



October 18, 2023

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 10/18/2023 UAC Meeting**
Approve Prior Meeting Minutes

President
Charles L. Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held September 20, 2023 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held September 20, 2023.

Attachment
09/20/2023 Utilities Advisory Committee Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Utilities Advisory Committee Meeting
September 20, 2023 at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Absent Matthew Tallone, Committee Member – Present Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
2. Approve UAC Minutes of August 16, 2023	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of August 16, 2023. The motion was seconded by Committee Member Bishop and carried with unanimous consent.</p>	Action – File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds reported on the Skyline Groundwater Monitoring Well and the Transient Model Project.</p> <p>Public Comment – None</p>	Action – None
4. Transfer of USGS Monitoring Wells to the District	<p>General Manager Munds provided a report on the monitoring well network history and the transfer of three USGS-owned wells to the district.</p> <p>The Committee discussed the cost, use, technicalities, and potential of the three USGS-owned wells.</p> <p>Public Comment – None</p> <p>Committee Member Harper made a motion to recommend to the Board that the Board approve the transfer of the USGS wells (UA 6, UA 7, LA 14) to the District. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</p>	Action – Recommend to the Board to approve the transfer of the USGS wells to the District.
5. Fund 500 Capital Improvement Projects and Budget Update	<p>General Manager Munds provided a background and updates on the Capital Improvement Projects and a revenue/financial review of the 2022-23 Fiscal Year.</p> <p>The Committee Discussed the financials for Fund 500.</p> <p>Public Comment – None</p>	Action – None
6. Utility Department Report	<p>Utility Systems Manager Falkner reported on August 2023s average daily demand, well site production, runtime hours, water billing revenues, and rainfall totals.</p> <p>Public Comment – None</p>	Action – None
7. Utilities Department Updates	<p>General Manager Munds discussed the Bay Oaks Well, 16th Street North Tank, Water Shortage Contingency Plan, and the Water Resiliency Intertie Project.</p> <p>Public Comment – Lynette Tornatzky thanked General Manager Munds for condensing the sandblasting phase.</p>	Action – None
8. Public Comments on items NOT on this Agenda	Public Comment - None	

AGENDA ITEM	DISCUSSION	FOLLOW-UP
9. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, October 18, 2023, at 5:30 p.m. unless otherwise noticed.	
10. Closing Comments by UAC Committee Members	<p>Chairperson Cesena commented about looking at county rules for accessory dwelling units and guest houses.</p> <p>Committee Harper commented on the importance of conserving water.</p> <p>Committee Member Moothart commented on his appreciation for the financial information provided.</p> <p>Chairperson Cesena commented on the Community Benefit scheduled for the first Sunday in October.</p>	
11. Adjournment	The meeting adjourned at 6:22 p.m.	

DRAFT