

**DRAFT Minutes of the Utilities Advisory Committee Meeting
September 18, 2019 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order, Flag Salute and Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m. and led the flag salute.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Absent Eric Silva, Committee Member – Absent Matthew Fourcroy, Vice Chairperson – Present Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Jose Acosta, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve UAC Minutes of September 18, 2019</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – Julie Tacker commented that she did not send a copy of the letter she submitted to the BMC about the cannabis farm, and that she would send that to them soon.</p> <p>Committee Member Harper moved to approve and accept the minutes as presented. The motion was seconded by Committee Member Bishop and the motion carried by unanimous consent.</p>	<p>Action – File approved minutes.</p>
<p>3. Basin Management Committee Meeting Update</p>	<p>Chairperson Cesena reported that Basin Management Committee Meeting was cancelled for September; that the big issue is the cannabis growth and water credits inside the prohibition for outside wells.</p> <p>Public Comment – Jeff Edwards commented that the BMC should look at the composition of the BMC going forward; the County’s usefulness has waned; that S&T Mutual Water should be folded into Golden State Water Company.</p> <p>Richard Margetson commented the customers of S&T Mutual Water would not want their rates to go up as their water rates are currently very low.</p>	<p>Action – No action.</p>
<p>4. Utilities Department Update</p>	<p>Utility Systems Manager Acosta reported on updates about Leak Detection Program and report submitted by Matchpoint available in the Agenda Packet.</p> <p>Committee Member Bishop inquired where other water in the system is being lost.</p> <p>Utility Manager Acosta responded that a tight water system would have around a 5% loss, a decent system 10% and the District is tight but currently at a 13% loss of unaccounted water based off of production versus consumption.</p> <p>The committee discussed the Leak Detection report.</p> <p>Public Comment – Jeff Edwards inquired what was the cost for the report, what would the retail value of the water saved be; suggested to have staff watch meters in the middle of the night to see if it will tell us how much water we are losing; agrees with having the larger water meters changed out; inquired if the District knew what Golden State Waters loss is; Is there an Outdoor Irrigation Program that can speak to customers to eliminate, reduce or verify they don’t have a leak in their outdoor irrigation.</p> <p>Lindee Owen Inquired about Flume Water Detectors and encouraged the District to look into it.</p>	<p>Action – No action.</p>

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	<p>Richard Margetson inquired if there is a number in the report for the loss of water on the customer side of the meter.</p> <p>Utility Systems Manager responded that the Flume Meters need to be attached to the District meters which is discouraged as it can cause malfunctions to the meter, the Flume Meter also needs wifi and would only work for the customer and not connect to the District.</p> <p>General Manager Munds commented that he will be talking to the City of SLO to discuss how their program is going, would like to get more information first before we proceed.</p> <p>Utility Systems Manager responded the cost for the Matchpoint Leak Detection report is around \$7,000; does not have the retail amount of the water; the night time monitoring we may set up with an operator, or try to do with a camera; looking into changing the larger water meters; the District does not currently have tools for outdoor irrigation leaks, the District will read the water meter daily for a customer to check what the difference is when irrigation is being used versus not.</p> <p>Chairperson Cesena commented that \$7,000 is a good investment for the Leak Detection Report.</p> <p>Utility Systems Manager Acosta continued his report on updates about SCADA and that AE Comm has agreed to help with the compilation for the RFP, 10th Street Reservoir work will start the first week of November, all 12 Bayridge tanks have been decommissioned, update on the Water Resource Operator Recruitment with interviews happening this week, Utility Billing Specialist, Liz Radvansky's last day is October 21st, and Alicia Zuniga started work on October 14th.</p> <p>Committee Member Harper inquired how the building is going.</p> <p>Utility Systems Manager Acosta responded that Rob Miller is working with Craig Smith to cut through the red tape for the building.</p> <p>Public Comment – Julie Tacker inquired where the C-Trains on 8th Street went and where the items inside went.</p> <p>Utility Systems Manager Acosta responded that it is cramed into our other buildings, Administrative C-Trains, and some items outside.</p>	
<p>5. Review of Item Regarding Request from the Property Owners of 1748 Mountain View Drive to Develop a Parcel within the District's Water Service Using an Existing Well</p>	<p>General Manager Munds gave a brief summary of the staff report as submitted with the Agenda, a brief history, and the three alternatives for the Board to consider.</p> <p>Committee Member Bishop inquired about Alternative Two, if that would make their building permit conditional on the District exiting Stage III water drought.</p> <p>General Manager Munds responded that the property has the well and the property owners can build if we proceed with Alternative Two, the District would make sure the infrastructure be put in so that when the District exits Stage III, the conditional permit would require the property to become a District customer at that time.</p> <p>Public Comment – Richard Margetson inquired if the well would be metered and if the property has to put in a septic tank.</p> <p>General Manager Munds responded that it would need to be metered.</p> <p>Lindee Owens requested to have the well metered and that it should follow the BMC specs on wells.</p>	<p>Action – Recommend that the Board allow the project to proceed and provide a Conditional Intent to Serve Letter with the conditions that the project install a water service line to the property, a meter box and connect to the water system when the District exits the Stage III drought restrictions.</p>

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	<p>General Manager Munds responded that the property has to do the 2:1 retrofitting as well.</p> <p>Jeff Edwards commented that the District should serve this property; perform retrofits at a 2:1 ratio subject to title 19; that the well should be abandoned.</p> <p>Julie Tacker inquired if .8 acre is enough land for septic and well for one site.</p> <p>Chairperson Cesena inquired if a fourth option, to abandon the well, is possible.</p> <p>General Manager Munds responded that the District may not have the authority to do that, and that there may not be legal ground to stand on.</p> <p>Committee Member Harper commented that she was in support of option two as this would help the property owner move forward now, and the District can get a water customer in the future.</p> <p>Committee Member Bishop inquired if we could ask the owners if they can abandon the well and be 100% customers of the District.</p> <p>General Manager Munds responded that he can ask our legal counsel if that is allowed, but it is not what the owner wants to do.</p> <p>Committee Member Harper moved to recommend that the Board allow the project to proceed and provide a Conditional Intent to Serve Letter with the conditions that the project install a water service line to the property, a meter box and connect to the water system when the District exits the Stage III drought restrictions. The motion was seconded by Committee Member Bishop and the motion carried by unanimous consent.</p>	
<p>6. Review of Board the Award of a Contract to Water Systems Consulting for Design and Survey Service for the South Bay Well Transmission Project</p>	<p>General Manager Munds and Utility Services Manager Acosta gave a brief summary of the staff report as submitted with the Agenda and a brief overview.</p> <p>Public Comment – Julie Tacker commented that Nipomo Street recently had asphalt overlay, and the District may need to check into if it can be cut into that asphalt; the District should look into having a Conflict of Interest Waiver since our new District Engineer will be from Water Systems Consulting Inc. as well as this contract being performed by Water Systems Consulting.</p> <p>Chairperson Cesena inquired how large Water Systems Consulting is.</p> <p>General Manager Munds responded that they are growing rapidly, that they are based out of San Luis Obispo, but they are up and down the West Coast; that he will consult with the District Attorney on if a Conflict of Interest Waiver is needed.</p> <p>Committee Member Bishop moved to recommend that the Board award a contract to Water Systems Consulting, Inc. in the amount not to exceed the sum of \$67,747.00 to perform the scope of work provided in Exhibit A to the attached Professional Services Agreement. The motion was seconded by Committee Member Harper and the motion carried by unanimous consent.</p>	<p>Action – Recommend that the Board award a contract to Water Systems Consulting, Inc. in the amount not to exceed the sum of \$67,747.00 to perform the scope of work provided in Exhibit A to the attached Professional Services Agreement.</p>
<p>7. Public Comments on Items NOT on this Agenda</p>	<p>Lindee Owen inquired about why the email came from Laura Durban and not a general LOCSD email; area in front of South Bay well in front of LOVR is ugly and wanted to offer volunteer planting with Greening Los Osos; inquired if the leech field area could be used as a dog park.</p>	

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	<p>Richard Margetson commented that Bayridge deserves a report on how long it will take to pay off their loan, and that Bayridge will roughly have an idea of how much longer they will be assessed.</p> <p>Committee Member Harper inquired about the power shut-offs and if we have adequate power to supply water if we lose power; how do we get information out to our customers and the community.</p> <p>Utility Systems Manager Acosta said that we do have adequate back up generators to cover if the community conserves for the duration that they anticipate the shortages of 3-5 days.</p> <p>General Manger Munds responded that the County has spoken with us about a door hanger program and that they are talking with Golden State Water, if we have warning we can mobilize and get the information out.</p>	
8. Schedule Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, November 20 th , 2019 at 5:30 p.m., unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	None	
10. Adjournment	The meeting adjourned at 6:45 p.m.	

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