



Date: 11/19/2019

**TO:** LOCSD Parks & Recreation Committee  
**FROM:** William Fitzgerald – Parks & Recreation Committee Member  
**SUBJECT:** **Agenda Item 3 – 11/19/2019 Parks & Recreation Meeting**  
Nov 2019 Dog Park Points

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### DESCRIPTION

This does not claim to be an exhaustive list – rather a work in progress to stimulate and solicit additions and opinions. In addition, the lists are NOT meant to imply a sequence of accomplishment. For largely functional reasons, this will be divided in two sections: Things to be decided and/or performed BEFORE the dog park is “officially” opened for use, and matters AFTER it is open.

#### BEFORE

- Create a time/task schedule as extensive as possible, with realistic estimates of time and clearly specifying what can be done concurrently and what must be done sequentially.
- Decide whether to have one off leash area or two, separating big dogs from small dogs.
- Estimate or specify the minimum total area size [including off leash area, entry/exit area, setback(s), paved driving area, and parking area].
- Identify the area that needs to be devoted to ADA compliance.
- Decide whether to have failsafe entry/exit areas with a door between the entry/exit area and the street plus a door between the entry/exit area and the off-leash area.
- Decide whether to provide benches, trash cans, and “mutt mitt” dispensers, and where they are to be located.
- Prepare a list of all materials needed, such as fencing, (assume that fence posts, etc., will be provided by the fencing contractor), benches, etc.
- Locate the specific property for the dog park.
- Make sure that all required permits are acquired.
- Announce and hold public comment meeting(s).
- Determine how the dog park will be administered – and by what entity.
- If appropriate, specify parameters for an organization to address in the administration of the dog park, culminating in a Request For Proposal (RFP).
- Because there might be more than one entity responding to the RFP, specify the criteria for evaluating competing proposals.
- Decide whether a fee will be charged, and if so, specify how that will be administered.
- Specify signage for rules and regulations, handicapped parking, and appropriate contact information.
- Decide whether potable water will be made available (for either or both dogs and humans) and if so, determine how it will be delivered.
- Make a plan for how to pick up after irresponsible dog owners who fail to dispose of their dog’s waste.

- Establish operating hours (dawn to sunset?), and specify how enforcing occupancy will be accomplished.
- Establish a contingency plan in case of damage, theft, or vandalism.

#### AFTER

- Periodically check the dog park for cleanliness, stock of “mutt mitts,” and damage, theft, or vandalism.

#### **DISCUSSION**

*Detailed discussion*