



## LOS OSOS COMMUNITY SERVICES DISTRICT

2122 9<sup>th</sup> Street, Suite 102, Los Osos, CA 93402

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### REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, April 5, 2018

6:00 PM Closed Session / 6:30 p.m. Open Session

Los Osos Community Services District Office, 2122 9<sup>th</sup> Street, Suite 106, Los Osos, CA

#### Board of Directors

Vicki L. Milledge, President

Marshall E. Ochylski, Vice President

Charles L. Cesena, Director

Louis G. Tornatzky, Director

### AGENDA

This agenda is prepared and posted pursuant to Government Code §54954.2. District prepared staff reports and documents are normally available on the District website [www.losososcscsd.org](http://www.losososcscsd.org) on the date the agenda is posted or at the District Office. Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed at the District Office during normal business hours, and may be posted on the District's website at [www.losososcscsd.org](http://www.losososcscsd.org).

Please silence all cell phones during the meeting as a courtesy to others.

Consistent with the Americans with Disabilities Act and California Government Code §549542, requests for disability related modification or accommodation including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the General Manager at 805-528-9370 or at the District Office during normal business hours.

#### **1. OPENING – 6:00 PM**

- A. Call to Order
- B. Flag Salute
- C. Silent Observance
- D. Roll Call

#### **2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to §54956.9(c): 1 case

#### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

4. **ADJOURN TO CLOSED SESSION**
5. **RECONVENE TO OPEN SESSION – 6:30 PM**
6. **REPORT OUT OF CLOSED SESSION MEETING – District Counsel Hanley**
7. **A. APPOINTMENT OR DISCUSSION OF METHOD TO FILL VACANCY ON BOARD – District Counsel Hanley**
8. **PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**  
Members of the public may address the Board relating to any item of interest within the Board's jurisdiction but *not* on its agenda today. Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**
9. **ADMINISTRATIVE AND COMMITTEE REPORTS**
  - A. Fire Department Reports
  - B. Sheriff Department Report
  - C. Utilities Department Report
  - D. General Manager Report
  - E. Los Osos Community Advisory Council (LOCAC) Report
  - F. Los Osos/Baywood Park Chamber of Commerce Report
  - G. Los Osos Fire Safe Focus Group Report
  - H. Parks and Recreation Advisory Committee Report
  - I. Utilities Advisory Committee Report
  - J. Finance Advisory Committee Report
  - K. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars
  - L. Response to Previously Asked Questions
10. **PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA (EXCEPT ITEMS PULLED FOR SEPARATE CONSIDERATION)**  
Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**
11. **CONSENT AGENDA**  
Any item from the Consent Agenda can be removed by a member of the Board of Directors for separate consideration. Consent Agenda items are considered routine and do not require separate discussion. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item has been pulled for separate consideration. Items pulled for separate consideration will be heard after all other Action Items listed on the agenda. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**
  - A. Receive Administrative, Committee Reports, and Approved Committee Minutes [Recommend receive and file reports]
  - B. Approve Meeting Minutes of March 1, 2018 [Recommend approval of meeting minutes]
  - C. Approve Warrant Register for March 2018 [Recommend approval of the warrants]
  - D. Receive Financial Reports for the Period Ending February 28, 2018 [Recommend receive and file report]
  - E. Accept San Luis Obispo County Community Fire Safe Council Grant Award in the Amount of \$11,350 [Recommend accept grant award]
  - F. Accept State Farm Insurance and National Fire Protection Association Cash Award in the Amount of \$500 and Approve a Budget Adjustment [Recommend accept cash award for approve budge adjustment]
  - G. Adopt Resolution Establishing a Money Marketing Account at Pacific Premier Bank for the District Fire Reserves [Recommend adopt Resolution 2018-06]
  - H. Adopt Resolutions Authorizing the Purchase of a Replace Utility Vehicle and Declaring Utility Vehicle Surplus to District Needs [Recommend adopt Resolutions 2018-07 and 2018-08]

- I. Authorize Purchase of Replacement Dump Bed for Unit C [Recommend approval and direction to staff to make to purchase from R&R Custom Truck Bodies and Equipment Co., at the quoted price of \$9,035]
- J. Authorize Transfer of Water Rate Stabilization Reserve Funds [Recommend direction to staff to transfer funds to General Contingency Reserve Fund]
- K. Authorize the Issuance of Request for Proposal (RFP) for Design/Build for 8<sup>th</sup> Street Utility Building [Recommend authorizing the issuance of an RFP for the proposed 8<sup>th</sup> Street Utility Building]

**12. GENERAL ACTION ITEMS**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

- A. Introduction and First Reading by Title Only of Ordinance Amending Title 2 of the District Code [Approve first reading of Ordinance 2018-01]
- B. California Special Districts Association (CSDA) Board of Directors Call for Nominations for Coastal Network Seat A [Consider a nomination for Seat A on the CSDA Board of Directors and direct Staff to complete and submit necessary document]
- C. Local Agency Formation Commission (LAFCO) Alternate Special District Member Ballot [Consider a vote for the LAFCO Alternate Special District Member and direct staff to submit ballot]
- D. Authorize Letter of Opposition to Off Shore Drilling [Recommend authorizing Board President to send letter on behalf of the District or authorize Directors to send individual letters as Board Members]
- E. Discussion Regarding the Continuation of Emergency Services Advisory Committee (ESAC) Meetings [Recommend Board discussion]
- F. Appointment of Public Members to the District's 2018 Standing Advisory Committees [Recommend confirmation of appointments]
- G. Approve 2018 Advisory Committee Work Plans [Recommend approval of 2018 Advisory Committee Work Plans as presented]

**13. DISCUSSION OF PULLED CONSENT ITEMS**

**Items pulled for separate consideration from the Consent Agenda, if any, will be heard at this time.**


**14. FUTURE AGENDA ITEMS**

Requests from Board members to receive feedback, direct Staff to prepare information and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

**15. CLOSING BOARD COMMENTS**

**16. ADJOURNMENT**

Respectfully submitted,

  
 Renee Osborne, General Manager

This is to certify that this agenda was posted at the Los Osos Community Services District Office and distributed according to requests on March 30, 2018.

  
 Ann Kudart, Administrative Services Manager