



August 16, 2023

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 08/16/2023 UAC Meeting**
Approve Prior Meeting Minutes

President
Charles L. Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held July 19, 2023 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held July 19, 2023.

Attachment
07/19/2023 Utilities Advisory Committee Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Utilities Advisory Committee Meeting
July 19, 2023 at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:33 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Absent Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Gene Scovell, Committee Member – Absent Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
2. Approve UAC Minutes of June 21, 2023	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Ouellette moved to approve the meeting minutes of June 21, 2023. The motion was seconded by Committee Member Bishop and carried with unanimous consent.</p>	Action – File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds reported that the BMC did not meet. He reviewed projects underway, including the transient model and the Skyline Monitoring Well. Next meeting will be on Wednesday, August 16, 2023.</p> <p>Public Comment – None</p>	Action – None
4. San Luis Obispo Water Offset Study Review	<p>General Manager Munds reviewed the SLO County Water Offset Study including, background, primary objectives, a summary of the Water Offset Program, significant findings, conclusions, water use estimates, water savings potential, estimated water savings by purveyor, Water Offset Program recommendations, and next steps.</p> <p>The Committee discussed the review, considering what is best for the District.</p> <p>Public Comment – None</p>	Action - None
5. Water Shortage Contingency Plan Review and Update	<p>General Manager Munds reviewed the Water Shortage Contingency Plan including background, updating entering and exiting triggers for stages, metrics, eliminating or modifying prohibitions, and financial penalties.</p> <p>The Committee discussed triggers, metrics, penalties, and if General Manager Munds is moving from one stage to another.</p> <p>Public Comment – None</p> <p>Committee Member Moothart moved to forward the report to the Board and recommend to the Board to approve the recommendations as outlined. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</p>	Action – The Committee approved the recommendations and forwarding to the Board.
6. Utility Department Report	<p>Utility Systems Manager Falkner reviewed the Utility Department Report for June 2023, made available on the District's website.</p> <p>Public Comment – None</p>	Action – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Utilities Department Updates	<p>General Manager Munds reported on the Bay Oaks Well, the 16th Street North Tank project, and the Water Resiliency Intertie Project.</p> <p>Committee Member Moothart inquired concerning the FEMA process.</p> <p>General Manager Munds responded that the process is on-going as he meets with the Project Manager tomorrow.</p> <p>Public Comment – None</p>	Action – None
8. Public Comments on items NOT on this Agenda	Public Comment – None	
9. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, August 16, 2023, at 5:30 p.m. unless otherwise noticed.	
10. Closing Comments by UAC Committee Members	Chairperson Cesena and Committee Member Ouellette thanked General Manager Munds.	
11. Adjournment	The meeting adjourned at 6:50 p.m.	

DRAFT