



August 19, 2025

TO: Parks and Recreation Advisory Committee

FROM: Ron Munds, General Manager

SUBJECT: **Agenda Item 3 – 08/19/2025 PRAC Meeting**
LOCAC/CSD Parks Meeting/Sunnyside School Acquisition Status Update

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STAFF RECOMMENDATION

Receive update and provide input.

DISCUSSION

Background

The following is a summary of the activities that have been happening since the July Parks and Recreation Advisory Committee meeting.

LOCAC/CSD Ongoing Parks & Recreation Meetings

As reported at the last meeting, staff have been working with a citizens' group to support the community's effort to acquire Sunnyside School. The group has been meeting weekly to focus on citizens led ballot initiative to establish a property tax to purchase, operate and maintain the site. This group will also assist in organizing community outreach and stakeholder groups as the initiative moves forward.

A comprehensive task list and timeline have been updated and attached to this report. A public outreach plan is partially developed with implementation underway. The plan includes "tabling" at public events and gathering places, contacts with the media and a fact sheet which will be distributed at events and available online.

Polling Research Underway

The District has engaged a professional polling company, FM3, to survey the community to gauge the interest in acquiring and operating the school site. Initial cost estimates have been developed to outline the basic funding needed for acquisition, as well as ongoing operation and maintenance of the property. Minimal improvements are included in these estimates. Additional details can be found in the attached fact sheet.

The survey effort is underway and will take approximately 10 days to complete. Tabulation of the results will take up to 2 weeks. This is a very important part of the project since the outcome will inform the District and the working group on how to proceed or not.

Attachment

Tasks Action Steps/Ballot Initiative Timeline
Fact Sheet

LOCAC Special Parks Committee

Chair: Trish Bartel

Election Working Group: Trish, Tom

Progress Update: Aug 11, 2025

Sunnyside Initiative Tasks: Action Steps

P1. Prepare Initiative and Petition

#	Action Steps	Start	End
1	Research similar initiatives in California	June 9	DONE
2	Select good model.	Jun 16	DONE
3	Write first draft of Sunnyside initiative	Jun 17	DONE
4	Share draft with LOCAC Parks Committee	Jun 23	DONE
5	Meet with election officials about process and format for petition	Jun 23	DONE
6	Write second draft of Sunnyside initiative	Jul 1	DONE
7	Share with LOCAC Parks Committee	Jul 7	DONE
8	Attorney review: approved draft of initiative	Aug	Aug
9	Make changes from Attorney	Aug	Mid Aug
10.	Approval of Initiative by Parks Committee		August 15
11.	Create Petition official template	BEGUN	August 30
12.	Prepare final initiative draft with final \$	After deal	promptly
13	Duplicate the Petitions for circulation		promptly

P2. Publish Notice of Intent

#	Action Steps	Start	End
1	Determine names of 1 to 5 Proponents- names and addresses will be published.	BEGUN	Aug
2	Develop Statement of Reasons	DRAFT	Aug
3	Determine publication deadline for Estero News	Jul	DONE
4	Prepare Notice of Intent- need Proponent signatures on N.O.I. form.	Aug	Sep
5	Publish Notice of Intent in Estero News one time Submit by Oct 3 to Publish Oct 9.	After deal	Oct
6.	Obtain affidavit from Estero News of publication	After	publication

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P3. File Notice of Intent

#	Action Steps	Start	End
1	Within 10 days of publishing a Notice of Intent, File with county election officials: a. Copy of the notice and statement as published. b. Written text of the initiative. c. Affidavit from Estero News verifying publication	After publish Notice of Intent	Within 10 days of publish
v2	Pay \$5.00 fee to County Clerk-Recorder	Oct 10	Filing

**LOCAC Special Parks Committee
Chair: Trish Bartel**

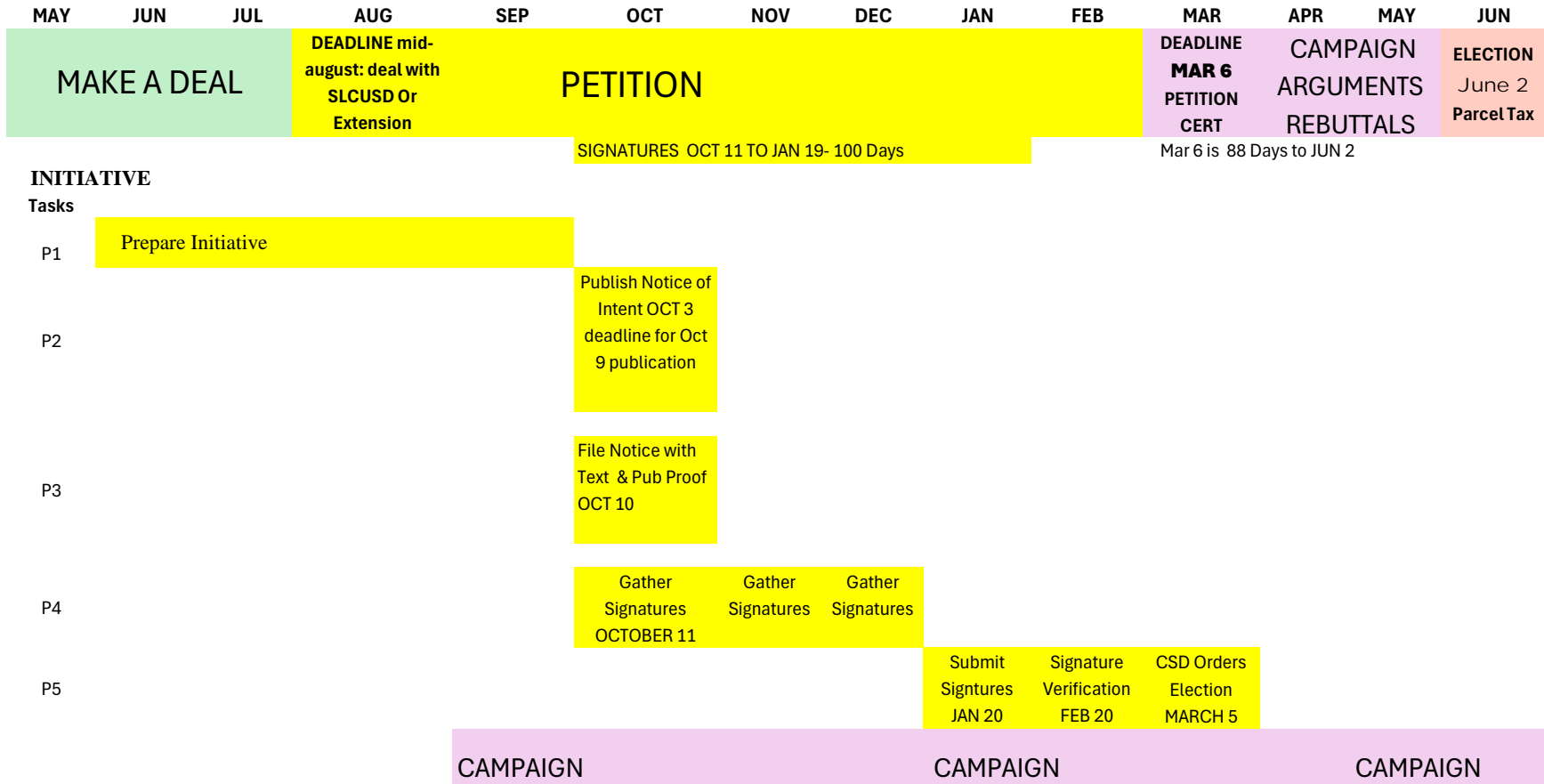
P4. Gather Signatures

#	Action Steps	Start	End
	Period to gather signatures- 100 Days	Oct 11	Jan 19
1.	Develop list of signature coordinators, obtain contact information	Aug	Aug
2	Contact signature coordinators: request help to gather signatures- define number of collectors under each coordinator	Mid Aug	Mid Sep
3	Develop curriculum to train signature collectors	BEGUN	Aug
4	Develop procedures to safeguard petitions	BEGUN	Aug
5	Develop plan for coordination during collection.	BEGUN	Aug
6	Acquire boundary map of CSD	Aug	Aug
7	Train coordinators how to gather signatures	Mid-Sep	Oct 10
8	Create signatures database	Mid Sep	Sep
9	Coordinators train collectors	Mid Sep	Oct 10
10	Recruit collectors at Town Hall Sept	Sep 18	Sep 25
11.	Distribute petition sections to coordinators	Mid Sep	Oct 10
12.	Begin signature collection	Oct 11	Jan 19
13.	Collect completed petition sections weekly	Oct	Jan 19
14.	Enter signatures information into database	Oct	Jan 19
15.	<u>Determine number of unduplicated signatures</u>	Oct	Jan 19

P5. Submit Signatures

#	Action Steps	Start	End
1.	Submit signatures to County Elections	Jan 20	Jan 20
2	Signature verification	Jan 20	Feb 20
3	Notification of sufficiency by 30 working days – possible it's completed in 10 days.		Feb 20
4	LOCSD Board orders measure placed on Jun 2 election		Mar 5
5.	Deadline for measure to be ordered (88 days before June 2)		Mar 6

SUNNYSIDE PROJECT: ELECTION TIMELINE (Updated August 11)





Los Osos Community Services District Los Osos Community Advisory Council



Sunnyside Community Park Survey Coming

Background: Los Osos suffers from a shortage of community parks, with just one six-acre park serving the entire area. The 12-acre Sunnyside School property, located next to the existing park in the heart of Los Osos, is for sale and represents a unique opportunity. If the community acquires it, most of the Sunnyside property would become parkland providing new fields, playgrounds, open spaces, and other park amenities.

What's Happening

A professional community survey using statistically valid methods will soon be gathering opinions about:

- Interest in turning Sunnyside School into a community park.
- Support for a \$15 monthly parcel tax per household to fund the purchase, operation, maintenance, and improvement of Sunnyside, with the purchase cost component (about 45%) sunseting in 15 years.

How You Can Get Involved

- If you receive a survey invitation, please participate. It's time sensitive.
- Expect the survey between August 18 and August 28.

Why Your Opinion Counts

- It will help guide decisions about Sunnyside and a new park.
- Help determine the future of green space and recreation in our community.
- If support is insufficient, Sunnyside will be developed privately.

What's Next

- Survey invitations coming soon by phone, text, or email
- For more information see locac.info or locsd.org