



November 29, 2017

TO: LOCSD Board of Directors
FROM: Renee Osborne, General Manager
SUBJECT: **Agenda Item 9D – 12/7/2017 Board Meeting**
General Manager Activity for November 2017

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Jon-Erik G. Storm

Vice President
Vicki L. Milledge

Directors
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Marshall E. Ochylski
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GENERAL

- Applications for the community funds were received and a detailed report is presented under General Action Item 12A for Board discussion.
- As required by AB 1234, Utility Systems Manager Acosta and I participated in the California Special District Association Ethics Compliance webinar. The required training covered general ethics principles and state laws related to conflict of interest; financial interest disclosure and competitive bidding; gift, travel and mass mailing restrictions; and the Brown Act and Public Records Act.
- Staff has been working with the bookkeeper to help with audit questions and all 2016-2017 information needed to bring the accounting system current.
- I have been meeting with Chairman Tornatzky to discuss various Parks and Recreation Advisory Committee tasks.

WATER CONSERVATION CAMPAIGN

- I introduced a conservation campaign idea to the Utility Advisory Committee. The campaign involves the whole community. The elementary schools will be competing for the conservation slogans and/or logo and the middle school will be producing the conservation videos. Monarch Grove Elementary, Baywood Elementary, and Los Osos Middle School are all on board. Materials will be distributed to the schools before the Christmas break. Deadlines will be in January for the Elementary Schools and Mid-February for the Middle School.
- Los Osos/Baywood Park Chamber of Commerce will be responsible for acquiring the prizes for the winners and obtaining sponsorships to help pay for the conservation banners and posters. An Awards Ceremony will be planned to announce the winners.
- Golden State Water Company would like to be part of this campaign and will be helping with sponsorship funds.
- In an effort to be more cost effective, we will be merging the Save Los Osos Water website with the District's current website. At this time, the Save the Los Osos Water site requires all alterations to be done via coding. We have to pay Barnett and Cox (or a coder) to make revisions. If we move the page to the District's site, staff will be able to complete updates and edits with assistance from Streamline, the Special District Website Engine.