Agenda Item: 2

Date: November 18, 2026

Los Osos Community Services District
STAFF REPORT

TO: Utilities Advisory Committee

FROM: Laura Durban, Administrative Services Manager

SUBJECT: **Approve Meeting Minutes for 10/21/2026.**

STAFF RECOMMENDATION
Staff recommends the Utilities Advisory Committee approve the draft meeting minutes for 10/21/2026.

DESCRIPTION
Committee members are asked to review the minutes from 10/21/2026 for correctness. Once approved by the Committee, the minutes will final and will be posted on the District's website.

ATTACHMENT
1. 10/21/2026 DRAFT Utilities Advisory Committee Minutes

ASM: _LD_	AGM/DE: ____
DGC: ____	GM: ____

Los Osos Community Services District
DRAFT - Minutes of the Utilities Advisory Committee Meeting
October 21, 2026, at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	Chairperson Cesena called the meeting to order at 5:30 p.m. Roll Call: James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Matthew Tallone, Committee Member – Absent Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present Staff: Greg Kwolek, General Manager Eric Riddiough, Assistant General Manager District Engineer Laura Durban, Administrative Services Manager	
2. Approve UAC Minutes of September 16, 2026	Chairperson Cesena presented the minutes for approval. Public Comment – None **Committee Member Bishop moved to approve the meeting minutes of September 16, 2026. The motion was seconded by Committee Member Harper and the motion passed with unanimous consent.**	**Action –File approved minutes.**
3. 2025-2026 Water Supply and Status Report and Water Shortage Contingency Plan Review & Recommendation to Board of Directors	Assistant General Manager District Engineer Riddiough presented updates on water supply, water systems and CIP projects, the Water Supply Resiliency Intertie Project, water production and consumption, rainfall totals, and a review of the Water Shortage Contingency Plan, including climate triggers and stages. The Committee discussed idle wells, booster pumps, water level metrics, climate triggers and stages. Public Comment – Jeff Edwards commented on Attachment #2, retaining Stage 2, the decrease in water use, historical water levels, the State water project, and continued issuance of will-serve letters. Richard Margetson commented on number of customers, looking at rainfall average and not anomalies, and being cautious when calculating the factors that influence the decision to proceed to stage 2 or 3. General Manager Kwolek commented on the Intertie Project and obtaining permits as the next steps.	
4. Utilities Department Report	Assistant General Manager/District Engineer Eric Riddiough presented the September 2026 report, production and runtime hours, water billing information, recycled water usage, drainage, YTD rainfall, after-hours callouts, water and well production, and pump optimization. Public Comment – Richard Margetwon commented on revenue, and emergency generation for wells.	**Action – None**
5. Utilities Department Updates	General Manager Kwolek commented on chromium-6 compliance, will-serve process review, Baywood Elementary School project, and El Niño winter preparations. The Committee discussed testing locations for sampling, chromium-6 compliance, sandbags, and generator maintenance. Public Comment – Jeff Edwards commented on the Baywood Elementary School project, upgrading water pipelines for fire flow, requesting the school be financially responsibility for the pipeline infrastructure, no obligation for curb/gutter for 11th Street frontage improvements and it being a 3-year project. Julie Tacker commented on flooding problems around Baywood Elementary School and irrigation overspray being one of the contributors. The plan suggests a 30-inch storm drain	**Action – None**

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AGENDA ITEM	DISCUSSION	FOLLOW-UP
	necessary to convey flows from the school on Santa Maria to the bay, and this being the time to get that infrastructure addressed so it reduces what is down at El Moro, that the school can be a partner in the solution. Lynette Tornatzky Commented on sandbags deteriorating. Richard Margetson inquired about the County's role in clearing drains, and commented emergency preparedness, the Community Cert trailer, and the separate emergency food supplies provided by People Helping People. General Manager Kowlek commented that the crew has seen the County in Los Osos, what Public Works is doing, and the Baywood Elementary School pipeline. Also, there is a plan to take before and after photos of a storm event.	
6. Public Comments on items NOT on this Agenda	None	
7. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, November 18, 2026, at 5:30 p.m. unless otherwise noticed.	
8. Closing Comments by UAC Committee Members	Committee Member Harper reminded everyone to vote.	
9. Adjournment	The meeting was adjourned at 7:33 p.m.	

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