



Los Osos Community Services District STAFF REPORT

TO: Board of Directors, LOCSD

FROM: Greg Kwolek, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Approve Prior Meeting Minutes

STAFF RECOMMENDATION:

Staff recommends the Board approve the minutes of the Board of Directors meetings held October 1, 2026, and October 15, 2026.

ATTACHMENTS

1. 10/01/2026 Draft Board of Directors Meeting Minutes
2. 10/15/2026 Draft Board of Directors Meeting Minutes

ASM: <u>LD</u>	AGM/DE: ____
DGC: ____	GM: <u>GK</u>

**DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Regular Meeting of October 1, 2026**

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER ROLL CALL	<p>President Fourcroy called the meeting to order at 6:00 p.m. and led the Flag Salute.</p> <p>Roll Call: Tom Cross, Director – Present Richard Hubbard, Director – Present Christine Womack, Director – Present Chuck Cesena, Vice President – Present Matthew Fourcroy, President – Present</p> <p>The following Staff was present: Greg Kwolek, General Manager Eric Riddiough, Assistant General Manager and District Engineer Criag Steele, District Counsel Laura Durban, Administrative Services Manager</p>
2. REPORT OUT OF CLOSED SESSION	<p>President Fourcroy reported there was no reportable action.</p>
3. PUBLIC SAFETY REPORTS A. Fire Department Report B. Sheriff Department Report C. California Highway Patrol Report	<p>Battalion Chief Lorenzo reported 91 calls in September 2026, including 77 medical aids, 3 vehicle accidents, 1 surf rescue, 10 public assists, 2 hazardous conditions, and 2 false alarm fire calls. Special programs/projects include 7 new reserve firefighters; applications are still being accepted, and the October 17 open house.</p> <p>President Fourcroy inquired about vegetation management and discussed the updates.</p> <p>Vice President Cesena inquired about weed abatement.</p> <p>No Report</p> <p>No Report</p> <p>Public Comment – None</p>
4. GENERAL ACTION ITEMS A. Review Applications of Interest for the Board's Open Seat and Make Recommended Appointment to the Board of Supervisors	<p>General Manager Kwolek presented an overview of the background process to date and that two applications were received.</p> <p>Brandon Leibowitz-Glavan presented himself as a father of 3 and a homeowner who cares about the community's longevity. He has served on boards, currently serves as PTA president at Monarch Elementary, and understands the importance of making decisions that benefit everyone.</p> <p>Director Cross inquired about one priority.</p> <p>Brandon Leibowitz-Glavan responded that he would investigate the budget cuts to the fire department's emergency and safety services and the direction of Sunnyside Property.</p> <p>Thomas Maier presented himself as a father, grandfather, long-term resident, and member of the Measure B Committee. His experience includes public health, senior and administrative management, and science education.</p> <p>Director Cross inquired about one priority.</p> <p>Thomas Maier responded that Sunnyside School, water sustainability, and fire and emergency services are highest priorities.</p> <p>Public Comment – Katherine Corson voiced support for Thomas Maier.</p> <p>Patrick McGibney voiced support for Tom Maier.</p> <p>Michael Glaven voiced support for Brandon Leibowitz-Glavan.</p> <p>The Board thanked both candidates and voted and filled out a written ballot.</p> <p>General Manager Kwolek read the ballots with the vote being 5-0 to recommend the appointment of Thomas Maier to the Board of Directors.</p>

AGENDA ITEM	DISCUSSION OR ACTION
	<p>Director Womack moved to recommend to the San Luis Obispo County Board of Supervisors to appoint Thomas Maier to the Los Osos Community Services District Board of Directors District Area 2 seat. The motion was seconded by Director Hubbard and the motion passed with unanimous consent.</p>
<p>5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Administrative Systems Manager Durban read comments submitted by William Stuart regarding the parks and recreation tax imposed on vacant lot owners that were not able to vote in the election due to residency being outside of Los Osos.</p> <p>Patrick McGibney commented on sustainable water, issuing will-serve letters, Title 19, the basin being in overdraft, reviewing sustainability, and the California Water Code.</p> <p>Julie Tacker commented on the Board of Directors closed-session meeting held on September 24, 2026, the Sunnyside School acquisition, and the parks and recreation tax imposed on vacant lot owners, and recommended the Board consider not taking property tax funds until the District is positioned to acquire Sunnyside.</p>
<p>6. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Utilities Department Report</p> <p>B. General Manager Report</p> <p>C. Los Osos/Baywood Park Chamber of Commerce Report</p> <p>D. Los Osos Community Advisory Council (LOCAC) Report</p> <p>E. Parks and Recreation Committee Meeting Report</p> <p>F. Utilities Advisory Committee Meeting Report</p> <p>I. Basin Management Committee Meeting Report</p> <p>G. Finance Advisory Committee Meeting Report</p> <p>H. Emergency Services Advisory Committee Meeting Report</p> <p>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>K. Response to Previously Asked Questions</p>	<p>Written Report</p> <p>General Manager Kwolek commented on Representative Salud Carbajal's visit where the discussion included basin challenges, the State Water Intertie Project, and the District's \$8 million federal authorization, along with a further \$35 million for the Los Osos Community. He discussed the annual audit, Cabrillo Heights Sewer Project, updates from Sunnyside, the fire department open house, and future items for the Board of Directors.</p> <p>Vice President Cesena inquired about the voting process for the Parks and Recreation Tax.</p> <p>Written Report</p> <p>Vice President Cesena reported updates on emergency preparedness and the Community Center contract, the new LOCAC website, the Land Use and Transportation Committees, and the Parks for Los Osos and Trees and Landscape non-profits.</p> <p>General Manager Kwolek commented on the County OES Contract with the South Bay Community Center, which provides emergency shelter, with County OES providing staffing.</p> <p>None</p> <p>Vice President Cesena reported on discussions at the BMC meeting, including the 0% growth rate recommendation and issues at the Third Street well.</p> <p>Vice President Cesena reported that the discussions focused on recommending a 0% growth rate recommendation to the County for next year.</p> <p>No Meeting No Report</p> <p>No Meeting No Report</p> <p>None</p> <p>None</p>

AGENDA ITEM	DISCUSSION OR ACTION
7. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	<p>Committee Member Womack had a question regarding Agenda Items 8C and 8D and pulled the items for further discussion.</p> <p>Public Comments - Jeff Edwards commented on his opposition to the Cabrillo Estates sewer collection system discussion, stating the Board of Supervisors voted 4-1 against doing the project, that homeowners had their opportunity and are now requesting connection after the Local Agency Management Plan (LAMP) was implemented, and that District staff has other priorities they need to focus on.</p> <p>Vice President Cesena expressed agreement about the bandwidth of staff and requested further information regarding the County's decision.</p> <p>President Fourcroy stated that he would like to review the initial design and is willing to have conversations about it.</p> <p>Director Cross inquired what would happen if we did nothing and the water quality was affected.</p>
8. CONSENT AGENDA A. Receive Administrative Committee Reports, and Approved Committee Minutes B. Approve Meetings Minutes of September 3, 2026, and September 24, 2026, Regular Meeting and Special Meeting C. Approve Warrant Register for September 2026 D. Receive Financial Report for Period Ending August 31, 2026 E. Adopt Resolution to Permit the Destruction or Disposal of Certain District Records, Documents, and Papers F. Nomination of Eric Riddiough as the CSD's Alternate Representative to the Water Resources Advisory Committee G. Adopt Resolution of Intention to Amend Pension Contract to Include CALPERS PEPRA Provisions H. Award Bid for Sweet Springs Monitoring Well	<p>Vice President Cesena moved that the Board receive and file the presented Administrative Committee Reports and approve the Consent Agenda with the exception of Consent Agenda Items 8C and 8D. The motion was seconded by Director Cross and the motion passed with the following vote:</p> <p>Ayes: Directors Cesena, Cross, Hubbard, Womack, Fourcroy Nos: Abstain: Absent:</p>
9. DISCUSSION OF PULLED CONSENT ITEMS	<p>President Fourcroy stated that discussion and approval on Items 8C and 8D will be continued to a future meeting after the Finance Advisory Committee has an opportunity to review.</p> <p>No Public Comment</p>
10. FUTURE AGENDA ITEMS	<p>Director Cross inquired about alternative methods for casting a ballot in the District.</p>
11. CLOSING BOARD COMMENTS	<p>President Fourcroy thanked and welcomed Thomas Maier.</p> <p>Vice President Cesena commented on driving safe as kids are back in school and it is getting darker sooner.</p>
12. ADJOURNMENT	<p>The meeting was adjourned at 7:09 p.m.</p>

DRAFT - Los Osos Community Services District – Board of Directors
Minutes of the Special Meeting of October 15, 2026

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER ROLL CALL	<p>President Fourcroy called the meeting to order at 5:30 p.m. and led the Flag Salute.</p> <p>Roll Call: Tom Cross, Director – Present Richard Hubbard, Director – Present Christine Womack, Director – Present Chuck Cesena, Vice President – Present Matthew Fourcroy, President – Present</p> <p>The following Staff was present: Greg Kwolek, General Manager Laura Durban, Administrative Services Manager</p>
2. ANNOUNCEMENT OF CLOSED SESSION ITEMS A. Conference With Real Property Negotiator [Pursuant to Government Code §54956.8] Property: Sunnyside Elementary School Site [880 Manzanita Dr. Los Osos, CA 93402] District Negotiator: General Manager Kwolek Negotiating Parties: San Luis Coastal Unified School District; County of San Luis Obispo Under Negotiation: Price and Terms of Payments	<p>President Fourcroy announced Closed Session [Pursuant to Government Code §54956.8]</p> <p>Public Comment - None</p>
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS	<p>None</p>
4. ADJOURN TO CLOSED SESSION	<p>President Fourcroy adjourned to Closed Session at 5:31 p.m.</p>
5. ADJOURNMENT	<p>The meeting was adjourned at 5:56 p.m. – Any Reportable Action will be announced at the November 5, 2026, Board Meeting</p>