



April 2, 2026

**TO:** LOCSO Board of Directors

**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager

**SUBJECT: Agenda Item 11B – 04/02/2026 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Matthew D. Fourcroy

**Vice President**  
Charles L. Cesena

**Directors**  
Tom Cross  
Richard Hubbard  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Joshua Lorenzo

**DESCRIPTION**

Attached are the minutes of the Board of Directors meetings held March 5, 2026, & March 19, 2026, for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meetings held March 5, 2026 & March 19, 2026.***

Attachment  
03/05/2026 Draft Board of Directors Meeting Minutes  
03/19/2026 Draft Board of Directors Special Meeting Minutes

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**Los Osos Community Services District – Board of Directors  
DRAFT - Minutes of the Regular Meeting of March 5, 2026**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER ROLL CALL</b></p>	<p>President Fourcroy called the meeting to order at 4:30 p.m. and let the Flag Salute.</p> <p>Roll Call:            Chuck Cesena, Vice President – Present            Tom Cross, Director – Present            Richard Hubbard, Director – Present            Matthew Fourcroy, President – Present            Christine Womack, – Present</p> <p>The following Staff was present:            Ron Munds, General Manager            Craig Steele, District Counsel            Laura Durban, Administrative Services Manager</p>
<p><b>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b></p> <p><b>A. PUBLIC EMPLOYMENT [Government Code §54957 (b)(1)] Title: General Manager Employment</b></p>	<p>President Fourcroy announced Closed Session [Pursuant to Government Code §54957 (b)(1)]</p> <p>Public Comment - None</p>
<p><b>3. ADJOURN TO CLOSED SESSION</b></p>	<p>President Fourcroy adjourned to Closed Session at 4:31 p.m.</p>
<p><b>4. RECONVENE TO OPEN SESSION - 6:00 PM</b></p>	<p>President Fourcroy reconvened the meeting to Open Session at 6:00 p.m.</p>
<p><b>5. REPORT OUT OF CLOSED SESSION</b></p>	<p>President Fourcroy reported there was no reportable action.</p>
<p><b>6. PUBLIC SAFETY REPORTS</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>A. Fire Department Report</b></p> <p><b>C. California Highway Patrol Report</b></p>	<p>Commander Abbas reported 428 incidents in February 2026, including 75 enforcement stops and 46 preventative patrols. Eight new deputies began training, with four deputies in the second phase of training at the Sheriff's Coast Station.</p> <p>Fire Chief Owens reported 98 calls in February, with 33 back-to-back calls. This count included 75 medical aids, 1 surf rescue, 6 traffic collisions, 15 public assists, 4 hazardous incidents, and 4 false fire alarms. Commented on eleven reserve firefighters finishing training before being assigned full duties; Reserve Firefighter Noah Grove has resigned; and special programs/projects included a meeting with the Los Osos Rotary Club and continued training taught by CAL FIRE/SLO.</p> <p>President Fourcroy commented on a rope rescue incident at Montana de Oro, focusing on response time.</p> <p>Fire Chief Owens described the rescue, reported the response time, explained the impact on ALS resource availability, noted the challenges and the reasons for responding to remote areas, and discussed the process of mutual aid.</p> <p>Deputy Chief Jenkins commented on the reserve program and the strategy to staffing.</p> <p>Public Comment – Richard Margetson commented on 4-0 staffing at Station 15 in relation to the next fire tax.</p> <p>No Report</p>
<p><b>7. SPECIAL PRESENTATION</b></p> <p><b>A. Presentation of a Certificate in Special District Governance to Board Member, Tom Cross.</b></p>	<p>President Fourcroy recognized Board Member Tom Cross and presented him with a Certificate in Special District Governance.</p> <p>Public Comment – Deborah Howe congratulated Director Cross.</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>8. GENERAL ACTION ITEMS</b></p> <p><b>A. Adoption of the Los Osos Emergency Operations Plan</b></p>	<p>General Manager Munds presented background updates since the preliminary draft was presented in October 2025, describing the document as an annex to the County operation plan and intending it to be an adaptive management tool, and provided a brief overview of the plan.</p> <p>President Fourcroy thanked General Manager Munds and Bob Neumann and inquired about PPE.</p> <p>The Board discussed.</p> <p>General Manager Munds commented on working on the financials for the plan.</p> <p>Public Comment - Rob Jenkins commented on General Manager Munds' and President Fourcroy's response during the Cabrillo Basin breach incident.</p> <p>Richard Margetson commented on the section regarding the reserve of food, starting to accumulate and rotate it to ensure its freshness, and a gas stove where food could be cooked even without electricity.</p> <p>Jim Dantona inquired if County Public Works is considered part of the emergency operations center and if it should be backfilling.</p> <p>General Manager Munds commented that Public Works is part of the County operations plan, which this plan supports, but this plan is also specific to Los Osos.</p> <p><b>Director Womack made a motion that the Board adopt the Los Osos Emergency Operations Plan as amended. The motion was seconded by Director Hubbard and the motion passed with unanimous consent.</b></p>
<p><b>9. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Deborah Howe, LOCAC, commented that a new 501(c)(3), Parks for Los Osos, seeks to raise funds for any recreation or park project in Los Osos. Events are scheduled for April 25th: a town hall from 2 p.m. to 3 p.m. with a table, food, and music from 3 p.m. to 6 p.m.; on May 2nd, a bike rodeo sponsored by Bike SLO; and on May 6th, a walk-and-roll-to-school day.</p>
<p><b>10. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Utilities Department Report</b></p> <p><b>B. General Manager Report</b></p> <p><b>C. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>D. Los Osos Community Advisory Council (LOCAC) Report</b></p> <p><b>E. Parks and Recreation Committee Meeting Report</b></p> <p><b>F. Utilities Advisory Committee Meeting Report</b></p> <p><b>G. Finance Advisory Committee Meeting Report</b></p> <p><b>H. Emergency Services Advisory Committee Meeting Report</b></p>	<p>General Manager Munds commented on capital projects.</p> <p>General Manager Munds commented on the Fire Protection and Emergency Contract, anticipating proposals within a few weeks, and on the submission of information for the Cal OES/FEMA 406 Mitigation Grant.</p> <p>No Meeting, No Report</p> <p>Vice President Cesena commented that it's election time for LOCAC and encouraged community members to consider running, as there are 6 vacancies and so far one applicant.</p> <p>Next meeting March 17, 2026</p> <p>Vice President Cesena commented on the discussion concerning the future handling of Will Serve Letters.</p> <p>Director Womack reported that the Committee recommended approval of the warrant register, and to receive and file the financials.</p> <p>Director Womack reported the discussions were about the Los Osos Emergency Operations Plan (LOEOP).</p>

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>I. Basin Management Committee Meeting Report</b></p> <p><b>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p> <p><b>K. Response to Previously Asked Questions</b></p>	<p>No meeting. Next Meeting 03/18/26.</p> <p>The Board discussed Will Serve Letters, BMC recommendations and other decisions to be reviewed by the Board.</p> <p>Director Womack commented on the discussions at the Morro Bay National Estuary Program (MBNEP) meeting, including the work plan, funding, the new president, low-tech beaver dams, and the State of the Bay flyer.</p> <p>None</p>
<p><b>11. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b></p>	<p>President Fourcroy pulled agenda item 11E and continued to the next meeting, as it was not ready.</p> <p>Public Comment – Richard Margetson commented on revenue penalties, the BMC Will Serve Letter issue, the County's challenge to the purveyors, Director Cesena attended People Helping People gathering where CAPSLO and the Noor Clinic received donations from the Needs and Wishes fundraiser.</p>
<p><b>12 . CONSENT AGENDA</b></p> <p><b>A. Receive Administrative Committee Reports, and Approved Committee Minutes</b></p> <p><b>B. Approve Meeting Minutes of February 5, 2026</b></p> <p><b>C. Approve Warrant Register for February 2026</b></p> <p><b>D. Receive Financial Report for Period Ending January 31, 2026</b></p>	<p><b>Vice President Cesena moved that the Board receive and file the presented Administrative, Committee Reports and approve the Consent Agenda. The motion was seconded by Director Cross and the motion passed with unanimous consent.</b></p>
<p><b>13. DISCUSSION OF PULLED CONSENT ITEMS</b></p>	<p>None</p>
<p><b>14 FUTURE AGENDA ITEMS</b></p>	<p>None</p>
<p><b>15. CLOSING BOARD COMMENTS</b></p>	<p>President Fourcroy thanked Resource Operators Nate Pall, Clint Requa and Mitch Rick for their help in raising a meter box.</p>
<p><b>16. ADJOURNMENT</b></p>	<p>The meeting adjourned at 7:05 p.m.</p>

**Los Osos Community Services District – Board of Directors  
DRAFT Minutes of the Special Meeting of March 19, 2026**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER ROLL CALL</b></p>	<p>President Fourcroy called the special meeting to order at 9:03 a.m.</p> <p>Roll Call:            Tom Cross, Director – Present            Richard Hubbard, Director – Present            Christine Womack – Present            Chuck Cesena, Vice President – Arrived at 9:05 a.m.            Matthew Fourcroy, President – Present</p> <p>The following Staff was present:            Ron Munds, General Manager            Laura Durban, Administrative Services Manager</p>
<p><b>2. ANNOUNCEMENT OF CLOSED SESSION</b></p> <p><b>A. PUBLIC EMPLOYMEE APPOINTMENT [Government Code §54957 (b)(1)] Title: District General Manager Interview</b></p>	<p>Director Fourcroy made announcement of closed session.</p>
<p><b>3. PUBLIC COMMENT ON CLOSED SESSION ITEM</b></p>	<p>None</p>
<p><b>4. ADJOURNMENT TO CLOSED SESSION</b></p>	<p>The meeting adjourned to closed session at 9:04 a.m.</p>
<p><b>5. ADJOURNMENT</b></p>	<p>The meeting was adjourned at 2:55 p.m. any reportable action will be announced at the April 2, 2026 Board of Directors Meeting</p>