grounds.

Respectfully Submitted,

Scott Jalbert, Unit Chief

CAL FIRE / San Luis Obispo County Fire Department

A handwritten signature in black ink, appearing to read 'Tom McEwen', written in a cursive style.

By Tom McEwen, North Coast Battalion Chief

CAL FIRE / San Luis Obispo County Fire Department

CAL FIRE STATION 15 - SOUTH BAY

2016 ANNUAL ACTIVITY LOG

ACTIVITY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
*FIRES - ALL TYPES	7	7	2	5	7								28
FALSE ALARMS	3	5	6	3	1								18
*RESCUE - EMS	86	59	74	77	74								370
ADV. LIFE SUPPORT	46	36	35	37	46								200
TRAFFIC COLLISION	1	5	2	3	3								14
*SERVICE ASSISTS	18	16	24	10	16								84
*EMERGENCY	12	10	5	3	5								35
CODE 2 RESPONSE	9	5	9	1	0								24
-ZONE 1	2	2	0	0	0								4
-MDO	0	1	0	0	0								1
-MUTUAL AID	0	1	0	0	0								7
SUBTOTAL: OUT OF DISTRICT	2	4	0	0	0	0	0	0	0	0	0	0	12
SUBTOTAL: BACK-TO-BACK	7	2	7	1	1								18
SUBTOTAL: BACK-TO-BACK (ALS)	3	1	4	4	3								15
2016 TOTAL - MONTHLY	123	92	105	95	102	0	0	0	0	0	0	0	517

2016 CALLS YTD	123	215	320	415	517	517	517	517	517	517	517	517	517
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2015 TOTAL - MONTHLY	135	102	98	81	99	84	81	97	86	94	97	110	1164
2014 TOTAL - MONTHLY	104	85	102	99	109	111	109	92	94	121	95	131	1252
2013 TOTAL - MONTHLY	108	87	108	98	100	122	102	112	115	102	83	113	1250
2012 TOTAL - MONTHLY	95	98	105	100	94	83	105	119	94	118	121	127	1259
2011 TOTAL - MONTHLY	111	72	81	106	97	115	99	91	112	131	89	84	1188
2010 TOTAL - MONTHLY	121	79	93	88	98	86	115	100	103	104	94	96	1177
2009 TOTAL - MONTHLY	84	79	74	126	89	80	86	77	87	148	99	177	1206
2008 TOTAL - MONTHLY	126	123	101	89	110	98	71	105	71	73	77	110	1154
2007 TOTAL - MONTHLY	100	87	90	88	100	60	77	80	94	76	70	95	1017

TO MY
HEART ATTACK
HEROS

5/17/16

Thank you to all
that responded to my
9/11 call late 5/3/16.
You were all so calm,
caring, and explained
everything so well! Special
admiration to the gentleman
who started my 2nd line while
traveling Los OSOS Valley Pal ☺
You all totally rocked this OB nurse!
Sincerely, [REDACTED]

27785



HERITAGE OAKS BANK
1530 E. GRAND AVENUE
ARROYO GRANDE, CA 93420

P.O. Box 954 • San Luis Obispo • CA 93406 • 805.543.2626

90-3998/1222

5/31/2016

PAY TO THE ORDER OF South Bay Fire-Station 15

\$**17,128.54

Seventeen Thousand One Hundred Twenty-Eight and 54/100*****

DOLLARS

South Bay Fire-Station 15
2315 Bayview Heights
Los Osos, CA 93402

AUTHORIZED SIGNATURE



MEMO 1st Qtr. 2016

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE. RED IMAGE DISAPPEARS WITH HEAT.

