



March 7, 2013

**TO:** LOCSD Board of Directors  
**FROM:** Margaret Falkner, Interim General Manager *MLF*  
**SUBJECT:** **Agenda Item 11H – 03/07/2013 Board Meeting**  
2013 Standing Advisory Committees Direction

**President**  
Leonard A. Moothart

**Vice President**  
Craig V. Baltimore

**Directors**  
Marshall E. Ochylski  
David S. Vogel  
R. Michael Wright

**Interim General Manager**  
Margaret Falkner

**District Accountant**  
Amparo Haber

**Fire Chief**  
Robert Lewin

**Battalion Chief**  
Phill Veneris

**DESCRIPTION:**

The Board of Directors sets policy and direction and the General Manager implements the Board's direction. The Committees also play a central role in the local governance structure. The role of the Committees is to advise the Board of Directors in the determination of District policies and procedures. Standing Advisory Committees were tasked with determining a set of goals for the 2013 calendar year. These goals were scheduled to be heard in a strategic planning session that did not come to fruition. As a result, the Standing Advisory Committees discussed and prioritized each of their goals for the 2013 calendar year.

**STAFF RECOMMENDATION:**

Staff recommends that the Board adopt the following motion:

***Motion: The Committees recommended that the Board accept the prioritized 2013 Goals and provide direction.***

**DISCUSSION:**

Each Committee has a set of goals that are prioritized for completion within the 2013 calendar year.

**FINANCIAL IMPACT:**

There is no financial impact as per our District Board of Directors Bylaws and Rules of Decorum.

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Attachments

**EMERGENCY SERVICES ADVISORY COMMITTEE  
2013 GOALS**

**ESAC Goals for 2013:**

1. Complete Fire Flow Mapping Study.
2. Identify with stake holders to sustain hazard abatement areas in abated areas.
3. Discussion of Allocation of Administrative Fee with Finance Advisory Committee.
4. Purchase a new fire engine.
5. Fully implement Fire Hazard Reduction plan in Los Osos per the Los Osos Fire Safe Council Focus Group and Community Wild Fire Protection Plan.
6. Ensure that all streets have street signs and all buildings have address numbers.
7. Analyze and Recommend Steps to Increase St. 15 Staffing to 4.0.
8. Make CPR-AEDs widely available in Los Osos.
9. Continue Community Emergency Response classes and develop CERT Team(s) in and around Los Osos.
10. Provide Annual Safety Fair.
11. Use Channel 20 for Public Education.
12. Provide Training/Education for Public.

**FINANCE ADVISORY COMMITTEE  
2013 GOALS**

**FAC Goals for 2013:**

1. Financial impacts if Bayridge Estates and Vista de Oro subdivisions are not taken by the County
2. Investigate Drainage funds
3. Review financial impacts of possible transfer of Solid Waste franchise to the County
4. Address financial impacts of County's Water Recycling Contract with School District
5. Review/Update District Fee Schedule
6. Review subcommittee analysis of level of service (Fire)
7. Review subcommittee analysis on water rate revenue
8. Conduct joint meetings of FAC and UAC on specific projects

**UTILITIES ADVISORY COMMITTEE  
2013 GOALS**

**UAC Goals for 2013:**

1. Review/revise Title 2 Regulations (Water)
2. Initiate discussion with County on Recycled Water Revenue
3. Evaluate water conservation funding and potential projects
4.
  - a. Conduct Joint FAC/UAC meetings on specific projects
  - b. Review of Prop 218 Protest for Bayridge Estates and Vista de Oro – what are the financial impacts should County not take over subdivisions in 2013 – Utility Crew still required to provide services to comply with Waste Discharge Orders from RWQCB
5.
  - a. Track Progress of CIP Revenue Plan
  - b. Combine CIPs from Water Master Plan with those of the Water Rate Subcommittee
  - c. Re-prioritize the Capital Improvements Projects for the Water Master Plan – removing projects Utilities crews have already executed
6.
  - a. Monitor progress of County’s Water Conservation Implementation Plan
  - b. Sustainability of Basin Yield
7. Review impacts on revenue from potential transfer of the Solid Waste Franchise to the County
8.
  - a. Evaluate impacts new MS4 Permit will have on the District –the drainage budget & policy required to implement within the first year
  - b. Consider addition to District Code (new Title 5) Drainage Rules and Regulations to incorporate MS4 compliance with State
9. Coordinate with County on issues identified in Water Conservation Plan
10. Drainage/Stormwater Issues
11. Reinitiate Water Wise House Calls
12. Review Will Serve Policy
13. Consider new CIPs for water treatment and distribution utilizing renewable energy and more sustainable resources (green projects)