



March 3, 2022

TO: LOCSD Board of Directors
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 6B – 03/03/2022 Board Meeting**
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting and special meeting held February 3, 2022 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held February 3, 2022.

Attachment
02/03/2022 Board of Directors Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of February 3, 2022

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER / ROLL CALL</p>	<p>President Womack called the meeting to order at 6:00 p.m.</p> <p>Roll Call: Chuck Cesena, Vice President – Present Troy Gatchell, Director– Present Marshall Ochylski, Director- Present Matthew Fourcroy, President – Present Christine Womack, Director – Present</p> <p>The following Staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Laura Durban, Administrative Services Manager</p>
<p>2. GENERAL ACTION ITEM</p> <p>A. Approve Fiscal Year 2021/2022 Mid-Year Budget Adjustments</p> <p>B. Adopt Resolution 2022-05 approving the Terms, Conditions and the Agreement to Assign the Solid Waste Franchise Agreement from the County of San Luis Obispo to the District</p>	<p>General Manager Munds presented the PowerPoint presentation that is made available on the website.</p> <p>Public Comment – None</p> <p>A motion was made by Director Gatchell that the Board approve the Mid-Year Adjustment requests as presented for Funds 100, 200, 301, 500, 600, 800 and 900. The motion was seconded by Director Womack and carried with the following vote:</p> <p>Ayes: Directors Gatchell, Womack, Ochylski, Cesena, Fourcroy Nays: None Abstain: None Absent: None</p> <p>General Manager Munds presented and Director Ochylski provided some background from the 2013 bankruptcy settlement.</p> <p>Director Womack inquired if the district will need more staff.</p> <p>General Manager Munds responded that more staff is not needed at this time, but he will come back to the Board if that changes.</p> <p>President Fourcroy confirmed that the revenue will cover part of the salaries, and inquired where the balance will go.</p> <p>General Manager Munds responded that leftover revenue will be for solid waste-related programs such as SB1383 and community-related programs such as chipping days.</p> <p>Public Comment – None</p> <p>Vice President Cesena inquired about back-to-back rate increases.</p> <p>General Manager Munds responded it was a timing issue.</p> <p>A motion was made by Director Ochylski that the Board: 1. Adopt Resolution Number 2022-05 approving the Solid Waste Assignment Agreement; and 2. Grant the General Manager the authority to approve any non-material changes to the Assignment as long as they are in substantial conformance with the intent of the agreement; and 3. Authorize the General Manager to sign and execute the final agreement. The motion was seconded by Director Womack and carried with the following vote:</p> <p>Ayes: Ochylski, Womack, Gatchell, Cesena, Fourcroy Nays: None Abstain: None Absent: None</p>
<p>3. PRESENTATION – Brown Act Training</p>	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20, Assembly Bill 992 and Assembly Bill 361.</p> <p>Public Comment - None</p>

AGENDA ITEM	DISCUSSION
4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	Public Comment - None
5. ADMINISTRATIVE AND COMMITTEE REPORTS	
A. Fire Department Report	Battalion Chief Provence summarized the activities in January 2022. There were 154 calls, of which 92 were medical, 27 traffic, 10 fire, 3 hazardous, 15 public assists, 7 false alarms. The new fire engine is close to completion, there will be a sidewalk CPR Training on February 24, 2022 and Station-15 is accepting applications for the Reserve Firefighter Program. Pile burning in Cabrillo Estates in completed and in 2021 the station handled 1700.
B. Sheriff Department Report	Deputy Mobley summarized the activities in January 2022. There were 56 calls, of which there was 1 battery call, 4 burglaries, 10 thefts, 5 vandalisms, 2 mail thefts, 1 phone scam, 14 suspicious circumstances, 50 traffic stops, and 29 patrol activities.
C. California Highway Patrol Report	Captain Klingenberg summarized the activities in January 2022. There were 1 DUI, 5 collisions with 15 citations issued. There is now a radar speed trailer on LOVR and a shortage of personnel due to regular attrition and Covid-19.
D. Utilities Department Report	General Manager Munds commented on the decrease in production compared to the previous December; 8 th Street Upper Aquifer Well; 16 th Street Tank Project; Program C Well; Water Resiliency Project.
E. General Manager Report	General Manager Munds presented updates on the Water Rate Study; Administrative Services Manager Recruitment; Regional Water Desalination Working Group; and a drought reminder. The Board Discussed the recruitment update for the ASM.
F. Los Osos/Baywood Park Chamber of Commerce Report	Written Report Only
G. Los Osos Community Advisory Council (LOCAC) Report	Written Report Only
H. Parks and Recreation Committee Meeting Report	No Meeting was held. Next meeting February 15, 2022.
I. Utilities Advisory Committee Meeting Report	Director Cesena commented on the "Continue to Serve" letters in relation to water use; and the UAC is waiting for the County's Title 19 Report concerning the Retrofit Ordinance.
J. Finance Advisory Committee Meeting Report	Director Womack provided a summary of the FAC meeting held on January 31, 2022. The committee took Brown Act Training, approved the FAC minutes, and recommended that the budget adjustments, Warrants Register and Financial Reports be approved.
K. Emergency Services Advisory Committee Meeting Report	No meeting was held. Next meeting February 17, 2022
L. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars	None
M. Response to Previously Asked Questions	None
6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	Public Comment - None

AGENDA ITEM	DISCUSSION
<p>7. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports and Approved Committee Minutes</p> <p>B. Approve Meeting Minutes of January 6, 2022</p> <p>C. Approve Warrant Register for January 2022</p> <p>D. Receive Financial Report for Period Ending December 31, 2021</p> <p>E. Approve 2022 Advisory Committee Work Plans</p> <p>F. Consider executing an extension of the Term Sheet with the County of San Luis Obispo Regarding the Development of a Dog Park on Palisades Ave.</p> <p>G. Adopt Resolution 2022-07 to Re-Ratify the Proclamation of a State of Emergency and Re-Authorizing Remote Teleconference Meetings.</p> <p>H. Adopt Resolution 2022-08 Designating the General Manager as the Authorized Representative for Submitting and Executing a Recycled Water Funding Program Grant with the State Water Board.</p> <p>I. Adopt Resolution 2022-06 Adopting the Board of Directors Bylaws and Rules of Decorum for 2022.</p>	<p>A motion was made by Director Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Cesena and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Cesena, Gatchell, Womack, Fourcroy Nays: None Abstain: None Absent: None</p>
8. DISCUSSION OF PULLED CONSENT ITEMS	None
9. FUTURE AGENDA ITEMS	None
10. CLOSING BOARD COMMENTS	The Directors thanked the staff for their hard work.
16. ADJOURNMENT	The meeting was adjourned at 7:10 p.m.