

**Minutes of the Utilities Advisory Committee Meeting
May 20, 2020 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order, Flag Salute and Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Eric Silva, Committee Member – Present Matthew Fourcroy, Vice Chairperson – Present Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Jose Acosta, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve UAC Minutes of April 15, 2020</p>	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Moothart mentioned that Agenda Item 9 had the wrong date for the next meeting.</p> <p>Administrative Services Manager Durban responded that she would fix that for the approved minutes.</p> <p>Committee Member Harper moved to approve the meeting minutes of April 15, 2020 correcting the date in Agenda Item 9. The motion was seconded by Committee Member Bishop and carried with the following vote:</p> <p>Ayes: Committee Member Harper, Bishop, Moothart, Silva Nays: None Abstain: None Absent: None</p>	<p><u>Action</u> – File approved minutes correcting the date for the next UAC meeting in Agenda Item 9.</p>
<p>3. Basin Management Committee Update</p>	<p>General Manager Munds provided a summary of the Basin Management Committee Meeting commenting on the Financing Program, Stormwater Plan, Potential Grant Funding, Budget, a discussion on the Strategic/Implementation Plan, Annual Report, payment procedures, and the Agenda Packet being available on the website if the UAC would like more detailed information.</p> <p>Committee Member Bishop inquired if the BMC had discussed the impact on extraction from the Basin due to more use because of Corona Virus.</p> <p>Chairperson Cesena inquired if the JPA Discussion occurred.</p> <p>General Manager Munds responded that the BMC has not discussed impact due to COVID-19 and that LOCS D water usage is slightly up but not as drastic as expected; there was no discussion on the JPA at the BMC meeting.</p> <p>Public Comment – None</p>	<p><u>Action</u> – None</p>
<p>4. Utilities Department Report</p>	<p>Utility System Manager Acosta provided a summary of the March 2020 activities of the Utilities Department as submitted in the agenda packet reporting total water production; the District produced 12.6 million gallons, 54.5 gallons per day per person, an increase from last year; he reported on production and runtime at the well sites; water billing information, Utilities Department operations and maintenance including water sampling, service line update, monthly meter reading, service line upgrades, large meter replacements, groundskeeping, and rainfall totals.</p>	<p><u>Action</u> – None</p>

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4. Utilities Department Report (continued)	<p>Chairperson Cesena commented that April may have an uptick in water usage.</p> <p>Committee Member Moothart inquired on the prognosis of the South Bay Well.</p> <p>USM Acosta responded discussing the partial rehab and the full rehab for the South Bay Well.</p> <p>Public Comment – Julie Tacker inquired about the South Bay Well being out of service in March 2019 and March 2020; commented on Palisades percentage.</p> <p>USM Acosta responded why the well was down in March of 2019 and 2020.</p>	
5. Utilities Department Update	<p>Utility Systems Manager Acosta reported on updates regarding the 8th Street Water Yard Building, Lead and Copper Sampling, CCR completion, RFP's for 10th Street exterior coating and South Bay Well relining projects.</p> <p>General Manager Munds reported on updates regarding the South Bay Well interior, Program C Well, and SCADA Contract.</p> <p>Chairperson Cesena inquired about the Lead and Copper testing, the missed year of testing, and why the test must be done in the summer.</p> <p>USM Acosta responded that the Lead and Copper testing occurs once every three years and the District missed the small window last year, the District did not receive any fines but the State directed the District to collect this year; the test is done in July as it is a warmer month.</p> <p>Public Comment – Lynette Tornatzky commented that the Chamber of Commerce is currently closed and inquired how the CCR Report would be made available there.</p>	Action – None
6. Preliminary Budget Presentation	<p>General Manager Munds presented the Preliminary Budget.</p> <p>Committee Member Moothart inquired which Fund declined the 218 process; about Zone A property tax and if the rate study from 2019 took into consideration the decrease of Zone A Property Tax; how SCADA was split.</p> <p>General Manager Munds commented that Vista De Oro is due to payoff in 2022; on Water Reserves being healthy.</p> <p>Public Comment – Julie Tacker commented that Vista De Oro did not pass the 218 vote; on the Zone A Property tax percentage and that Water Fund should not receive any funding from it; inquired about the amount of decrease per house for Bayridge Property Tax</p> <p>Committee Member Harper moved to make a recommendation to the Board that they approve the Budget for Fund 200, 400, 500, & 800 as presented. The motion was seconded by Committee Member Moothart and carried with the following vote:</p> <p>Ayes: Committee Member Harper, Moothart, Bishop, Silva Nays: None Abstain: None Absent: None</p>	Action – Recommend the Board approve the Budget for Fund 200, 400, 500 & 800 as presented.
7. Public Comments on Items NOT on this Agenda	<p>Julie Tacker thanked General Manager Munds for the Budget being very understandable; commented on the Sewer Rate Increase and protest votes going to empty lots, and some protest ballots that had notes not being delivered to the Board of Supervisors.</p>	

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8. Schedule Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, June 17, 2020 at 5:30 p.m., unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	Committee Member Harper commented that if Zona A tax money is removed from the Water Fund, she would like to see the effect monetarily. Committee Member Moothart thanked the staff for the preparation for the meeting, for the great work on the Budget, and for the work done on the Grant.	
11. Adjournment	The meeting adjourned at 6:33 p.m.	