President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Tom Cross
Richard Hubbard
Christine M. Womack

General Manager
Greg Kwolek

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Joshua Lorenzo

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September 3, 2026

TO: LOCSD Board of Directors

FROM: Laura Durban, Administrative Services Manager

SUBJECT: **Agenda Item 11E – 09/03/2026 Board Meeting**
Adopt Resolution Authorizing the Issuance of a Credit Card to Assistant General Manager/District Engineer, Eric Riddiough

DESCRIPTION

Authorize the issuance of a District credit card to Assistant General Manager/District Engineer, Eric Riddiough, in the amount of $5,000.

SUMMARY OF STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board adopt Resolution No. 2026-29 authorizing the issuance of a credit card to Assistant General Manager/District Engineer, Eric Riddiough, in the amount of $5,000 and direct staff to complete the required documents for submission to Elan Financial Services.

FINANCIAL IMPACT

There is no financial impact, funds are simply transferred to another type of cash account, which is the imprest balance in a credit card.

Attachment
Resolution 2026-29

Date: September 3, 2026
Agenda Item No: 11E
( ) Approved
( ) Denied
( ) Continued to

RESOLUTION 2026-29

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OSOS COMMUNITY SERVICES DISTRICT AUTHORIZING ELAN FINANCIAL SERVICES TO ISSUE A CREDIT CARD TO ERIC RIDDIOUGH

WHEREAS, on June 1, 2017, your Board approved Resolution 2017-13, authorizing the creation of credit card accounts for essential District staff, and

WHEREAS, on May 7, 2026, your Board approved Resolution 2026-08, authorizing the creation of a corporate credit card model with Elan Financial Services; and

WHEREAS, the Board finds that the Assistant General Manager/District Engineer is an essential staff member requiring a District credit card.

WHEREAS, the Board finds that there is a need to issue a credit card for a specific account to the Assistant General Manager/District Engineer, Eric Riddiough.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LOS OSOS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. The issuance of a credit card to Eric Riddiough, Assistant General Manager/District Engineer, in the amount of $5,000 with the five current Directors designated on the signature cards.

On the motion of Director_____, seconded by Director _____ and on the following roll call vote, to wit:

AYES: Directors _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

The foregoing resolution is hereby passed, approved and adopted by the Board of Directors of the Los Osos Community Services District this 3rd day of September, 2026.

_____
Matthew Fourcroy, President
Los Osos Community Services District

ATTEST:

_____
Greg Kwolek
General Manager and Secretary to the Board

APPROVED AS TO FORM:

_____
Craig A. Steele
District Legal Counsel