



February 3, 2022

TO: LOCSD Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 7B – 02/03/2022 Board Meeting**
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting and special meeting held January 6, 2022 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held January 6, 2022.

Attachment
01/06/2022 Board of Directors Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of January 6, 2022

AGENDA ITEM	DISCUSSION OR ACTION
1. CALL TO ORDER / ROLL CALL	<p>President Womack called the meeting to order at 5:35 p.m.</p> <p>Roll Call: Chuck Cesena, Director – Present Troy Gatchell, Director– Present Marshall Ochylski, Director- Arrived at 6:04 Matthew Fourcroy, Vice President – Present Christine Womack, President – Present</p> <p>The following Staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Laura Durban, Administrative Services Manager</p>
2. GENERAL ACTION ITEM A. Adopt Resolution 2022-01 to Re-Ratify the Proclamation of a State of Emergency and Re-Authorizing Remote Teleconference Meetings	<p>General Manager Munds presented.</p> <p>Public Comment – None</p> <p>A motion was made by Director Cesena that the Board adopt Resolution 2022-01 Authorizing Remote Teleconference Meetings. The motion was seconded by Director Gatchell and carried with the following vote:</p> <p>Ayes: Directors Cesena, Gatchell, Fourcroy, Womack Nays: None Abstain: None Absent: Ochylski</p>
3. CLOSED SESSION	<p>Public Comment – NONE</p> <p>District Counsel Minnery commented on the closed session topic.</p> <p>President Cesena adjourned to Closed Session at 5:39 p.m.</p>
4. RECONVENE TO OPEN SESSION	<p>President Womack called the meeting to order at 6:02 p.m.</p>
5. REPORT OUT OF CLOSED SESSION	<p>District Counsel Minnery announced “no reportable action” from Closed Session.</p>
6. BOARD OFFICERS ELECTION A. Election for President and Vice President for 2022	<p>General Manager Munds provided a brief presentation on Board Officer Elections.</p> <p>Public Comment for Board President – None</p> <p>President Womack moved to nominate Vice President Matthew Fourcroy for 2022 Board President. Director Ochylski seconded the nomination. No further nominations were received and nominations were closed.</p> <p>President Womack called for a roll call voice vote to elect Vice President Fourcroy for 2022 Board President. The motion passed declaring Matthew Fourcroy as 2022 Board President.</p> <p>Ayes: Directors Womack, Ochylski, Cesena, Gatchell, Fourcroy Nays: None Abstain: None Absent: None</p> <p>Public Comment for Vice President – None</p> <p>President Fourcroy moved to nominate Director Cesena for 2022 Board Vice President. Director Gatchell seconded the nomination. Director Ochylski made a motion to nominate Director Womack for 2022, and Director Womack declined the nomination.</p> <p>Director Womack called for a roll call voice vote to elect Director Cesena for 2022 Board Vice President. The motion passed declaring Director Cesena as 2022 Board Vice President.</p> <p>Ayes: Directors Fourcroy, Gatchell, Cesena Ochylski, Womack Nays: None Abstain: None Absent: None</p>

AGENDA ITEM	DISCUSSION
<p>7. PRESENTATION – Fiscal Year 2020/2021 Audit Report</p>	<p>General Manager Munds provided a brief presentation on the 2020/2021 District Audit introducing Sandy Sup from Fechter & Company who was available for questions.</p> <p>President Fourcroy inquired about the process with the new Auditor team.</p> <p>Director Ochylski and Director Gatchell thanked the staff that no substantial issues were found.</p> <p>Director Womack commented that FAC was in favor and recommended that the Board approve and file the District Audit.</p> <p>General Manager Munds commented that the process was good for the staff, and the staff learned new things to help the District in the future.</p> <p>Public Comment - None</p> <p>A motion was made by Director Womack that the Board receive and file the Fiscal year 2020/2021 Financial Audit. The motion was seconded by Director Gatchell and carried with the following vote:</p> <p>Ayes: Directors Womack, Gatchell, Ochylski, Cesena, Fourcroy Nays: None Abstain: None Absent: None</p>
<p>8. PUBLIC HEARING A. To Adopt Resolution 2022-02 Approving the Final Voting Divisions and Boundaries for the Five Board of Director Districts</p>	<p>General Manager Munds provided a presentation giving the background and the steps the District have gone through to get to this sixth Public Hearing on Voting Divisions and Boundaries sharing the selected Map 3A.</p> <p>The Board discussed going to Districting and inquired if the District can return to At-Large Voting at a later time.</p> <p>Legal Counsel Minnery commented that Districting is needed to be in compliance with the California Voting Rights Act; that if there is a shift in the law, and the District can return to At-Large Voting, he will bring it back to the Board at that time.</p> <p>Public Comment – Tom commented that he does not think the map selected represents Los Osos</p> <p>Director Ochylski commented that he will vote no as he does not believe this addresses communities of interest.</p> <p>A motion was made by Director Womack that the Board (1) Adopt Resolution 2022-02 which establishes voting districts for the Board of Directors; and (2) direct staff to work with the District consultant, Cooperative Strategies, and the County Elections office to have the districting map integrated into the countywide voting system. The motion was seconded by Director Cesena and carried with the following vote:</p> <p>Ayes: Directors Womack, Cesena, Gatchell, Fourcroy Nays: Director Ochylski Abstain: None Absent: None</p>
<p>9. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Andrea Lueker expressed thanks to the Chamber of Commerce and to all that ran, arranged, planned, participated in and cleaned up the Los Osos Christmas Parade commenting on what an amazing event and it being the best holiday parade in the County.</p> <p>Director Womack thanked Director Ochylski for all the work that he put into the parade as a member of the Chamber of Commerce.</p>
<p>10. ADMINISTRATIVE AND COMMITTEE REPORTS A. Fire Department Report B. Sheriff Department Report 10. ADMINISTRATIVE AND COMMITTEE REPORTS</p>	<p>Captain Ciecek provided a summary of the Fire Department Report for December 2021 for Station 15-South Bay; commented on 120 calls in December the majority being medical aids; COVID precautions; Sidewalk CPR training; CalFire Regional Assistance Grant; new Reserve Firefighters; Toy & Food Donations; participation in the Los Osos Holiday Parade; the new Fire Engine is waiting on fabrication work to be done and is expected soon.</p> <p>Written Report Only</p>

AGENDA ITEM	DISCUSSION
(continued)	
C. California Highway Patrol Report	Captain Grimm provided a report of the CHP activity for the month of December; providing a report on 5 DUI's and 8 Collisions that occurred; commented that in a forum like the Board meeting is the time to suggest locations for where the speed trailer can be placed. Director Fourcroy and Director Gatchell provided a few high-speed areas that they recommended the Captain check to see if the speed trailer can be placed at.
D. Utilities Department Report	General Manager Munds commented on the 16 th Street Tank Kick Off Meeting.
E. General Manager Report	General Manager Munds commented on Water Conservation Study, Administrative Services Manager Recruitment, and provided a drought reminder.
F. Los Osos/Baywood Park Chamber of Commerce Report	Written Report Only
G. Los Osos Community Advisory Council (LOCAC) Report	No Report
H. Parks and Recreation Committee Meeting Report	President Fourcroy commented on the December 14, 2021 Parks and Recreation Committee Meeting and provided an update on the Dog Park and the discussion the Committee had in regards to the details of the park.
I. Utilities Advisory Committee Meeting Report	Director Cesena commented on the projects that are moving along; that the District now has a full UAC; the 5-year CIP update.
J. Finance Advisory Committee Meeting Report	Director Womack provided a summary of the FAC meeting held on January 3, 2022 in which the Committee recommended to approve the Investment Policy, Warrant Register and the Financial Reports. Director Ochylski commented on the Committee working well together.
K. Emergency Services Advisory Committee Meeting Report	No Report – Next meeting February 17, 2022
L. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars	Director Ochylski provided a report for the December 15, 2021 Basin Management Committee Meeting and commented on the Chamber of Commerce Tree Lighting and Christmas Parade letting the Board know it was the best the city has ever had.
M. Appointment of District Advisory Committee Chairpersons and Vice Chairpersons and Appointment of District Representatives to Outside Agencies by the Board President	President Fourcroy thanked the Directors for their service and announced that the appointments for Advisory Committees Chair and Vice Chair, as well as the outside Committee appointments for the Board of Directors, would remain the same.
N. Appointment by Board President of and Ad Hoc Committee to Review of the Board Bylaws	President Fourcroy appointed himself and Vice President Cesena to the Ad Hoc Committee.
O. Response to Previously Asked Questions	None
11. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	None
12. CONSENT AGENDA A. Receive Administrative, Committee Reports and Approved Committee Minutes B. Approve Meeting Minutes of December 2, 2021	A motion was made by Director Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Womack and carried with the following vote: Ayes: Directors Ochylski, Womack, Gatchell, Cesena, Fourcroy Nays: None Abstain: None

AGENDA ITEM	DISCUSSION
C. Approve Warrant Register for December 2021 D. Receive Financial Report for Period Ending November 30, 2021 E. Adopt a Resolution 2022-03 Reaffirming the District's Investment Policy for 2022 and Receive and File the Annual Investment Report F. Adopt Resolution 2022-04 Establishing Legislative Advocacy Platform for 2022	Absent: None
13. DISCUSSION OF PULLED CONSENT ITEMS	None
14. FUTURE AGENDA ITEMS	None
15. CLOSING BOARD COMMENTS	The Directors thanked Administrative Services Manager Durban for her time at the District.
16. ADJOURNMENT	The meeting was adjourned at 7:10 p.m.

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