



December 7, 2023

TO: LOCSO Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 7A- 12/07/2023 Board Meeting
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Charles L. Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in November 2023.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

Parks and Recreation Advisory Committee Minutes 08/15/2023
Emergency Services Advisory Committee Minutes 08/17/2023

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**Los Osos Community Services District
Minutes of the Parks & Recreation Advisory Committee Meeting
August 15, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute, and Roll Call	<p>Chairperson Fourcroy called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> Alissa Feldman, Committee Member – Absent William Fitzgerald, Committee Member - Present Gary Katayama, Committee Member - Present Andrea Lueker, Committee Member – Present Shaunna Sullivan, Committee Member – Arrived 5:32 p.m. Troy Gatchell, Vice Chairperson – Absent Matthew Fourcroy, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Carol Gilmer, Administrative Clerk II</p>	
2. Approve Parks and Recreation Committee Meeting Minutes of June 20, 2023	<p>Chairperson Fourcroy presented the draft minutes to the Committee for approval.</p> <p>Public Comment – None</p> <p>Committee Member Lueker moved to approve the meeting minutes of June 20, 2023. The motion was seconded by Committee Member Fitzgerald and carried with unanimous consent.</p>	Action: File Approved Minutes
3. Continued Discussion of the Los Osos Community Plan Parks & Recreation Sections and Active Recreation Issues	<p>General Manager Munds reviewed the discussions from the June 2023 PRAC meeting, commenting on sports field facilities, Sunnyside School, and a MOU with School Districts.</p> <p>Chairperson Fourcroy introduced Sven Hammer, President of The Coastal Little League.</p> <p>Sven Hammer commented on facility locations, field maintenance, availability, cost, working with the school district, accessibility and encouraged support.</p> <p>The Committee inquired about the number of families involved, a contract with the school district and insurance coverage, MOU terms and cost calculations., about hourly rates, and Sunnyside School.</p> <p>Chairperson Fourcroy introduced Mike Kobliska, Vice President of South Bay Soccer Association.</p> <p>Mike Kobliska commented on field maintenance and availability, sign-ups, and school district agreements.</p> <p>Public Comment – Pam Hostetter commented on a tennis court study and shadow lines.</p> <p>Wanda Lowe commented on Pickleball becoming part of school curriculum.</p> <p>Patty Lopez commented on soccer fields being in poor shape and the safety of side-by-side tennis and pickleball courts.</p> <p>Richard Margetson commented on the Parks Commissioner and other officials attending meetings.</p> <p>Administrative Services Manager Durban read a write-in from Ron Roach, who commented that Sunnyside School is for sale.</p> <p>The Committee discussed options for moving forward.</p>	Action: None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
	<p>General Manager Munds discussed the CSD and LOCAC forming a District Working Group to address community priorities, including recreation.</p> <p>The Committee discussed working group priorities.</p> <p>Public Comment – Richard Margetson commented on subdividing the Sunnyside School property.</p> <p>Wanda Lowe commented on the current condition of pickleball courts at Sunnyside School.</p> <p>Pam Hostetter commented on the importance of prioritizing what the community wants.</p> <p>Patty Lopez commented on favoring Sunnyside School and getting priorities.</p> <p>General Manager Munds commented on the Los Osos Community Park Master Plan and updating strategies.</p> <p>The Committee discussed strategies for updating the master plan and working with LOCAC.</p>	
4. Save Cuesta Inlet Update	<p>Committee Member Lueker presented an update on Save Cuesta Inlet.</p> <p>Public Comment - None</p>	<u>Action:</u> None
5. Public Comments on Items NOT on this Agenda	<p>Public Comment – Richard Heather commented on County plan and building Pickleball courts.</p> <p>Pam Hostetter commented on building Pickleball courts.</p> <p>Mark Voss commented on the dog park and Pickleball courts</p>	
6. Schedule the Next Parks and Recreation Committee Meeting	<p>The next Parks and Recreation Advisory Committee meeting is scheduled to be held on Tuesday, October 17, 2023, at 5:30 p.m. unless otherwise noticed.</p>	
7. Closing Comments by Parks and Recreation Committee Members	<p>Committee Member Sullivan commented on the Rotary Club Grandparents Day in September.</p>	
8. Adjournment	<p>The meeting was adjourned at 6:56 p.m.</p>	

**Los Osos Community Services District
Minutes of the Emergency Services Advisory Committee
Thursday, August 17, 2023 at 5:30 p.m.**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order Flag Salute Roll Call	<p>Chairperson Ochylski called the meeting to order at 5:32 p.m.</p> <p>Roll Call: Craig Baltimore, Committee Member – Absent Bob Neumann, Committee Member – Absent Gary Orback, Committee Member – Present Thomas Tengdin, Committee Member – Absent Vice Chairperson Gatchell– Absent Chairperson Marshall Ochylski – Ochylski</p> <p>Staff: Ron Munds, General Manager Laura Durban, Administrative Services Manager Carol Gilmer, Administrative Clerk II</p>	
2. Approve ESAC Minutes of May 18, 2023	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment – None</p> <p>The Minutes were continued to the next ESAC Meeting.</p>	Action – The Minutes were continued to the next ESAC Meeting
3. Fire Department Update	<p>Battalion Chief Provence presented the updates commenting on San Luis Ambulance starting service in Los Osos, one new reserve firefighter, vacant lot inspections, discussions with the US Fish and Wildlife Service, a meeting with the Fire Safe Council, CPR demonstrations, defensible space inspections, a Riverside California incident, a fire in Montana De Oro, a CalFIRE Incident Management Team deployed to Maui, and statistics for June and July 2023.</p> <p>Public Comment – None</p>	Action – None
4. Standard of Cover Study Proposal from Citygate & Associates LLP	<p>General Manager Munds presented the Standard of Cover Study and Citygate & Associates proposal.</p> <p>Committee Member Orback commented why he was impressed with the proposal.</p> <p>Public Comment – Richard Margetson inquired about the start date and when the District would receive the completed documents.</p> <p>General Manager Munds commented the timeline is six months.</p> <p>Committee Member Orback recommended to the Board that the Board approve a contract with Citygate & Associates for an amount not to exceed \$42,598 for Standard of Cover Study and authorize the General Manager to execute the agreement.</p> <p>Chairman Ochylski voiced his appreciation for Citygate & Associates tailoring the proposal to the District.</p>	Action –The Committee recommended that the Board approve a contract for the Standard of Cover Study.
5. Public Comments on Items NOT on this Agenda	<p>Public Comment – Gary Katayama commented on applying for Community Resilience Grants.</p> <p>Richard Margetson inquired about the contract overages to be reimbursed to the District.</p> <p>General Manager Munds responded on the Community Resilience Grants and the search for other grant opportunities.</p>	Action – None

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	General Manager Munds responded that the County is holding up the contract overages payout, and the District is contesting their reason for the delay in reimbursement.	
6. Schedule Next ESAC Meeting	The next Emergency Services Advisory Committee meeting is scheduled for Thursday, November 16, 2023, at 5:30 p.m. unless otherwise noted.	
7. Closing Comments by ESAC Committee Members	Committee Member Orback commented on achieving emergency preparedness at the Community Center.	
8. Adjournment	The meeting adjourned at 6:05 p.m.	