



March 4, 2021

**TO:** LOCSD Board of Directors  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 6B – 03/04/2021 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Christine M. Womack

**Vice President**  
Matthew D. Fourcroy

**Directors**  
Charles L. Cesena  
Troy C. Gatchell  
Marshall E. Ochylski

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held February 04, 2021 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held February 04, 2021.***

Attachment  
02/04/2021 Board of Directors Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Regular Meeting of February 4, 2021**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER/FLAG SALUTE/ROLL CALL</b></p>	<p>President Womack called the meeting to order at 5:30 p.m.</p> <p>Roll Call:            Chuck Cesena, Director – Present            Troy Gatchell, Director– Present            Marshall Ochylski, Director- Present            Vicki Milledge, Director – Present            Matthew Fourcroy, Vice President – Present            Christine Womack, President – Present</p> <p>The following Staff was present:            Ron Munds, General Manager            Jeffrey Minnery, District Counsel            Laura Durban, Administrative Services Manager</p>
<p><b>2. GENERAL ACTION ITEMS</b></p> <p><b>A. Adopt Resolution Amending the Board Bylaws and Rules of Decorum for 2021</b></p> <p><b>B. Consider a request by the Property owners of 1748 Mountain View Drive to amend a Conditional Intent to Serve letter to establish District water service</b></p> <p><b>C. Approve Fiscal Year 2020/2021 Mid-Year Budget Adjustments</b></p>	<p>Director Ochylski presented the updated District Bylaws discussing the main changes the Ad Hoc Committee recommend, highlighting Section 9 of the Bylaws regarding Directors Compensation.</p> <p>Director Cesena thanked for the Ad Hoc Committee for their hard work.</p> <p>Public Comment - Julie Tacker commented on written reports being included with Directors Compensation requests.</p> <p>Director Ochylski responded to public comment.</p> <p><b>A motion was made by Director Ochylski that the Board adopt Resolution 2021-06 adopting the 2021 Los Osos Community Services District Board of Directors Bylaws and Rules of Decorum. The motion was seconded by Director Cesena and carried with the following vote:</b></p> <p><b>Ayes: Directors Ochylski, Cesena, Gatchell, Fourcroy, Womack</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p> <p>General Manager Munds presented the report as it appears in the agenda packet.</p> <p>Public Comment - None</p> <p>Director Cesena commented on the UAC presentation at the 01.20.21 meeting and recommended approval.</p> <p>Director Gatchell inquired if there where any other properties this could apply to.</p> <p>General Manager Munds responded that there may be only one other property.</p> <p><b>A motion was made by Director Cesena that the Board approve the Krause’s request to issue an amended Intent to Serve Letter for the project located at 1748 Mountain View Drive removing the reference to the District’s Water Shortage Contingency Plan Stage III. The motion was seconded by Director Gatchell and carried with the following vote:</b></p> <p><b>Ayes: Directors Cesena, Gatchell Fourcroy, Ochylski, Womack</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p> <p>General Manager Munds highlighted the changes in each Fund which is available in the staff report.</p> <p>Public Comment - Julie Tacker voiced concern over the Ferrell Ave Pathway Project.</p> <p>Director Cesena commented on the trail project and the potentially for reimbursement for the park woodchip project from the County.</p> <p>The Board discussed the Ferrell Ave Pathway Project</p> <p><b>A motion was made by Director Ochylski that the Board approve the Mid-Year Adjustment requests as presented for Funds 100, 200, 301, 500, 600, 800 and 900. The motion was seconded by Director Fourcroy and carried with the following vote:</b></p> <p><b>Ayes: Directors Ochylski, Fourcroy, Cesena, Gatchell, Womack</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p>

AGENDA ITEM	DISCUSSION
<b>3. Presentation Brown Act Training</b>	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20 and Assembly Bill 992.</p> <p>Directors discussed social media in relation to the Brown Act.</p> <p>Public Comment - None</p>
<b>4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b>	<p>Jacqueline Mansoor commented on funding available by the SLO Air Pollution Control District.</p> <p>Board Discussed the opportunities related to a charging station mentioned in public comment.</p>
<b>5. ADMINISTRATIVE AND COMMITTEE REPORTS</b>  <b>A. Fire Department Report</b>  <b>B. Sheriff Department Report</b>  <b>C. Utilities Department Report</b>  <b>D. General Manager Report</b>  <b>E. Los Osos/Baywood Park Chamber of Commerce Report</b>  <b>F. Los Osos Community Advisory Council (LOCAC) Report</b>  <b>G. Parks and Recreation Committee Meeting Report</b>  <b>H. Utilities Advisory Committee Meeting Report</b>  <b>I. Finance Advisory Committee Meeting Report</b>  <b>J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b>  <b>K. Response to Previously Asked Questions</b>	<p>.</p> <p>Written Report Only</p> <p>Report was given by Sheriff Sergeant Chris Langston.</p> <p>Director Cesena inquired about the time frame of the report.</p> <p>Written Report Only</p> <p>General Manager Munds commented on 16<sup>th</sup> Street Tanks, 10<sup>th</sup> Street Well, District Audit, Storm Response/Prep Work and SLOCEA MOU negotiations.</p> <p>Written Report Only</p> <p>President Womack provided a summary of the LOCAC meeting on January 28, 2021.</p> <p>Director Cesena commented on the Homelessness Forum held by LOCAC on January 26, 2021.</p> <p>No Report</p> <p>No Report</p> <p>No Report</p> <p>Director Gatchell commented that Stephanie Dininni will be his appointment to the Emergency Services Advisory Committee.</p>
<b>6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b>	<p>Public Comment – None</p>
<b>7. CONSENT AGENDA</b> <b>A. Receive Administrative, Committee Reports and Approved Committee Minutes</b> <b>B. Approve Meeting Minutes of January 7, 2021</b> <b>C. Approve Warrant Register for January 2021</b>	<p><b>A motion was made by Director Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with the following vote:</b></p> <p><b>Ayes: Directors Ochylski, Fourcroy, Cesena, Gatchell, Womack</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p>

AGENDA ITEM	DISCUSSION
<b>D. Receive Financial Report for Period Ending December 31, 2020</b> <b>E. Approve 2021 Advisory Committee Work Plans</b> <b>F. Adopt Resolution 2021-07 Declaring 1997 Pierce Quantum Surplus To District Needs and Authorizing The Sale of Surplus Vehicle</b> <b>G. Present Local Appointment List of All Standing Committees</b>	
<b>8. DISCUSSION OF PULLED CONSENT ITEMS</b>	None
<b>9. FUTURE AGENDA ITEMS</b>	None
<b>10. CLOSING BOARD COMMENTS</b>	None
<b>11. ADJOURNMENT</b>	The meeting was adjourned at 7:26 p.m.