



February 21, 2024

TO: Utilities Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 02/21/2024 UAC Meeting**
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Utilities Advisory Committee (UAC) meeting held January 17, 2024 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Utilities Advisory Committee adopt the following Motion:

Motion: I move that the Utilities Advisory Committee approve the minutes of the UAC meeting held January 17, 2024.

Attachment
01/17/2024 Utilities Advisory Committee Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Utilities Advisory Committee Meeting
January 17, 2024 at 5:30 p.m. at the District Office

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Arrived at 5:34 p.m. Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Absent Pam Ouellette, Committee Member – Present Matthew Tallone, Committee Member – Absent Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
2. Approve UAC Minutes of December 6, 2023	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of December 6, 2023. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</p>	Action – File approved minutes.
3. Basin Management Committee Update	<p>General Manager Munds provided updates on PFAS monitoring, the Executive Directors Report, the BMC website, the well database, BMC accomplishments, the Title 19 water purveyor letter, officers retained, and draft chloride metrics.</p> <p>Public Comment – None</p>	Action – None
4. Fiscal Year 2023-24 Mid-Year Budget Adjustment Review for Funds 500 & 800	<p>General Manager Munds commented on major adjustment requests and impacts to budget Funds 500 and 800.</p> <p>Committee members discussed the 16th Street Tank and South Bay Lower Aquifer well projects, and the rising cost of electricity.</p> <p>Public Comment – Richard Margetson inquired about the increase in commercial revenues.</p> <p>Committee Member Bishop made a motion to recommend that the UAC recommend to the Board the adoption of the Mid-Year budget adjustments for Funds 500 and 800 as presented. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</p>	Action – Recommended to the Board the adoption of the Mid-Year budget adjustments for Funds 500 and 800 as presented.
5. Utility Department Report	<p>Utility Systems Manager Falkner reported on December 2023's water production, well site production and runtime hours, water billing revenues, and rainfall totals.</p> <p>General Manager Munds commented on the well runtimes.</p> <p>Public Comment – Richard Margetson inquired about the increase in consumption in December.</p>	Action – None
6. Utilities Department Updates	<p>General Manager Munds provided updates on the 16th Street North Tank Project, Program C Well Phases, the BMC's Skyline Monitoring Well Project, and the Title 19 water purveyor letter.</p> <p>The Committee discussed and inquired about the updates.</p> <p>Public Comment – None</p>	Action – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Public Comments on items NOT on this Agenda	Public Comment – None	
8. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, February, 21, 2024, at 5:30 p.m. unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	Committee Member Harper inquired about the recently acquired well at Palisades. General Manager Munds responded that the plan is to convert it into a monitoring well.	
10. Adjournment	The meeting adjourned at 6:06 p.m.	

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