



March 5, 2026

**TO:** LOCSD Board of Directors

**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager

**SUBJECT:** **Agenda Item 12A – 03/05/2026 Board Meeting**  
Receive Administrative, Committee Reports, and Approved  
Committee Minutes

**President**  
Matthew D. Fourcroy

**Vice President**  
Charles L. Cesena

**Directors**  
Tom Cross  
Richard Hubbard  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Joshua Lorenzo

**DESCRIPTION**

Attached are the approved minutes from meetings in February 2026.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes***

Attachment

Finance Advisory Committee Minutes 01/05/26  
Utilities Advisory Committee Minutes 01/21/26  
Emergency Services Advisory Committee Minutes 11/20/25

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**Los Osos Community Services District  
Minutes of the Finance Advisory Committee Meeting  
January 5, 2026, at 5:30 p.m. at the District Office**

| AGENDA ITEM   | DISCUSSION  | FOLLOW-UP   |
|---|---|---|
| <b>1. Call to Order, Roll Call and Flag Salute</b>  | <p>Chairperson Womack called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p><u>Roll Call:</u></p> <p>Katherine Corson, Committee Member - Present<br/> Gary J. Freiberg, Committee Member – Present<br/> Lisa Gonzalez, Committee Member – Present<br/> Lee Hood, Committee Member – Present<br/> Keith Swanson, Committee Member – Present<br/> Tom Cross, Vice Chairperson – Present<br/> Christine, Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Laura Durban, Administrative Services Manager<br/> Ron Munds, General Manager</p> |   |
| <b>2. Approve FAC Meeting Minutes of December 1, 2025</b>   | <p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Gonzalez made a motion that the Finance Advisory Committee approve the minutes of the FAC meeting held December 1, 2025. The motion was seconded by Committee Member Hood and the motion passed with a unanimous vote.</b></p>  | <b>Action:</b><br><b>File Approved Minutes</b>  |
| <b>3. Review of Board Item Regarding Approval of Warrant Register for December 2025</b>             | <p>General Manager Munds presented the warrants.</p> <p>Public Comment - None</p> <p><b>Committee Member Swanson recommended to the Board that the Board approve the Warrant Register for December 2025. The motion was seconded by Committee Member Freiberg and the motion passed unanimously.</b></p>  | <b>Action:</b> The Committee recommended to the Board that the Board approve the Warrant Register for December 2025.                          |
| <b>4. Review of Board Item Regarding Financial Reports for the Period Ending November 30, 2025.</b> | <p>General Manager Munds presented the Financials for each fund.</p> <p>The Committee discussed.</p> <p>Public Comment – None</p> <p><b>Committee Member Freiberg recommended to the Board that the Board receive and file the Financials for the period ending November 30, 2025. The motion was seconded by Committee Member Corson and the motion passed unanimously.</b></p>  | <b>Action:</b> The Committee recommended to the Board that the Board receive and file the Financials for the period ending November 30, 2025. |
| <b>5. General Manager Update</b>  | <p>General Manager Munds provided updates on the 2024-25 financial audit, utilities, the Financial Auditor Request for Proposal (RFP), the mid-year budget adjustments, Sunnyside School, and job recruitment.</p> <p>Public Comment – None</p>   | <b>Action:</b> None   |
| <b>6. Public Comments on Items NOT on this Agenda</b>   | None  |   |
| <b>7. Schedule for Next FAC Meeting</b>   | The next meeting of the Financial Advisory Committee is scheduled for Monday, February 2, 2026, at 5:30 p.m. unless otherwise noticed.  |   |
| <b>8. Closing Comments by FAC Committee</b>   | Chairperson Womack thanked PG&E for restoring power and Staff who ensured the CSD had water.  |   |
| <b>9. Adjournment</b>   | The meeting adjourned at 6:06 p.m.  |   |

**Los Osos Community Services District  
Minutes of the Utilities Advisory Committee Meeting  
January 21, 2026, at 5:30 p.m. at the District Office**

| AGENDA ITEM   | DISCUSSION  | FOLLOW-UP                                     |
|---|---|---|
| <b>1. Call to Order<br/>Flag Salute<br/>Roll Call</b>         | <p>General Manager Munds called the meeting to order at 5:33 p.m.</p> <p><u>Roll Call:</u><br/>James Bishop, Committee Member – Present<br/>Jan Harper, Committee Member – Present<br/>Leonard Moothart, Committee Member – Present<br/>Pam Ouellette, Committee Member – Present<br/>Matthew Tallone, Committee Member – Present<br/>Matthew Fourcroy, Vice-Chairperson – Absent<br/>Chuck Cesena, Chairperson – Present – Arrived 5:34 p.m.</p> <p><u>Staff:</u><br/>Ron Munds, General Manager<br/>Margaret Falkner, Utility Systems Manager<br/>Laura Durban, Administrative Services Manager</p> |   |
| <b>2. Approve UAC<br/>Minutes of<br/>November 19, 2025</b>    | <p>General Manager Munds presented the minutes for approval.</p> <p>Public Comment – None</p> <p><b>Committee Member Moothart moved to approve the meeting minutes of November 19, 2025. The motion was seconded by Committee Member Harper and the motion passed with unanimous consent.</b></p>   | <b>Action –File<br/>approved<br/>minutes.</b> |
| <b>3. Basin Management<br/>Committee Update</b>               | <p>General Manager Munds presented a BMC report commenting on the purveyor's 0% growth rate recommendation and noted the Board of Supervisors' 4-to-1 vote to approve a 0.4% growth rate. The purveyors expressed concerns in a letter, urging against approving the 0.4% growth rate.</p> <p>Committee Member Cesena commented on the purveyors' letter to Blain Reely and to the Board of Supervisors.</p> <p>The Committee discussed the report, including sustainable yields, the metrics the County used, and building options.</p> <p>Public Comment – None</p>                                 | <b>Action -<br/>None</b>                      |
| <b>4. Utilities Department<br/>Report</b>                     | <p>Utility Systems Manager Falkner reported, including December 2025's water production, well site production, and runtime hours, water billing information, rainfall totals, and the call-out record. November 2025 numbers are available in the written report.</p> <p>General Manager Munds thanked the Crew for their hard work on Christmas and Christmas Eve.</p> <p>Committee Member Moothart inquired about water production trends in 2025.</p> <p>General Manager Munds commented on the change in production due to recycled water.</p> <p>Public Comment – None</p>                       | <b>Action -<br/>None</b>                      |
| <b>5. Utilities Department<br/>Updates</b>                    | <p>General Manager Munds provided updates on Program C Well, SCADA, the water resiliency intertie pipeline, 10th Street tank rehabilitation, and other upcoming projects.</p> <p>The Committee discussed the updates.</p> <p>Public Comment – None</p>  | <b>Action -<br/>None</b>                      |
| <b>6. Public Comments<br/>on items NOT on<br/>this Agenda</b> | None  |   |
| <b>7. Schedule the Next<br/>UAC Meeting</b>                   | The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, February 18, 2026, at 5:30 p.m. unless otherwise noticed.  |   |

| AGENDA ITEM   | DISCUSSION   | FOLLOW-UP |
|---|--|-----------|
| <b>8. Closing Comments by UAC Committee Members</b> | Chairperson Cesena noted that the BMC will meet in one week on January 28, 2026. |           |
| <b>9. Adjournment</b>                               | The meeting was adjourned at 6:20 p.m.   |           |

**Los Osos Community Services District  
Minutes of the Emergency Services Advisory Committee  
Thursday, November 20, at 5:30 p.m.**

| AGENDA ITEM   | DISCUSSION   | FOLLOW-UP                              |
|---|--|--|
| <b>1. Call to Order<br/>Flag Salute<br/>Roll Call</b>   | <p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p>Roll Call:<br/>           Craig Baltimore, Committee Member – Absent<br/>           Gee Barger, Committee Member - Present<br/>           Bob Neumann, Committee Member – Present<br/>           Gary Orback, Committee Member – Present<br/>           Thomas Tengdin, Committee Member – Absent<br/>           Vice Chairperson Tom Cross – Present – on-line<br/>           Chairperson Christine Womack – Present</p> <p>Staff:<br/>           Ron Munds, General Manager<br/>           Laura Durban, Administrative Services Manager<br/>           Joshua Lorenzo – Battalion Chief</p> |  |
| <b>2. Approve ESAC Minutes of<br/>August 21, 2025</b>   | <p>Chairperson Womack presented the minutes for approval.</p> <p>Committee Member Orback cited a correction needed in the minutes of the previous meeting (held on August 21, 2025)</p> <p>Public Comment – None</p> <p><b>Committee Member Neumann made a motion to approve the minutes of August 21, 2025 as corrected. The motion was seconded by Committee Member Orback and passed with unanimous consent.</b></p>  | <b>Action – Filed Approved Minutes</b> |
| <b>5. Fire Department Quarterly<br/>Statistics</b>  | <p>Battalion Chief Lorenzo introduced himself to the Committee and provided a report for September to November 2025.</p> <p>Public Comment – Deborah Howe inquired about burning in Monarch Grove.</p> <p>Battalion Chief Lorenzo said that it would be cleaned and restored, with no burning.</p> <p>General Manager Munds thanked Battalion Chief Lorenzo and Krys Rodriguez, Staff Service Analyst (SSA).</p> <p>Committee Member Neumann commented on the Fire Safe Council, including the need of a new leader to replace Jose Torres.</p> <p>Committee Member Orback commented on Jose Torres's efforts to mow the field behind Vista Court.</p>               | <b>Action – None</b>                   |
| <b>3. Review of Fund 301<br/>Financial Reports for the<br/>Period Ending September 30,<br/>2025</b> | <p>General Manager Munds presented, commenting on the unanticipated expenses and plans to reinvigorate the Reserve program, including the purchase of new PPE.</p> <p>Public Comment – None</p>  | <b>Action – None</b>                   |
| <b>4. General Manager Report</b>  | <p>General Manager Munds presented comments on the Los Osos Emergency Operation Plan, the South Bay Community Center Backup Generation Project update, and the Fund 301 fire budget deficit options update.</p> <p>Richard Margetson commented on the South Bay Community Center Backup Generation Project</p> <p>Committee Member Orback inquired about the savings if the District contracts directly with CalFire.</p>  | <b>Action – None</b>                   |

| AGENDA ITEM   | DISCUSSION   | FOLLOW-UP            |
|---|--|----------------------|
|   | <p>General Manager Munds commented on the overhead costs the County charges.</p> <p>Committee Member Neuman inquired about the model Pismo Beach uses for its operations.</p> <p>General Manager Munds commented that Pismo Beach operates under a direct contract with CalFire, differences include Los Osos having Advanced Life Support (ALS) and is looking to move to 4-0 staffing.</p> <p>Public Comment – Deborah Howe commented on obtaining help from Supervisor Gibson and Blake Fixler for funding the Community Center Backup Generation Project and on exploring options for discounts or elimination of permit fees.</p> <p>Marcie Begleiter, representing Estero Bay CERT, provided an update on recent training, communication connections and equipment needs, and inquired about the approval of their \$3500 request made to the CSD.</p> <p>Richard Margetson commented on the community's desire to maintain current levels of service, and on the previous waving of permit fees.</p> <p>Jeff Edwards commented on the Special Fire Tax and the April 2023 assessment of Station 15, noting its condition, deficiencies, and the need for an upgrade.</p> <p>General Manager Munds commented that, regarding the CERT program, a written request for funds is needed. Capital reserves and grants will be used to pay for upgrades to the fire station, and the Special Fire Tax will be for operations.</p> <p>Committee Member Neumann commented that PG&amp;E should be contacted to put the wires underground.</p> |                      |
| <b>6. Public Comments on Items NOT on this Agenda</b> | Public Comment – None  | <b>Action – None</b> |
| <b>7. Schedule Next ESAC Meeting</b>                  | The next Emergency Services Advisory Committee meeting is scheduled for Thursday, February 19, 2026, at 5:30 p.m. unless otherwise noted.  |                      |
| <b>8. Closing Comments by ESAC Committee Members</b>  | Chairperson Womack thanked the Committee for its service this year and the community members for attending.  |                      |
| <b>9. Adjournment</b>                                 | The meeting adjourned at 6:10 p.m.   |                      |